

MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
COUNCIL MEETING  
Tuesday, June 14, 2005  
10:00 a.m.

Council Chambers  
Fort Vermilion

AGENDA

- CALL TO ORDER:** 1. a) Call to Order
- AGENDA:** 2. a) Adoption of Agenda
- ADOPTION OF THE PREVIOUS MINUTES:** 3. a) Minutes of the May 25, 2005.....7  
Regular Council Meeting  
b) Minutes of the June 1, 2005.....29  
Special Council Meeting
- BUSINESS ARISING OUT OF THE MINUTES:** 4. a)
- DELEGATIONS:** 5. a) Benny Dyck.....33  
b) Les Coultard - Aeromedical Emergency Services.....35  
c) Randy Affolder - Alliance Assessment (to be handed out @ meeting)
- PUBLIC HEARINGS:** 6. a) Bylaw 495/05 – Land Use Bylaw Amendment to Rezone  
the IDP Corridor Along Highway 35 North of High Level.....39  
b) Bylaw 500/05 – Land Use Bylaw Amendment to Rezone  
Pt. SW9-106-15-W5M from Mobile Home Subdivision 1 to  
Hamlet Residential District 2.....55  
c) Bylaw 501/05 – Land Use Bylaw Amendment to add.....67  
'Dwelling-Single Detached' to Hamlet Residential District 3
- COUNCIL COMMITTEE AND CAO REPORTS:** 7. a) Council Committee Reports

b) CAO Report

**GENERAL REPORTS:**

8. a)

**OPERATIONAL SERVICES:**

- 9. a) Senior/Handicapped Snow Plow Flags.....75
- b) Zama Skid Steer.....79
- c) 2006-2008 Local Bridge Priorities.....81
- d) Sale of Gravel from Tompkins Pit.....89

**PLANNING, EMERGENCY, AND ENFORCEMENT SERVICES:**

- 10. a) Bylaw 504/05 – Fire Services Bylaw.....93
- b) Bylaw 506/05 – Municipal Parks Bylaw.....119
- c) Bylaw 507/05 – Land Use Bylaw Amendment to Rezone Pt. NW 9-106-15-W5M from Hamlet Residential District 1A To Hamlet Residential District 1B.....139
- d) Subdivision 01MK068 on NW 31-109-18-W5M.....149
- e)
- f)

**CORPORATE SERVICES:**

- 11. a) Bylaw 487/05 – Local Improvement for curb, gutter, and sidewalk on 98<sup>th</sup> Avenue in La Crete.....163
- b) Community Organization Funding Policy FIN013.....171
- c) Regional Governance Forum.....179
- d) Tri-Council Meeting.....189
- e) Alberta Centennial Celebrations – La Crete Planning Committee.....193
- f) Meeting Dates – July 2005.....197

- g) Regional Airport Study.....199
- h) Meeting with Dene Tha.....201

**IN CAMERA SESSION:**

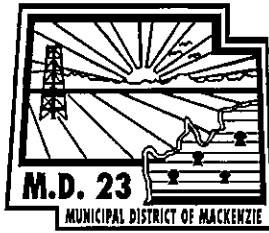
- 12. a) Ambulance Service
- b) Personnel
- c) Cost Sharing Agreement

**NEXT MEETING DATE:**

- 13. a) Regular Council Meeting  
Wednesday, June 29, 2005  
6:00 p.m.  
Executive House Building, High Level

**ADJOURNMENT:**

- 14. a) Adjournment



## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 14, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Minutes – Regular Council Meeting May 25, 2005
Agenda Item No:	3a)

#### BACKGROUND / PROPOSAL:

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the May 25, 2005 Regular Council Meeting.

#### COSTS / SOURCE OF FUNDING:

#### RECOMMENDED ACTION:

That the minutes of the May 25, 2005 regular council meeting be adopted as presented.

Author:

Reviewed:

C.A.O.:

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
REGULAR COUNCIL MEETING**

**Wednesday, May 25, 2005  
6:00 p.m.**

**Sandhills Elementary School  
La Crete, Alberta.**

**PRESENT:** Bill Neufeld Reeve  
Walter Sarapuk Deputy Reeve  
John W. Driedger Councillor  
Lisa Wardley Councillor  
Willy Neudorf Councillor  
Peter Braun Councillor  
Greg Newman Councillor  
Jim Thompson Councillor

**ABSENT:** Stuart Watson Councillor  
Ed Froese Councillor

**ALSO PRESENT:** Ray Coad Chief Administrative Officer  
Barb Spurgeon Executive Assistant  
Paul Driedger Director of Planning and Emergency Services  
Sam Haddadin Director of Operational Services

Minutes of the Regular Council meeting for the Municipal District of Mackenzie No. 23 held on Wednesday, May 25, 2005 at the Sandhills Elementary School in La Crete, Alberta.

**CALL TO ORDER:** 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 6:00 p.m.

**AGENDA:** 2. a) **Adoption of Agenda**

**MOTION 05-274** **MOVED** by Councillor Newman

That the agenda be adopted as amended by adding:

- 5. a) Dave Peters – Delegation
- 12. c) Cost Sharing Agreement

And deleting:

- 9. d) Road Construction

**CARRIED**

**ADOPTION OF  
THE PREVIOUS  
MINUTES:**

3. a) **Minutes of the May 10, 2005  
Regular Council Meeting**

**MOTION 05-275** **MOVED** by Councillor Wardley

That the minutes of the May 10, 2005 Regular Council Meeting be adopted as presented.

**CARRIED**

**BUSINESS ARISING  
OUT OF THE  
MINUTES:**

4. a) There were no items under this heading.

**DELEGATIONS:**

5. a) **Dave Peters**

Reeve Neufeld welcomed Dave Peters to the table at 6:03 p.m.

Mr. Peters requested Council consider the possibility of paving one mile past the Deutschland Subdivision.

Reeve Neufeld thanked Mr. Peters for his presentation, who left the table at 6:12 p.m.

**PUBLIC  
HEARINGS:**

6. a) **Bylaw 498/05 – Land Use Bylaw Amendment to  
Rezone Pt. Of SW 09-106-15W5M from  
Hamlet Residential District 1 to Hamlet Residential District 2**

Reeve Neufeld called the public hearing for Bylaw 498/05 to order at 6:13 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 498/05 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment.

Reeve Neufeld asked if any submissions were received in regards to the proposed Bylaw 498/05. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed 498/05.

Reeve Neufeld closed the public hearing for Bylaw 498/05 at 6:15 p.m.

**MOTION 05-276**  
Bylaw 498/05  
Second Reading

**MOVED** by Councillor Braun

That second reading be given to Bylaw 498/05, being a Land Use Bylaw Amendment to rezone Pt. SW 09-106-15-W5M from Hamlet Residential District 1A to Hamlet Residential District 2.

**CARRIED**

**MOTION 05-277**  
Bylaw 498/05  
Third Reading

**MOVED** by Councillor Neudorf

That third reading be given to Bylaw 498/05, being a Land Use Bylaw Amendment to rezone Pt. SW 09-106-15-W5M from Hamlet Residential District 1A to Hamlet Residential District 2.

**CARRIED**

**COUNCIL  
COMMITTEE AND  
CAO REPORTS:**

7. a) Council Reports

Councillor Thompson reported on Fort Vermilion Recreation Board.  
Councillor Braun reported on La Crete Area Structure Plan meeting and La Crete Recreation Board.  
Councillor Newman reported on Agricultural Service Board.  
Councillor Neudorf reported on Agricultural Service Board and Hay-Zama meeting.  
Councillor Wardley reported no meetings  
Councillor Driedger reported on Regional Economic Development Initiative.  
Deputy Reeve Sarapuk reported on Regional Economic Development Initiative.  
Reeve Neufeld reported on Hay-Zama meeting and La Crete Area Structure Plan meeting.

**MOTION 05-278**

**MOVED** by Councillor Braun

That the verbal reports of Council be received as information.

**CARRIED**

7. b) **CAO Report**

**MOTION 05-279** **MOVED** by Councillor Neudorf

That the written report submitted by the Chief Administrative Officer be accepted as presented.

**CARRIED**

**GENERAL REPORTS:**

8. a) **Capital Projects 2005 Progress Report & Year to Date Operating Income Statement**

**MOTION 05-280** **MOVED** by Councillor Thompson

That the capital project progress report and the year-to-date operating income statement be received for information.

**CARRIED**

**OPERATIONAL SERVICES:**

9. a) **Bylaw 503/05 – Fee Schedule**

**MOTION 05-281**  
Bylaw 503/05  
First Reading

**MOVED** by Councillor Newman

That first reading be given to Bylaw 503/05 being a bylaw to establish a fee schedule for services.

**CARRIED**

**MOTION 05-282**  
Bylaw 503/05  
Second Reading

**MOVED** by Deputy Reeve Sarapuk

That second reading be given to Bylaw 503/05 being a bylaw to establish a fee schedule for services.

**CARRIED**

**MOTION 05-283**  
Requires Unanimous  
Consent

**MOVED** by Councillor Neudorf

That consideration be given to go to third reading for Bylaw 503/05 being a bylaw to establish a fee schedule for services.

**CARRIED**

**MOTION 05-284**  
Bylaw 503/05  
Third Reading

**MOVED** by Councillor Wardley

That third reading be given to Bylaw 503/05 being a bylaw to establish a fee schedule for services.

**CARRIED**



9. b) Policy PW009 - Dust Control

**MOTION 05-285** **MOVED** by Councillor Driedger

That Policy PW009, Dust Control, be adopted as amended.

**CARRIED**

9. c) Assumption Hill Bypass Update

Councillor Newman requested a Recorded vote on motion 05- 286.

**MOTION 05-286** **MOVED** by Councillor Braun

That the Assumption Hill Bypass Project be postponed and the MD enter into discussions with provincial authorities and the Dene Tha First Nation about the possibilities that may exist.

In favor: Reeve Neufeld, Deputy Reeve Sarapuk, Councillor Wardley,  
Councillor Driedger, Councillor Braun, Councillor Neudorf  
Opposed: Councillor Newman, Councillor Thompson

**CARRIED**

Reeve Neufeld recessed the meeting at 7:16 p.m.  
Reeve Neufeld reconvened the meeting at 7:35 p.m.

9. e) Sale of Gravel from Tompkins Pit

**MOTION 05-287** **MOVED** by Councillor Braun

That Policy PW014 – Sale of MD Gravel for Personal Use be tabled until more information is available.

**CARRIED**

9. f) Director's Report

**MOTION 05-288** **MOVED** by Councillor Newman

That the written report submitted by the Director of Operation Services be accepted as presented.

**CARRIED**

**PLANNING, EMERGENCY,  
AND ENFORCEMENT  
SERVICES:**

10. a) **Director's Report**

**MOTION 05-289** **MOVED** by Councillor Driedger

That the written report submitted by the Director of Planning and Emergency Services be accepted as presented.

**CARRIED**

**CORPORATE  
SERVICES:**

11. a) **FIN023 – Local Improvement Charge Cancellation Policy**

**MOTION 05-290** **MOVED** by Deputy Reeve Sarapuk

That Policy FIN023- Local Improvement Charge Cancellation Policy Schedule A be amended to include the La Crete Senior Inn Society curb and gutter (99<sup>th</sup> Avenue) La Crete Local Improvement, in the amount of \$129.97.

**CARRIED**

11. b) **Recreation Boards Administrative Policy**

**MOTION 05-291** **MOVED** by Councillor Newman

That Policy FIN 013 be tabled until the concerns of council can be incorporated.

**CARRIED**

11. c) **Meeting with the Minister of Municipal Affairs**

**MOTION 05-292** **MOVED** by Councillor Braun

That inter- municipal cooperation and aboriginal issues be the agenda items for the meeting with the Minister of Municipal Affairs.

**CARRIED**

11. d) **Town of High Level 40<sup>th</sup> Anniversary**

**MOTION 05-293** **MOVED** by Councillor Braun

That Reeve Neufeld be authorized to attend the 40<sup>th</sup> anniversary for the Town of High Level.

**CARRIED**

11. e) **Bullying in Communities**

**MOTION 05-294** **MOVED** by Councillor Thompson

That a bylaw be drafted to address the bullying in communities.

**CARRIED**

**MOTION 05-295** **MOVED** by Councillor Thompson

That consideration be given to move in camera to discuss issues under the *Freedom of Information and Protection of Privacy*, Alberta Regulation 200/95 (8:24 p.m.)

**CARRIED**

**IN CAMERA  
SESSION:**

12. a) **High Level Medical Clinic**  
*Freedom of Information and Protection of Privacy Regulation Section 18(1)(e)*

12. b) **Operational Services Organizational Structure**  
*Freedom of Information and Protection of Privacy Regulation Section 18(1)(d)*

12. c) **Cost Sharing Agreements**  
*Freedom of Information and Protection of Privacy Regulation Section 18(1)(d)*

**MOTION 05-296** **MOVED** by Councillor Newman

That Council come out of camera (9:28 p.m.)

**CARRIED**

**MOTION 05-297** **MOVED** by Deputy Reeve Sarapuk

That a reply be sent stating continued interest and support for this project; and a commitment to work with the other stakeholders to fine tune the process to establish a non-profit organization responsible for the operation of the clinic.

**CARRIED**

**NEXT  
MEETING DATE:**

13. a) Tuesday, June 14, 2005  
10:00 a.m.  
Council Chambers, Fort Vermilion

**ADJOURNMENT:** 14. a) **Adjournment**

**MOTION 05-298**      **MOVED** by Councillor Thompson

That the Regular Council meeting be adjourned (9:37 p.m.)

**CARRIED**

These minutes were adopted this 14<sup>th</sup> day of June 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant

## Municipal District of Mackenzie No. 23

Title	DUST CONTROL	Policy No:	PW009
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Legislation Reference	Municipal Government Act, Section 18
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<b>Purpose</b> To establish the procedures and standards for dust control on municipal roads.
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### Policy Statement and Guidelines

#### 1. Definitions:

For the purpose of this Policy terms shall be defined as follows:

- a) A Senior Citizen residence is a residence where the adults are over the age of 65.
- b) High Traffic Roads are those gravel surfaced roads which are through roads or have a minimum of 4 residences that travel past the applicant's property.
- c) Property Owners are those private residents that own property in the MD that is fronted by a municipal road. Dust Control may ONLY be applied on the municipal road fronting the applicant's property.

#### 2. Dust control is primarily the responsibility of the Property Owner.

- a) The municipality shall apply dust control at their own cost on an annual basis, provided there is funding in the budget, in the following areas:
  - i) Hamlet Residential (excluding Hamlet Country Residential)
  - ii) Hamlet Commercial
  - iii) Hamlet Industrial
  - iv) High traffic zones within the hamlets
  - v) School zones
  - vi) 1 passing zone every 30 km and at major intersections along M.D. roads built to provincial highway standards.
- b) The municipality shall consider extending their dust control service on municipal roads to Property Owners at a fee established by the Fee Schedule Bylaw. This dust control service would be in either Calcium Chloride or DC 100 Oil. The purchase of DC 100 oil would be guaranteed for 3 years and the length of application would be a maximum of 200 linear meters.
- c) Rural commercial/industrial ventures must apply dust control, at their own cost, to problem areas as determined by the municipality. Non-compliance of this policy

shall result in the area being serviced by the municipality on a full cost recovery basis.

3. Dust Control for Seniors

- a) Once annually and at the municipality's expense, the municipality may provide dust control for Senior Citizens who live adjacent to high traffic gravel surfaced roads. All residents at the site must be senior citizens for the site to qualify under this policy. The residence must be within 100 meters from the roadway.

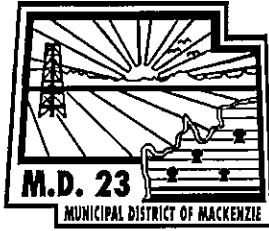
4. Type of Dust Control Application

- a) Unless approved otherwise, the municipality's dust control agents shall be applied once in late spring. The application shall be as determined by the municipality. For DC 100 this is normally 5 litres per square meter. For Calcium Chloride this is normally 1.75 litres per square meter.
- b) The municipality shall consider the impact on the environment and the financial resources available when it chooses dust control agents. Dust control agents must be approved by the appropriate government agency and be used in accordance with any relevant regulations and specifications.
- c) The municipality may authorize petroleum companies to spread oily by-products on municipal roads provided that
  - (i) the petroleum company has authorization from Alberta Environmental Protection, and other appropriate government agencies,
  - (ii) the application can be coordinated with municipal road maintenance programs, and
  - (iii) the application will not harm the road.

5. Advertising

- a) A notice in the local newspaper in the spring prior to the establishment of the dust control program shall advise the ratepayers of this policy, its costs, and the procedure to have a dust control product applied on a road.
- b) Application forms for the first dust control application shall be submitted by May 15 annually. Further dust control requests will be accommodated by the M.D. if and when possible.

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	Sept 5/00	00-489
<b>Amended</b>	May 7/02	02-314
<b>Amended</b>	June 12/03	03-387
<b>Amended</b>	December 2/03	03-588
<b>Amended</b>	May 25, 2005	05-285



## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 14, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Minutes –Special Council Meeting June 1, 2005
Agenda Item No:	3b)

#### BACKGROUND / PROPOSAL:

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the June 1, 2005 Special Council Meeting.

#### COSTS / SOURCE OF FUNDING:

#### RECOMMENDED ACTION:

That the minutes of the June 1, 2005 special council meeting be adopted as presented.

Author:

Reviewed:

C.A.O.:

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
SPECIAL COUNCIL MEETING**

**Wednesday, June 1, 2005  
3:00 p.m.**

**Council Chambers  
Fort Vermilion, Alberta.**

**PRESENT:** Bill Neufeld Reeve  
Walter Sarapuk Deputy Reeve  
John W. Driedger Councillor  
Lisa Wardley Councillor  
Willy Neudorf Councillor  
Peter Braun Councillor  
Greg Newman Councillor  
Jim Thompson Councillor  
Ed Froese Councillor

**ABSENT:** Stuart Watson Councillor

**ALSO PRESENT:** Ray Coad Chief Administrative Officer  
Barb Spurgeon Executive Assistant  
The Honorable Rob Renner Minister of Municipal Affairs  
Frank Oberle MLA

Minutes of the Special Council meeting for the Municipal District of Mackenzie No. 23 held on Wednesday, June 1<sup>st</sup>, 2005 in Council Chambers, Fort Vermilion, Alberta.

**CALL TO ORDER:** 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 3:10 p.m. Reeve Neufeld welcomed the Rob Renner, Minister of Municipal Affairs and Frank Oberle, MLA.

**BUSINESS:**

2. a) **Inter-Municipal Relations**

Reeve Neufeld opened the discussion on the municipal relationships within this region. A general discussion took place. Council outlined the situation between themselves and the other municipalities.

The Minister of Municipal Affairs suggested Reeve Neufeld contact the Minister of Health as soon as possible.



**2. b) Aboriginal Issues**

Reeve Neufeld outlined the difficulties experienced with moving forward on the Assumption Road Bypass and with other aboriginal relationships. Minister Renner suggested that the Minister of Indian Affairs be asked to mediate an agreement.

Council discussed the issues with Highway 58 east maintenance. The minister and MLA made several suggestions that Council could consider.

A general discussion was held on various municipal-provincial issues including the Edmonton Municipal Airport and Ambulance Services.

Reeve Neufeld thanked Minister Renner and Frank Oberle for attending the meeting, who left the table at 4:30 p.m.

**MOTION 05-299**      **MOVED** by Councillor Thompson

That consideration be given to move in camera to discuss issues under the *Freedom of Information and Protection of Privacy*, Alberta Regulation 200/95 (4:30 p.m.)

**CARRIED**

**IN CAMERA  
SESSION  
MOTION 05-300**

**Personnel**  
**MOVED** by Councillor Braun

That Council come out of camera (6:50 p.m.)

**CARRIED**

**ADJOURNMENT:**      **3. a) Adjournment**

**MOTION 05-301**      **MOVED** by Councillor Driedger

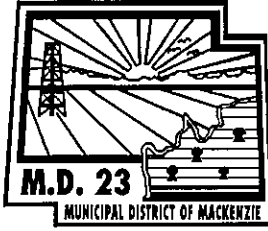
That the Special Council meeting be adjourned (6:55 p.m.)

**CARRIED**

These minutes were adopted this 14<sup>th</sup> day of June 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant



## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 14, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Benny Dyck - Delegation
Agenda Item No:	52)

#### **BACKGROUND / PROPOSAL:**

Mr. Dyck appealed a decision made by the Subdivision and Develop Authority last summer. He paid the required \$250.00 fee at the time of appeal.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Mr. Dyck is requesting that Council refund his appeal fee based on the fact that he won the appeal. The costs to holding an appeal are approximately \$1000.00 each time the Subdivision and Development Appeal Board hears a case.

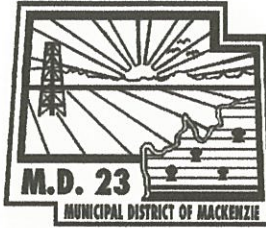
Several years ago, the fee was refundable if the client won the appeal, however Council changed it as the costs to holding an appeal is considerably higher than the fee. It is just the cost of doing business.

#### **COSTS / SOURCE OF FUNDING:**

#### **RECOMMENDED ACTION:**

That a letter be written to Mr. Dyck denying his request for a refund of his fees for a Subdivision and Development Appeal.

Author:	Reviewed:	C.A.O.: 
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## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	Regular Council
<b>Meeting Date:</b>	June 14, 2005
<b>Presented By:</b>	Paul Driedger Director of Planning, Emergency & Enforcement Services
<b>Title:</b>	IN CAMERA DELEGATION Les Coulthard – Aeromedical Emergency Services
<b>Agenda Item No:</b>	5b)

#### BACKGROUND / PROPOSAL:

Aeromedical requested to meet with Council to discuss Council's decision regarding ambulance funding.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

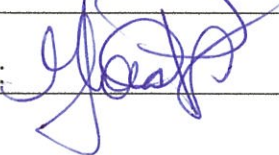
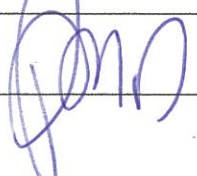

Les Coulthard with Aeromedical will meet with Council.

#### COSTS / SOURCE OF FUNDING:

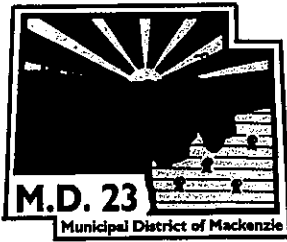
N/A

#### RECOMMENDED ACTION:

For discussion.

Author: 	Reviewed: 	C.A.O.: 
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0420 A09



Municipal District of Mackenzie No. 23  
P.O. Box 1690, La Crete, AB T0H 2H0  
Phone (780) 928-3983 Fax (780) 928-3636

May 06, 2005

**FAXED**  
May 08 '05

Gord Burnell, Director  
Aeromedical Emergency Services Ltd.  
10713-95 Street  
High Level, AB T0H 1Z0

Dear Mr. Burnell,

**RE: Aeromedical Contract for Fort Vermilion and High Level Rural Area**

Please accept this as confirmation of our discussion following the April 12, 2005 Council meeting.

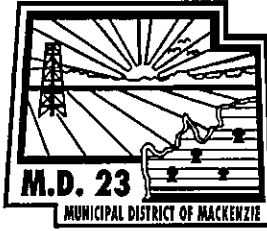
Thank you for attending the March 22, 2005 Council meeting to discuss your ambulance services contract including funding for the above noted area. Following your presentation Council requested administration bring back a cost comparison of all emergency medical services within the region.

Council reviewed the ambulance cost comparisons during their April 12, 2005 meeting and following deliberation passed a motion to continue with the current Fort Vermilion and High Level rural ambulance contract including the current funding.

I want to thank you and your staff for providing an excellent level of service to the residents within our municipality and request the continuation of that service.

Sincerely,

Paul Driedger,  
Director of Emergency Services



## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	June 14, 2005
<b>Presented By:</b>	Joulia Whittleton, Director of Corporate Services
<b>Title:</b>	Delegation – Alliance Assessment Inc.
<b>Agenda Item No:</b>	5c)

#### **BACKGROUND / PROPOSAL:**

We have a contract with Alliance Assessment Inc. for preparation of MD's annual assessment.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Randy Affolder of Alliance Assessment will be presenting Council with 2005 assessment information.

#### **COSTS / SOURCE OF FUNDING:**

#### **RECOMMENDED ACTION:**

For information.

Author:

Reviewed:

C.A.O.:

## Municipal District of Mackenzie 2004 Assessment Information

The MD experienced another year of increased assessment values in almost all regions especially within LaCrete, Fort Vermillion and High Level Rural areas.

Your 2003 assessment base (not including linear assessment) was \$889,877,330 this has increased in 2004 by \$72,506,690 to \$962,241,430 or 8% overall.

### Rural Areas

The rural areas of the M.D. are broken up into comparable zones and sales are analyzed within the zones to spot trends in market value. Locations in the rural areas are determined typically by their proximity to market (High Level, Fort Vermillion and Lecrete). The highest value location is the area right around the market place. The next locations start and finish as the distances from the market place incrementally increase.

#### **Rural – High Level**

The rural area around High Level experienced only a 1% increase in 2003 compared to 6% in 2004

#### **Rural – (La Crete/Fort Vermillion)**

After a active 2003 seeing an increase in land values in rural areas around Lecrete/Ft Vermillion the values finially reached maximums and the land values went down by 11%, however improvments values increased by 5% offsetting for a overall 0 change

#### **La Crete**

The Hamlet of La Crete continued its healthy increases with 14% in 2003 and another 14% in 2004 for a total of 27% in only two years.

#### **Fort Vermillion**

After a fairly quiet 2003 experiencing a 6% increase in assessment 2004 was a little more active with another 8% increase, it appears the activity and higher prices experienced by La Crete in the past several years is finally increasing the values in Fort Vermillion.

#### **Remaining Areas**

All other rural areas increased from 0 to 7% overall, the bulk of the MD's assessment is based on the above mentioned areas and codes 401 and 402 which is the oil and gas properties as well as Footner Forrest Products.

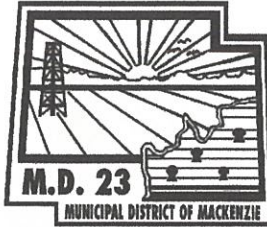
Of the \$72,506,690, \$31,967,980 was due to the oil and gas activity in 2004 as well as the increased costs of steel and construction.

Overview of Assessment Changes by Location

LOCATION GROUPING	LAND				IMPROVEMENTS				GRAND TOTAL				2002-2003	2002-2004
	\$ 2,003	\$ 2,004	% DIFF	\$ DIFF	\$ 2,003	\$ 2,004	% DIFF	\$ DIFF	\$ 2,003	\$ 2,004	% DIFF	\$ DIFF		
LACRETE	\$ 20,383,813	\$ 25,059,530	23%	\$ 4,675,717	\$ 95,222,893	\$ 105,979,700	11%	\$ 10,756,807	\$ 115,606,706	\$ 131,039,230	13%	\$ 15,432,524	14%	27%
BLUMENORT	\$ 55,430	\$ 55,430	0%	\$ -	\$ 4,870,160	\$ 5,076,200	4%	\$ 206,040	\$ 4,925,590	\$ 5,131,630	4%	\$ 206,040	2%	6%
RURAL (HIGH LEVEL)	\$ 20,777,190	\$ 20,956,180	1%	\$ 178,990	\$ 31,205,150	\$ 33,896,010	9%	\$ 2,690,860	\$ 51,982,340	\$ 54,852,190	6%	\$ 2,869,850	5%	11%
RURAL (LACRETE/FT VERMILION)	\$ 53,672,370	\$ 47,737,480	-11%	\$ (5,934,890)	\$ 110,532,690	\$ 116,384,470	5%	\$ 5,851,780	\$ 164,205,060	\$ 164,121,950	0%	\$ (83,110)	7%	7%
RURAL (ROCKY LANE/FT VERMILION)	\$ 7,483,920	\$ 7,515,380	0%	\$ 31,460	\$ 6,404,120	\$ 7,181,440	12%	\$ 777,320	\$ 13,888,040	\$ 14,696,820	6%	\$ 808,780	?	?
FT VERMILION	\$ 3,008,850	\$ 4,242,560	41%	\$ 1,233,710	\$ 36,503,810	\$ 38,260,580	5%	\$ 1,756,770	\$ 39,512,660	\$ 42,503,140	8%	\$ 2,990,480	6%	14%
FT VERMILION SETTLEMENT	\$ 633,710	\$ 616,020	-3%	\$ (17,690)	\$ 2,471,530	\$ 2,555,090	3%	\$ 83,560	\$ 3,105,240	\$ 3,171,110	2%	\$ 65,870	4%	6%
NORTH VERMILION SETTLEMENT	\$ 90,600	\$ 90,600	0%	\$ -	\$ 775,250	\$ 839,020	8%	\$ 63,770	\$ 865,850	\$ 929,620	7%	\$ 63,770	3%	10%
ROCKY LANE	\$ 28,170	\$ 28,170	0%	\$ -	\$ 2,830,430	\$ 2,952,080	4%	\$ 121,650	\$ 2,858,600	\$ 2,980,250	4%	\$ 121,650	?	?
BOYER SETTLEMENT	\$ 258,190	\$ 258,190	0%	\$ -	\$ 301,390	\$ 314,130	4%	\$ 12,740	\$ 559,580	\$ 572,320	2%	\$ 12,740	3%	5%
FOOTNER LAKE	\$ 166,770	\$ 167,580	0%	\$ 810	\$ 4,522,430	\$ 4,752,620	5%	\$ 230,190	\$ 4,689,200	\$ 4,920,200	5%	\$ 231,000	4%	9%
MEANDER RIVER	\$ 74,200	\$ 74,200	0%	\$ -	\$ 256,730	\$ 265,420	3%	\$ 8,690	\$ 330,930	\$ 339,620	3%	\$ 8,690	-3%	0%
STEEN RIVER	\$ 78,720	\$ 78,720	0%	\$ -	\$ 1,319,870	\$ 1,357,690	3%	\$ 37,820	\$ 1,398,590	\$ 1,436,410	3%	\$ 37,820	3%	6%
INDIAN CABINS	\$ 29,360	\$ 29,360	0%	\$ -	\$ 224,230	\$ 230,190	3%	\$ 5,960	\$ 253,590	\$ 259,550	2%	\$ 5,960	1%	3%
ZAMA	\$ 2,379,160	\$ 2,387,720	0%	\$ 8,560	\$ 8,829,680	\$ 9,179,990	4%	\$ 350,310	\$ 11,208,840	\$ 11,567,710	3%	\$ 358,870	4%	7%
CARCAJOU SETTLEMENT	\$ 70,760	\$ 70,760	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ 70,760	\$ 70,760	0%	\$ -	0%	0%
HUTCH LAKE	\$ 868,780	\$ 823,170	-5%	\$ (45,610)	\$ 589,720	\$ 717,620	22%	\$ 127,900	\$ 1,458,500	\$ 1,540,790	6%	\$ 82,290	6%	12%
MISC LEASES/UNSERVEYED PARCELS	\$ 16,191,150	\$ 16,208,140	0%	\$ 16,990	\$ 881,540	\$ 910,650	3%	\$ 29,110	\$ 17,072,690	\$ 17,118,790	0%	\$ 46,100	0%	0%
FOOTNER (OSB MILL)	\$ 1,265,110	\$ 1,265,110	0%	\$ -	\$ 134,557,020	\$ 142,974,580	6%	\$ 8,417,560	\$ 135,822,130	\$ 144,239,690	6%	\$ 8,417,560	3%	9%
INDUSTRIAL	\$ 102,810	\$ 98,190	-4%	\$ (4,620)	\$ 337,944,600	\$ 358,119,140	6%	\$ 20,174,540	\$ 338,047,410	\$ 358,217,330	6%	\$ 20,169,920	3%	9%
RAILWAY	\$ -	\$ -			\$ 2,509,310	\$ 2,532,320	1%	\$ 23,010	\$ 2,509,310	\$ 2,532,320	1%	\$ 23,010	?	?
TOTALS	\$ 127,619,063	\$ 127,762,490	0%	\$ 143,427	\$ 782,752,553	\$ 834,478,940	7%	\$ 51,726,387	\$ 962,241,430					

Code	Description	Records	2003	2004	Growth	Inflation
101	Farm/Res Site	1039	\$ 71,445,730	\$ 74,212,810	\$ 3,734,730	\$ 2,767,080
102	Res. Imp/Site	1616	\$ 147,056,280	\$ 154,733,010	\$15,082,050	\$ 7,676,730
103	Vacant Res.	459	\$ 5,216,250	\$ 6,571,730	\$ (590,370)	\$ 1,355,480
104	Res. Imp site/No RAP	7	\$ 256,190	\$ 265,850	\$ -	\$ 9,660
141	Gazing Lease	288	\$ 595,250	\$ 595,250	\$ 5,010	\$ -
151	Farmland	4151	\$ 35,714,980	\$ 35,714,980	\$ (13,530)	\$ -
200	* Rail R o W	9	\$ 2,509,310	\$ 2,532,320	\$ -	\$ 23,010
202	Commerc. Imp. Site	255	\$ 33,738,390	\$ 35,066,140	\$ 2,603,210	\$ 1,327,750
203	Indust. Imp site	22	\$ 2,757,940	\$ 2,815,990	\$ 10,840	\$ 58,050
252	Commercial Vacant	65	\$ 1,054,070	\$ 1,141,650	\$ 158,530	\$ 87,580
253	Indust Vacant	274	\$ 936,290	\$ 935,510	\$ 27,310	\$ (780)
401	Proc. Man/Bldg	802	\$ 84,080,170	\$ 87,445,280	\$ 411,630	\$ 3,365,110
402	Machinery&Equip.	636	\$401,632,480	\$ 422,432,700	\$ 7,391,020	\$20,800,220
601	Federal MV GIL	9	\$ 739,940	\$ 790,580	\$ -	\$ 50,640
603	Provincial MV GIL	7	\$ 212,070	\$ 221,500	\$ 49,940	\$ 9,430
605	AMHC GIL	73	\$ 3,667,980	\$ 3,972,400	\$ 5,310	\$ 304,420
641	Prov Graz Reserv	77	\$ 1,624,550	\$ 1,712,540	\$ -	\$ -
651	Federal AUV GIL	5	\$ 523,810	\$ 523,810	\$ -	\$ -
701	Federal MV GIL	9	\$ 46,540	\$ 46,540	\$ (10)	\$ 13,530
703	Provincial MV GIL	14	\$ 376,690	\$ 390,220	\$ (34,160)	\$ 76,060
705	AMHC MV GIL	1	\$ 1,726,280	\$ 1,802,340	\$ 10	\$ 3,480
707	*CBC MV GIL	2	\$ 22,190	\$ 25,670	\$ -	\$ 210
609	Seniors Self Cont	5	\$ 13,810	\$ 14,020	\$ -	\$ 87,990
802	Seed Clean Exempt	1	\$ 18,000	\$ 18,720	\$ -	\$ 720
803	Prov. Exempt	1401	\$ 22,830,110	\$ 22,871,410	\$ (4,000)	\$ 41,300
809	Misc Exempt	139	\$ 65,656,950	\$ 68,505,990	\$ 1,655,150	\$ 2,849,040
810	Seed Cleaning B&S Exempt	1	\$ 377,890	\$ 389,450	\$ 14,540	\$ 11,560
820	MD#23 Owned	232	\$ 8,780,480	\$ 9,326,070	\$ 511,790	\$ 545,590
841	Prov. Graz Reserv.	46	\$ 81,300	\$ 81,300	\$ -	\$ -
853	Provin AUV	4	\$ 7,310	\$ 7,310	\$ (280)	\$ -
859	Misc Exempt	2	\$ 2,570	\$ 2,570	\$ -	\$ -
901	Rural Res. Exemption	1090	\$ 23,921,080	\$ 24,009,570	\$ (372,800)	\$ 88,490
903	Farm Bldg Exempt	115	\$ 3,086,380	\$ 3,208,790	\$ 186,010	\$ 122,410
			<b>\$ 920,709,260</b>	<b>\$ 962,384,020</b>	<b>\$30,831,930</b>	<b>\$41,674,760</b>
<b>Total</b>						
<b>Increase</b>					<b>\$72,506,690</b>	
<b>% Increase</b>					<b>8%</b>	





## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>June 14, 2005</b>
<b>Presented By:</b>	<b>Paul Driedger Director of Planning, Emergency &amp; Enforcement Services</b>
<b>Title:</b>	<b>PUBLIC HEARING Bylaw 495/05 Land Use Bylaw Amendment Rezoning the IDP Corridor Along Highway 35 North of High Level</b>
<b>Agenda Item No:</b>	<b>6a)</b>

#### **BACKGROUND / PROPOSAL:**

Following repeated interest from the public, Council gave first reading to proposed bylaw 495/05 at their April 12, 2005 meeting. Notifications were sent to all landowners, adjacent landowners and the Town of High Level for comments. This Bylaw amendment proposes to rezone property along Highway 35 north of High Level, within the IDP transportation corridor, from Agricultural District (A1) to Rural Industrial District (RI1) and Rural Country Residential District 2 (RC2).

Letters were sent to the Town of High Level as well as landowners and adjacent landowners within the rezoning area. A few landowners called asking for an explanation of the rezoning but after the bylaw was explained to them they no longer had any concerns. A letter was received from one landowner (attached).

The Town of High Level has verbally requested that the Intermunicipal Development Plan Committee meet prior to the MD giving third reading to this bylaw. No written documentation has been received from the Town of High Level.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

There are currently a number of industrial developments adjacent to the west side of Highway 35 north of High Level since the land is not suitable for farming. To plan proactively, we are proposing that a number of parcels be rezoned to Rural Industrial District (RI1), as per the attached map. There are a couple of small Country

Author: 

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Residential zones, which we would leave intact, as well as rezone some parcels to Country Residential District 2 (RC2).

The Inter-Municipal Development Plan (IDP) allows for industrial development to, generally, be located south of town and that, generally, the land north of High Level will be developed as residential properties. The IDP also mentions that industrial development may be allowed when compatible with surrounding land uses.

The subject land is adjacent to a huge swamp to the west, which is all Crown land, and probably not even all the land being rezoned will be developable because it is very low and swampy. The land east of the railway track is generally better suited for residential development.

Another problem confronting industrial developers is that south of the Town is mostly Crown land and very swampy, so there is no space to develop.

The following excerpts have been taken from the Inter-Municipal Development Plan (IDP):

**Industrial Policies:**

There has been and will continue to be a significant amount of industrial development in the Inter-Municipal Planning Area, making it necessary to ensure that sufficient land at appropriate locations is available. Generally, industrial development will occur south of the Town of High Level.

**Policies:**

1. Where required for site development considerations and when compatible to surrounding land uses, rural industrial development may be allowed in the Inter-Municipal Planning Area.
2. The Municipal District and the Town will take every, reasonable measure to accommodate industrial development in the Inter-Municipal Planning Area.
3. The Municipal District may consider the development of a rural industrial park in the High Level area that will accommodate industrial land uses best suited to a rural location.

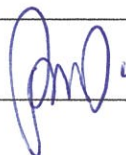
The Municipal District will circulate the following to the Town for comment and review if the proposal is located within the Primary and/or Corridor Areas as outlined on the Referral Areas Map.

- a) Statutory Plans (including drafts) and amendments thereto.
- b) Land Use Bylaws (including drafts) and amendments thereto.

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- c) Subdivision applications, except for farmstead separations.
- d) Non-residential development permits.
- e) Applications for development permits or subdivisions for contentious uses on land which is immediately adjacent to, but outside the Inter-Municipal Planning Area,
- f) Non-statutory plans (including drafts).

For major development proposals that may be of interest to the other municipality but are located in outside the Primary and/or Corridor Areas, the Municipal District and the Town will circulate such proposals to the other municipality for information, as well as review and comments. Such proposals may be subject to the Dispute Resolution Process under the provisions of this Plan.

Referrals made under this section of the Plan are required to conform to the following time-lines:

- a) Each municipality is to be provided with thirty (30) days to review and comment on referrals, unless applicable legislation requires a different time period.
- b) If comments are not received within an agreed time period, it shall be assumed that there is no objection to the proposal. However, given that the fairness and reasonableness must be an integral part of the decision-making process, the time frame may be extended by agreement of both municipalities.
- c) Time extensions may be requested to any of the noted time lines. A request should be considered an exception and must not be abused. The host municipality may grant a time extension to any application upon the request by the receiving municipality.
- d) If a request for a time extension is denied, with reasons, the issue would not constitute a dispute under the provisions of this Plan.

In the event that a potential application gives rise to concern respecting the interpretation of a definition, goal, policy direction, or administrative provision of this Plan, the issue shall be jointly reviewed at the staff level within fourteen (14) days of the application being submitted. If the matter is not resolved by staff, then the Inter-Municipal Planning Committee shall meet within thirty (30) days of the original submission of the application for the purpose of addressing the concern and deciding on what actions to take, if any.

Author:  Reviewed:  C.A.O.: 

**Municipal District of Mackenzie Land Use Bylaw**

**7.31 RURAL COUNTRY RESIDENTIAL DISTRICT 2 “RC2”.**

**Replaces Rural Country Residential District (RC)**

The general purpose of this district is to provide for the development of multi-lot country residences.

**A. PERMITTED USES**

- (1) Mobile Home.

**B. DISCRETIONARY USES**

- (1) Single Family Dwelling.
- (2) Modular Homes.
- (3) Ancillary building or use.
- (4) Bed and breakfast.
- (5) Home based business.
- (6) Public use.
- (7) Garden suite.
- (8) Intensive recreation use.

**C. LOT AREA**

- (1) Country Residential Uses:

- a) Minimum Lot Area: 1.2 hectares (3.0 acres).
- b) Maximum Lot Area: up to 2.02 hectares (5 acres) unless otherwise approved by the Subdivision Authority.

**D. MINIMUM FRONT YARD SETBACK**

Lot fronting onto a provincial highway or local road:

41.1 metres (135 feet) from right of way.

Lot fronting onto an internal subdivision road:

15.24 metres (50 feet) from right of way.

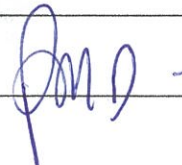
**E. MINIMUM SIDE YARD SETBACK**

7.6 metres (25 feet) from property line, or

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in the case of a corner site the width of the side yard adjoining the side street shall not be less than 15.24 metres (50 feet), or

15.2 metres (50 feet) from property line adjacent to "Agricultural" or "Forestry" districts.

**F. MINIMUM REAR YARD SETBACK**

7.6 metres (25 feet), or

15.2 metres (50 feet) from property line adjacent to "Agricultural" or "Forestry" districts.

**G. ADDITIONAL REQUIREMENTS**

- (1) Buildings shall be either of new construction or moved in unless otherwise require by the Development Officer. Exterior finish to be wood, metal, or similar siding, brick or stucco to the satisfaction of the Development Officer. The finish and appearance of buildings should complement other structures and natural site features.
- (2) All mobile homes to be factory built with walls of pre-finished baked enamel aluminum siding, vinyl siding or the equivalent and peaked shingled roof, to the satisfaction of the Development Officer.
- (3) If mobile homes are placed upon a basement, solid footings and concrete or wood block foundation wall or skirting should be required so that the appearance, design and construction will compliment the mobile home. The undercarriage of the mobile home shall be screened from view.
- (4) All ancillary structures to mobile homes, such as patios, porches, additions, etc., shall be factory prefabricated units, or of a quality equivalent thereto, so that the appearance, design and construction will compliment the mobile home.

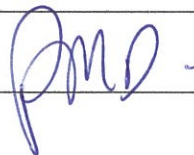
**H. THE KEEPING OF ANIMALS**

A maximum of one non-domestic animal per 3-acres or 2 non-domestic animals per 5 acres.

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## I. REZONING REQUIREMENTS

- (1) In order to ensure a firm commitment for development has been received the following are requirements for the rezoning application:
  - (a) An Area Structure Plan for the parcel.
  - (b) A minimum of 10 parcels per rezoning application, or where the total area to be rezoned is less than 20.2 hectares (50 acres), the total developable area must be subdivided.
  - (a) The subdivision must have legal access that meets Municipal District of Mackenzie standards.
  - (d) Where the existing municipal road is not up to the standard required for the parcel, a road request or upgrade must be part of the subdivision application.
- (2) Once approval has been granted, the developer shall have a period of one (1) year, or as required by the Development Authority, to develop the subdivision including, but not limited to, the installation of utilities, roads and plan registration.

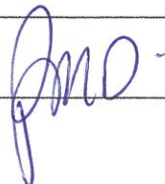
## J. SUBDIVISION REQUIREMENTS

1. The Developer shall enter into a Developer's Agreement with the Municipality for payment of off-site levies, if required, for rural multi-lot subdivisions.
2. No subdivision shall be approved unless utility services, including water supply and sewage disposal, can be provided with sufficient capacity to accommodate development of the proposed parcel(s).
3. The Developer shall submit, along with his subdivision application, a Water Management Plan as required by the Water Act RSA 2000 Chapter W-3.
4. The Subdivision Authority may require a sewage collection report from a qualified plumbing inspector to ensure sewage disposal will not have a negative impact on the parcel and/or adjacent land or water resources.

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5. Municipal Reserve money in the amount of 10% of market value of the proposed subdivision land or 10% land if required for parks or schools.
6. A Traffic Impact Assessment may be required to identify the traffic impact onto the existing infrastructure.

**K. ON-SITE PARKING**

In accordance to Section 4.28 of this Bylaw.

**L. LANDSCAPING**

In accordance to Section 4.23 of this Bylaw.

**7.34 RURAL INDUSTRIAL DISTRICT 1 "RI1"**

The general purpose of this district is to accommodate industrial buildings and uses which are deemed better suited to rural rather than urban areas.

**A. PERMITTED USES**

- (1) Extensive Agriculture and farm buildings.

**B. DISCRETIONARY USES**

- (1) Agricultural supply depot.
- (2) Bulk fertilizer sales.
- (3) Bulk fuel storage.
- (4) Bulk propane sales.
- (5) Contractor's business.
- (6) Fertilizer sales.
- (7) Industrial Camps
- (8) Maintenance Yard.
- (9) Manufacturing firm.
- (10) Natural resource extraction industry.
- (11) Oil and gas servicing.
- (12) Public use.
- (13) Petroleum facility.
- (14) Salvage/storage yard.
- (15) Security suite.
- (16) Sewage lagoon, sewage treatment plant.
- (17) Mobile/Modular Home (Manufactured) Sales.

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**C. MINIMUM LOT SIZE**

0.8 hectares (2 acres) unless otherwise required by the Development Officer.

**D. MINIMUM TOTAL FLOOR AREA**

92.9 square metres (1000 square feet) or as required by the Development Officer.

**E. MINIMUM FRONT YARD SETBACK**

As specified by the local road authority, but in no case less than 41.1 metres (135 feet) from the edge of the highway right of way.

**F. MINIMUM DEPTH OF SIDE YARD**

15.24 metres (50 feet)

**G. MINIMUM REAR YARD SETBACK**

7.6 metres (50 feet).

**H. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS**

Buildings may be of new construction or moved in. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

**I. ON-SITE PARKING**

In accordance to the provisions in Section 4.28 of this Bylaw.

**J. LOCATION CRITERIA**

Rural industrial development shall be located where possible along highway corridors or identified collector roads.

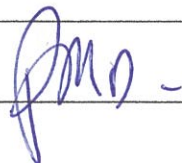
**K. ON-SITE PARKING**

In accordance to Section 4.28 of this Bylaw.

Author:



Reviewed:



C.A.O.:





## L. LANDSCAPING

In accordance to Section 4.23 of this Bylaw.

### COSTS / SOURCE OF FUNDING:

N/A

### RECOMMENDED ACTION:

#### **Motion 1**

That second reading be given to Bylaw 495/05, being a Land Use Bylaw amendment to rezone the following parcels from Agricultural District 1 (A1) to Rural Industrial District (RI1):

- SE 8-110-19-W5M
- all that portion of West ½ 9-110-19-W5M lying west of Highway 35,
- all that portion of SW 16-110-19-W5M lying west of Highway 35,
- all that portion of NW 16-110-19-W5M lying west of railway,
- all that portion of SW 21-110-19-W5M lying west of Highway 35,
- all that portion of North ½ 29-110-19-W5M lying west of Highway 35,
- all that portion of South ½ 32-110-19-W5M lying west of Highway 35,
- all that portion of section 32-110-19-W5M lying west of Highway 35,
- NE 31-110-19-W5M,
- all that portion of NW 17-111-19-W5M lying west of Highway 35, and
- all that portion of SW 20-111-19-W5M lying west of Highway 35.

and rezone the following parcels from Agricultural District 1 (A1) to Country Residential District 2 (RC2):

- all that portion of the West ½ 9-110-19-W5M lying west of the railway and east of Highway 35,
- all that portion of the SW 16-110-19-W5M lying west of the railway and east of Highway 35,
- all that portion of the NW 21-110-19-W5M lying west of the railway,
- all that portion of the SW 28-110-19-W5M lying west of the railway,
- SE 29-110-19-W5M,
- all that portion of the West ½ 4-111-19-W5M lying east of the railway,
- all that portion of the East ½ 4-111-19-W5M lying east of the railway,
- all that portion of the West ½ 9-111-19-W5M lying east of the railway,
- all that portion of the East ½ 8-111-19-W5M lying east of the railway,
- all that portion of the East ½ 17-111-19-W5M lying east of the railway, and
- all that portion of the North ½ 17-111-19-W5M lying east of the railway.

Author: 

Reviewed: 

C.A.O. 

## Motion 2

That third reading be given to Bylaw 495/05, being a Land Use Bylaw amendment to rezone the following parcels from Agricultural District 1 (A1) to Rural Industrial District (RI1):

- SE 8-110-19-W5M
- all that portion of West ½ 9-110-19-W5M lying west of Highway 35,
- all that portion of SW 16-110-19-W5M lying west of Highway 35,
- all that portion of NW 16-110-19-W5M lying west of railway,
- all that portion of SW 21-110-19-W5M lying west of Highway 35,
- all that portion of North ½ 29-110-19-W5M lying west of Highway 35,
- all that portion of South ½ 32-110-19-W5M lying west of Highway 35,
- all that portion of section 32-110-19-W5M lying west of Highway 35,
- NE 31-110-19-W5M,
- all that portion of NW 17-111-19-W5M lying west of Highway 35, and
- all that portion of SW 20-111-19-W5M lying west of Highway 35.

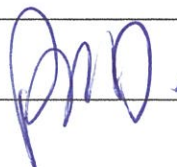
and rezone the following parcels from Agricultural District 1 (A1) to Country Residential District 2 (RC2):

- all that portion of the West ½ 9-110-19-W5M lying west of the railway and east of Highway 35,
- all that portion of the SW 16-110-19-W5M lying west of the railway and east of Highway 35,
- all that portion of the NW 21-110-19-W5M lying west of the railway,
- all that portion of the SW 28-110-19-W5M lying west of the railway,
- SE 29-110-19-W5M,
- all that portion of the West ½ 4-111-19-W5M lying east of the railway,
- all that portion of the East ½ 4-111-19-W5M lying east of the railway,
- all that portion of the West ½ 9-111-19-W5M lying east of the railway,
- all that portion of the East ½ 8-111-19-W5M lying east of the railway,
- all that portion of the East ½ 17-111-19-W5M lying east of the railway, and
- all that portion of the North ½ 17-111-19-W5M lying east of the railway.

Author:



Reviewed:



C.A.O.:



**MD of Mackenzie**

**PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT**

**BYLAW \_\_\_\_\_**

**Order of Presentation**

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority \_\_\_\_\_, please outline the proposed Land Use Bylaw Amendment and present his submission.

\_\_\_\_\_ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

**REMARKS/COMMENTS:**

**BYLAW NO. 495/05**

**BEING A BYLAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW  
TO REZONE A PORTION OF THE  
INTERMUNICIPAL DEVELOPMENT PLAN CORRIDOR**

**WHEREAS**, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

**WHEREAS**, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995, and

**WHEREAS**, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to rezone properties within the Inter-Municipal Development Plan along Highway 35 north of High Level.

**NOW THEREFORE**, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. That the land use designation of the following parcels be rezoned from Agricultural District 1 (A1) to Rural Industrial District (R11):

- SE 8-110-19-W5M
- all that portion of West ½ 9-110-19-W5M lying west of Highway 35,
- all that portion of SW 16-110-19-W5M lying west of Highway 35,
- all that portion of NW 16-110-19-W5M lying west of railway,
- all that portion of SW 21-110-19-W5M lying west of Highway 35,
- all that portion of North ½ 29-110-19-W5M lying west of Highway 35,
- all that portion of South ½ 32-110-19-W5M lying west of Highway 35,
- all that portion of section 32-110-19-W5M lying west of Highway 35,
- NE 31-110-19-W5M,
- all that portion of NW 17-111-19-W5M lying west of Highway 35, and
- all that portion of SW 20-111-19-W5M lying west of Highway 35.

2. That the land use designation of the following parcels be rezoned from Agricultural District 1 (A1) to Country Residential District 2 (RC2):

- all that portion of the West ½ 9-110-19-W5M lying west of the railway and east of Highway 35,
- all that portion of the SW 16-110-19-W5M lying west of the railway and east of Highway 35,
- all that portion of the NW 21-110-19-W5M lying west of the railway,
- all that portion of the SW 28-110-19-W5M lying west of the railway,
- SE 29-110-19-W5M,
- all that portion of the West ½ 4-111-19-W5M lying east of the railway,
- all that portion of the East ½ 4-111-19-W5M lying east of the railway,
- all that portion of the West ½ 9-111-19-W5M lying east of the railway,
- all that portion of the East ½ 8-111-19-W5M lying east of the railway,
- all that portion of the East ½ 17-111-19-W5M lying east of the railway, and
- all that portion of the North ½ 17-111-19-W5M lying east of the railway.

as shown in Schedule "A" hereto attached.

First Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

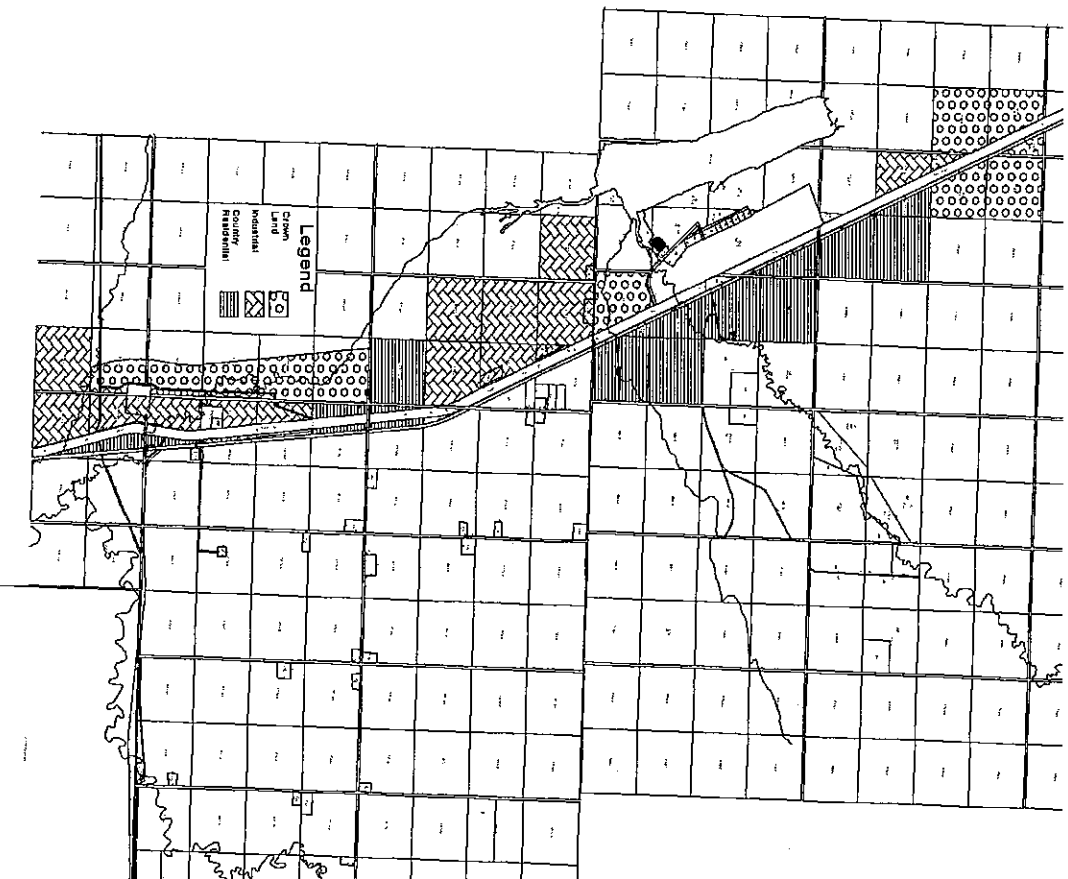
\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant

**BYLAW No. 495/05**

**SCHEDULE "A"**

1. That the land use designation of the following properties be rezoned as specified in Bylaw 495/05:



From: Agricultural District 1 "A1" to

To: Rural Industrial District "RI1" and  
Country Residential District 2 "RC2"

Bill Neufeld, Reeve

Barb Spurgeon, Executive Assistant

EFFECTIVE THIS \_\_\_\_\_

DAY OF \_\_\_\_\_

, 2005.

TO Barb Spurgeon MAY 17-2008

TO Honorable Reave & Counsel

The Town of High Level wishes All Land East of The Highway and rail Road To be Residential.

However The Land Across and North of the Airport is better suited FOR INDUSTRIAL Development.

Therefore: I Beg The Council TO Consider that section 9-111-19-WS AND SE sec of 17-111-19-WS be recognised AS INDUSTRIAL

I ALSO plan TO attend the hearing re- ABOVE

Thank you  
Paul Steffanson  
*Paul Steffanson*



TOWN OF  
**HIGH LEVEL**

Town of High Level  
9813 - 102<sup>nd</sup> Street  
High Level, AB T0H 1Z0  
Canada

Telephone: (780) 926-2201  
Facsimile: (780) 926-2899  
town@highlevel.ca  
www.highlevel.ca

May 9, 2005

Municipal District of Mackenzie No. 23  
Box 640  
Fort Vermilion, AB T0H 1N0

Attention: Mr. Paul Driedger

Re: Proposed Bylaw 495/05

Dear Mr. Driedger:

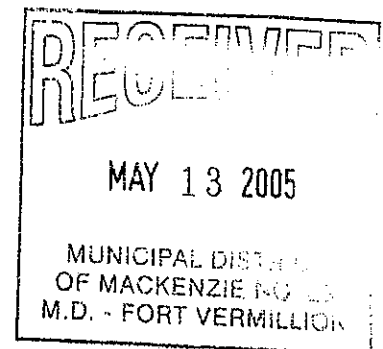
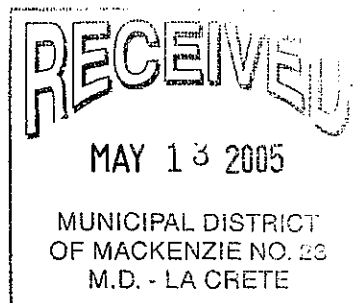
The Town has received the referral for the proposed bylaw 495/05 and due to the magnitude of the proposed re-zoning would like to discuss it with the MD's IDP Committee members prior to formally commenting.

The Town's committee members are available to meet any day from May 30 to June 2. Please advise the Town of which day and time is suitable to the MD. The Town looks forward to your reply and please do not hesitate to contact the undersigned if you have any questions.

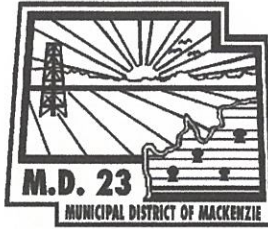
Sincerely,

Dean Krause  
Director of Development Services  
Town of High Level

CC:  
Mayor Mike Mihaly  
Dianne Hunter, CAO







## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	Regular Council
<b>Meeting Date:</b>	June 14, 2005
<b>Presented By:</b>	Paul Driedger Director of Planning, Emergency & Enforcement Services
<b>Title:</b>	<b>PUBLIC HEARING</b> Bylaw 500/05 Land Use Bylaw Amendment Rezone Pt SW 9-106-15-W5M From Mobile Home Subdivision 1 (MHS1) To Hamlet Residential District 2 (HR2)
<b>Agenda Item No:</b>	66)

#### BACKGROUND / PROPOSAL:

Council gave first reading to Bylaw 500/05 at their May 10, 2005 meeting. This Land Use Bylaw amendment is rezone part of SW 9-106-15-W5M in the Hamlet of La Crete from Mobile Home Subdivision 1 (MHS1) to Hamlet Residential District 2 (HR2) to accommodate town houses.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The subject lots are located across the lane from a district already zoned HR2. The subject lots are located between a Mobile Home Subdivision 1 (MHS1) and Hamlet Residential District 1B (HR1B), which is for houses without attached garages. The proposed HR2 district will provide good progression from Mobile Homes to houses. The subject property is in the process of being subdivided and is in a good location for the proposed use.

#### **7.19 HAMLET RESIDENTIAL DISTRICT 2 "HR2"**

The general purpose of this district is to restrict development to large lot residential and other compatible uses in urban areas.

Author:

Reviewed:

C.A.O.:

**A. PERMITTED USES**

(1) Dwelling - Single detached.

**B. DISCRETIONARY USES**

- (1) Ancillary building and use.
- (2) Dwelling - Duplex.
- (3) Dwelling – Row.
- (4) Home based business
- (5) Modular home.
- (6) Park.
- (7) Playground.
- (8) Public use.

**C. MINIMUM LOT WIDTH**

22 metres (72 feet).

**D. MINIMUM LOT DEPTH**

33.5 metres (110 feet).

**E. FRONT YARD SETBACK**

7.6 metres (25 feet) or as required by the Development Officer.

**F. MINIMUM SIDE YARD SETBACK**

Side yards shall not be less than 1.2 metres (4 feet). In case of a corner site the exterior side yard shall not be less than 3.0 metres (10 feet).

**G. MINIMUM REAR YARD SETBACK**

2.4 metres (8 feet).

**H. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS**

Buildings may be either of new construction only. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the

Author:

Reviewed:

C.A.O.:

natural features and character of the site to the satisfaction of the Development Officer.

**I. ON-SITE PARKING**

In accordance to Section 4.28 of this Bylaw.

**J. LANDSCAPING**

In accordance to Section 4.23 of this Bylaw.

**COSTS / SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

**Motion 1**

That second reading be given to Bylaw 500/05, being a Land Use Bylaw amendment to rezone Part of SW 9-106-15-W5M from Mobile Home Subdivision 1 (MHS1) to Hamlet Residential District 2 (HR2).

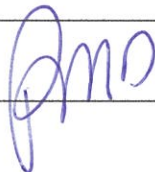
**Motion 2**

That third reading be given to Bylaw 500/05, being a Land Use Bylaw amendment to rezone Part of SW 9-106-15-W5M from Mobile Home Subdivision 1 (MHS1) to Hamlet Residential District 2 (HR2).

Author:



Reviewed:



C.A.O.:



**BYLAW NO. 500/05**

**BEING A BYLAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

**WHEREAS**, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

**WHEREAS**, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995, and

**WHEREAS**, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to accommodate town houses.

**NOW THEREFORE**, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as Part of SW 9-106-15-W5M, in the Municipal District of Mackenzie No. 23 be amended from Mobile Home Subdivision 1 (MHS1) to Hamlet Residential District 2 "HR2", as outlined in Schedule "A".

First Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

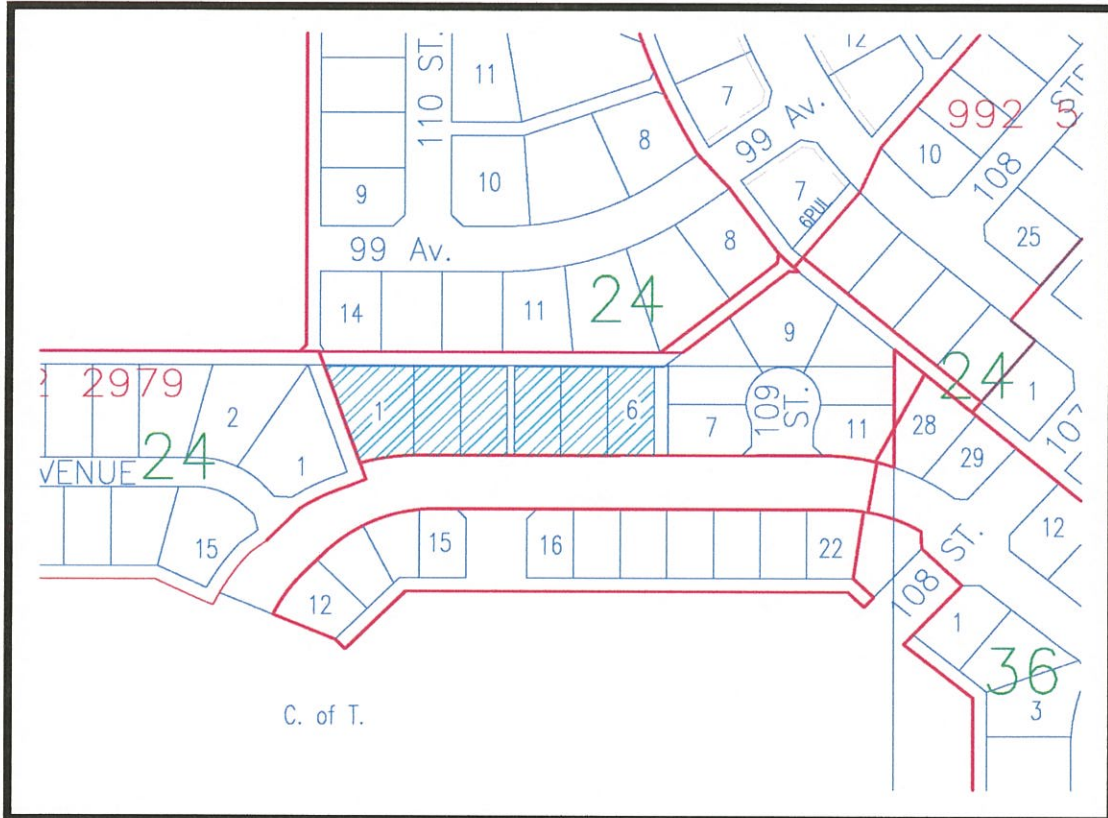
\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant

**BYLAW No. 500/05**

**SCHEDULE "A"**

1. That the land use designation of the following property known as:

Pt. of SW 9-106-15-W5M in La Crete be amended from Mobile Home Subdivision 1 "MHS1" to Hamlet Residential District 2 "HR2".



From: Mobile Home Subdivision 1 "MHS1"

To: Hamlet Residential District 2 "HR2"

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barb Spurgeon, Executive Assistant

EFFECTIVE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2005.

**MD of Mackenzie**

**PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT**

**BYLAW \_\_\_\_\_**

**Order of Presentation**

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority \_\_\_\_\_, please outline the proposed Land Use Bylaw Amendment and present his submission.

\_\_\_\_\_ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

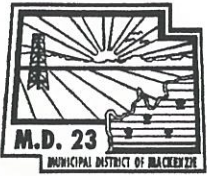
\_\_\_\_\_ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

**REMARKS/COMMENTS:**



# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. \_\_\_\_\_

NAME OF APPLICANT <u>WALLY WILBE</u>		
ADDRESS <u>Box 892</u>		
TOWN <u>LACERTE, AB.</u>		
POSTAL CODE <u>T0H2H0</u>	PHONE (RES.) <u>928-2891</u>	BUS. <u>926-0111</u>

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER <u>PETER FEHR</u>		
ADDRESS		
TOWN <u>LACERTE</u>		
POSTAL CODE <u>T0H2H0</u>	PHONE (RES.) <u>928-3019</u>	BUS.

### LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. <u>SW 1/4</u>	SEC. <u>9</u>	TWP. <u>106</u>	RANGE <u>15</u>	M. <u>5</u>	OR	PLAN	BLK	LOT
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### LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: MHS1 TO: HR2

### REASONS SUPPORTING PROPOSED AMENDMENT:

I WANT TO REZONE LOTS 17 THROUGH 22 ON PETER FEHR'S PHASE II SUBDIVISION

I WANT TO BUILD TOWN HOUSES ON THESE LOTS.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. 42823.

Wally Wilbe  
APPLICANT

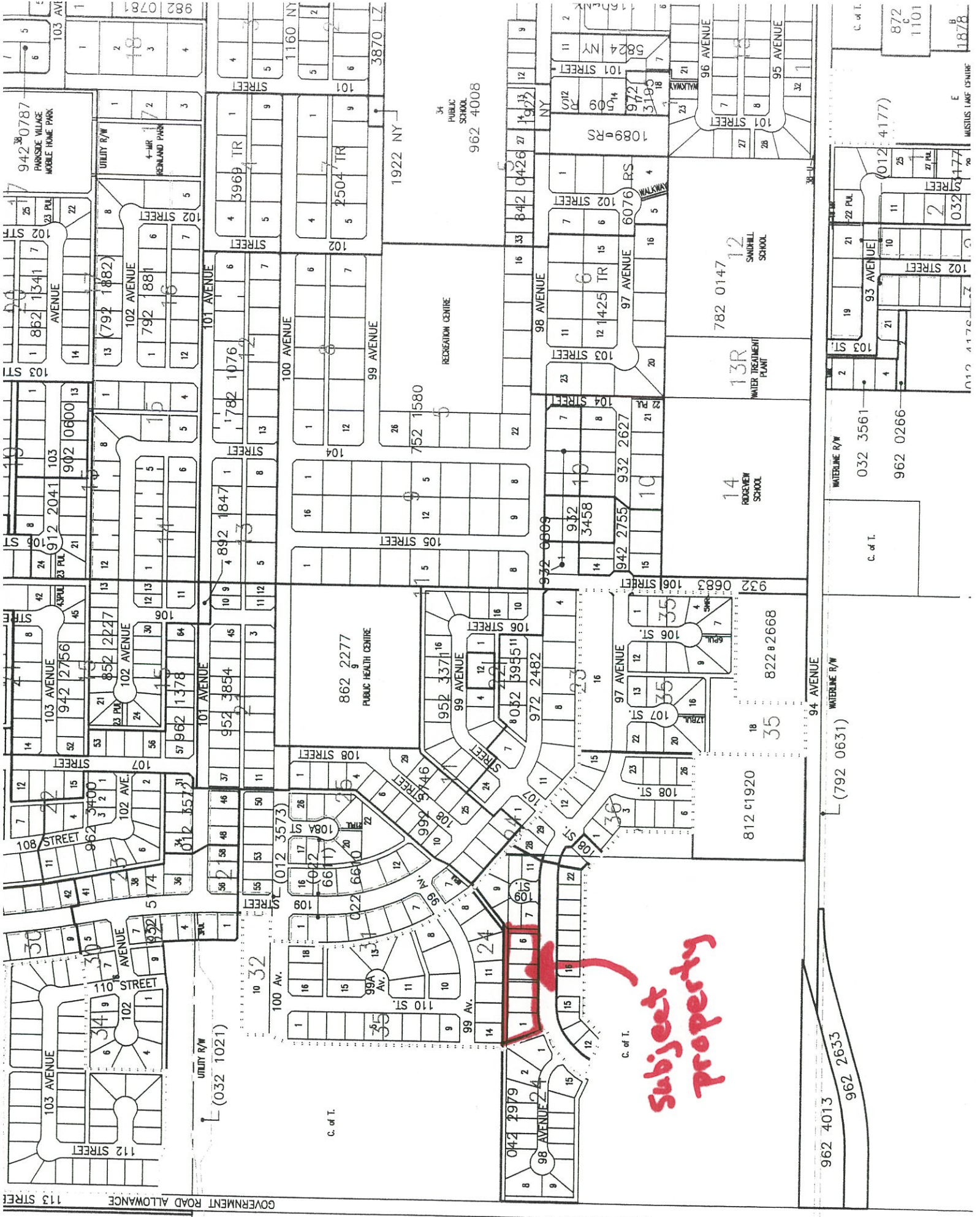
APR 29/05  
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

+ Peter Fehr  
REGISTERED OWNER

APR 29/05  
DATE





**Subject Property**

C. of T.  
126

6736

GOVERNMENT ROAD ALLOWANCE  
113 STREET

962 4013  
962 2633

812 01920

822 a 2668

14  
ROCKNEY SCHOOL

13R  
WATER TREATMENT PLANT

12  
SMITHILL SCHOOL

RECREATION CENTRE

34  
PUBLIC SCHOOL  
962 4008

862 2277  
PUBLIC HEALTH CENTRE

942 0787  
PARKSIDE VILLAGE  
MOBILE HOME PARK

982 0781  
103 AVENUE  
1 2 3 4 5 6

872  
1101  
1878

(012-4177)  
102 STREET  
103 STREET  
93 AVENUE  
21 22 23 24 25 26 27 28 29 30 31 32

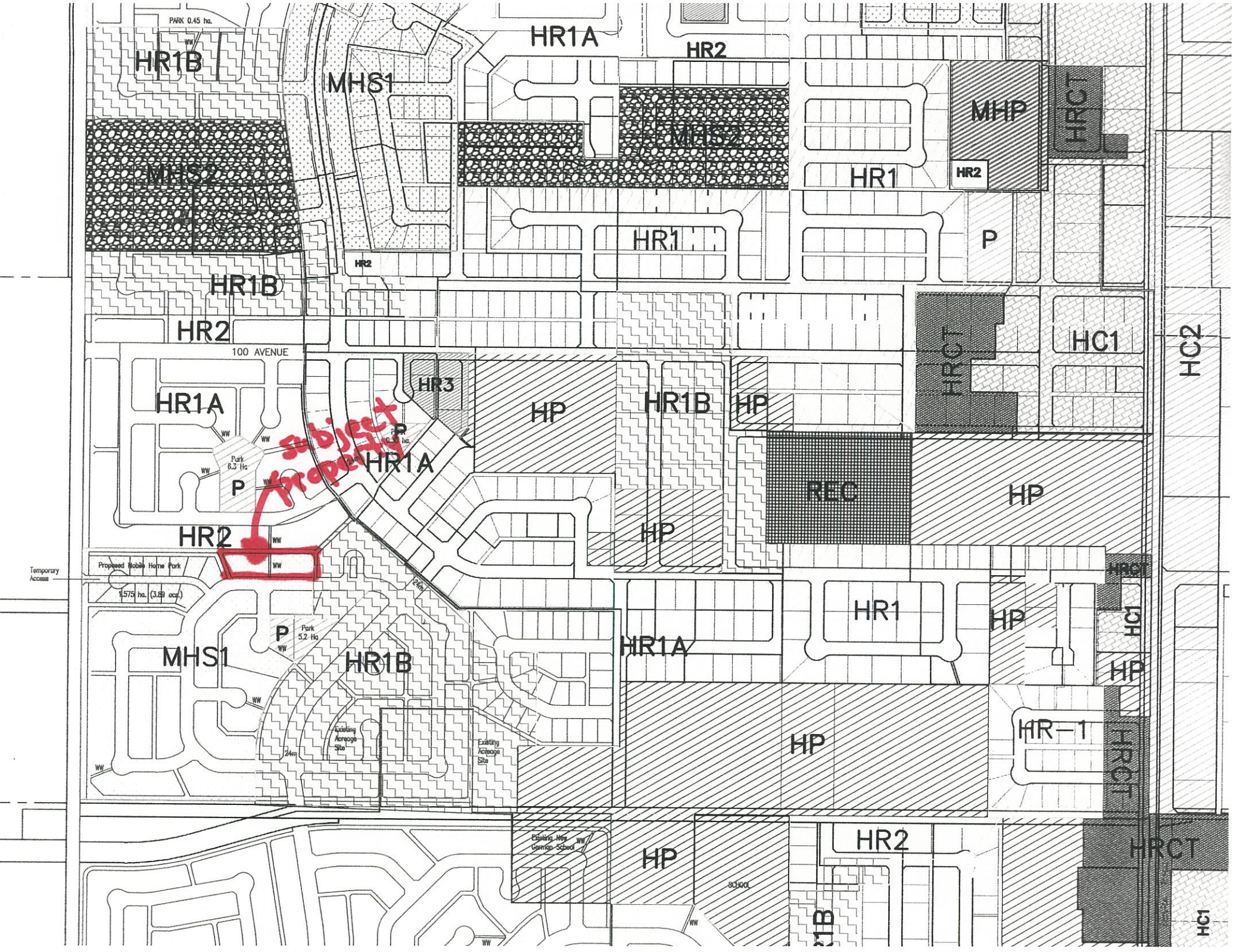
032 3561  
962 0266  
102 STREET  
103 STREET  
93 AVENUE  
19 20 21 22 23 24 25 26 27 28 29 30 31 32

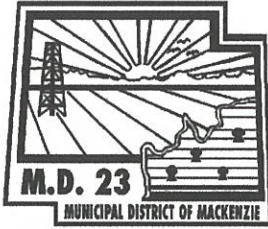
WATERLINE R/W  
032 3561  
962 0266  
C. of T.

94 AVENUE  
WATERLINE R/W  
(792 0631)

962 4013  
962 2633

C. of T.  
126





# M.D. of Mackenzie No. 23

## Request For Decision

<b>Meeting:</b>	Regular Council
<b>Meeting Date:</b>	June 14, 2005
<b>Presented By:</b>	Paul Driedger Director of Planning, Enforcement & Emergency Services
<b>Title:</b>	<b>PUBLIC HEARING</b> Bylaw 501/05 - Land Use Bylaw Amendment to add "Dwelling – Single Detached" to Hamlet Residential District 3 "HR3"
<b>Agenda Item No:</b>	6c)

### BACKGROUND / PROPOSAL:

Council gave first reading to proposed Bylaw 501/05 at their May 10, 2005 meeting. The requested Land Use Bylaw amendment would add "Dwelling – Single Detached" to the discretionary uses in Hamlet Residential District 3 "HR3" zoning. The applicant wishes to build a house on one of his HR3 lots that is adjacent to a lot with an existing house on Hamlet Residential District 1A "HR1A".

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Single detached dwellings (houses) could be a discretionary use within the HR3 district, however the Development Officer would need to monitor this very closely to ensure that there is a good transition from apartments to houses.

The following is an excerpt from our Land Use Bylaw regarding Hamlet Residential District 3 "HR3":

#### **7.20 HAMLET RESIDENTIAL DISTRICT 3 "HR3"**

The general purpose of this district is to permit medium and high-density residential development in established hamlets.

Author:

Reviewed:

C.A.O.:

**A. PERMITTED USES**

- (1) Park

**B. DISCRETIONARY USES**

- (1) Dwelling - Apartment
- (2) Dwelling - Row
- (3) Dwelling - Multiple
- (4) Ancillary building and use
- (5) Boarding or rooming house
- (6) Dwelling - Group home
- (7) Home based business
- (8) Public use

**C. MINIMUM LOT WIDTH**

22 metres (72 feet).

**D. MINIMUM LOT DEPTH**

33.5 metres (110 feet).

**E. FRONT YARD SETBACK**

7.6 metres (25 feet) or as required by the Development Officer.

**F. MINIMUM REAR YARD SETBACK**

7.6 metres (25 feet) or minimum required for on-site parking.

**G. MINIMUM SIDE YARD SETBACK**

7.6 metres (25 feet), or as required by Development Officer.

**H. MINIMUM INTERIOR SIDE YARD SETBACK**

4.6 metres (15 feet), or as required by Development Officer.

**I. OTHER**

Notwithstanding the above, any apartment projects shall provide for:

- (1) The provision and access to garbage storage.
- (2) Lighting between dwelling units
- (3) Privacy for dwelling units in and adjacent to the development.

Author: 	Reviewed: 	C.A.O.: 
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- (4) Orientation of buildings and general site appearance.
- (5) Safe pedestrian access to and from the public sidewalk fronting the building.
- (6) Parking areas adjacent to streets must be paved.

**J. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS**

Buildings must be of new construction. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

**K. ON-SITE PARKING**

In accordance to Section 4.28 of this Bylaw.

**L. LANDSCAPING**

In accordance to Section 4.23 of this Bylaw.

**COSTS / SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

**Motion 1**

That second reading be given to Bylaw 501/05 being a Land Use Bylaw amendment to add "Dwelling – Single Detached" to Hamlet Residential District 3 "HR3" zoning.

**Motion 2**

That third reading be given to Bylaw 501/05 being a Land Use Bylaw amendment to add "Dwelling – Single Detached" to Hamlet Residential District 3 "HR3" zoning.

Author:



Reviewed:

C.A.O.:



**MD of Mackenzie**

**PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT**

**BYLAW \_\_\_\_\_**

**Order of Presentation**

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority \_\_\_\_\_, please outline the proposed Land Use Bylaw Amendment and present his submission.

\_\_\_\_\_ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

**REMARKS/COMMENTS:**

**BYLAW NO. 501/05**

**BEING A BYLAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23**

**IN THE PROVINCE OF ALBERTA  
TO AMEND THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

**WHEREAS**, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie No. 23 Land Use Bylaw, and

**WHEREAS**, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to amend the Hamlet Residential District 3 "HR3" zoning.

**NOW THEREFORE**, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. That the Municipal District of Mackenzie Land Use Bylaw Section 7.20. Hamlet Residential District 3 "HR3", B. Discretionary Uses be amended to add "Dwelling – Single Detached".

First reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant

Second reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant

Third reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant



# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. \_\_\_\_\_

NAME OF APPLICANT <i>REUBEN DERKSEIL</i>		
ADDRESS <i>Box 386</i>		
TOWN <i>LA CRETE</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.) <i>780 924-3982</i>	BUS. —

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

### LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <i>9925746</i>	BLK <i>25</i>	LOT <i>4</i>
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### LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

### REASONS SUPPORTING PROPOSED AMENDMENT:

• ADD "DWELLING - SINGLE DETACHED" TO HR3 DISTRICT.  
TO ACCOMMODATE MANAGER'S RESIDENCE.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.<sup>00</sup> RECEIPT NO. \_\_\_\_\_

*Reuben Derkseil*  
APPLICANT

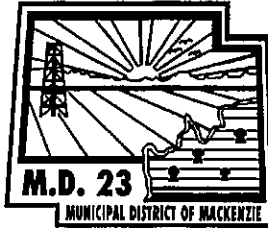
*May 2/05*  
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

\_\_\_\_\_  
REGISTERED OWNER

\_\_\_\_\_  
DATE





## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>June 14, 2005</b>
<b>Presented By:</b>	<b>Sam Haddadin, Director of Operational Services</b>
<b>Title:</b>	<b>Senior / Handicapped Snow Plow Flags</b>
<b>Agenda Item No:</b>	9 a)

#### **BACKGROUND / PROPOSAL:**

At the May 25, 2005 Council Meeting, Council requested that Policy FIN020 – Rural Snowplow Flags for Senior Citizens and/or Handicapped Persons be reviewed. This Policy provides rural senior or handicapped persons with free snow clearing services provided by the MD. In order to obtain this service, the senior or handicapped person must enter into a "Senior and/or Handicapped Snowplowing Agreement" with the MD.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

For the 2004/05 Winter Season, the MD had 80 snowplowing agreements with seniors and handicapped persons. Both the agreement and policy do not allow for the length of area or length of time that the snowplowing service is provided for. The regular snowplowing agreement with all other ratepayers allows for a ¼ mile or 15 minutes of service for \$15.00. Calculated at this rate, the MD spends approximately 20 hours or expends approximately \$1200 worth of services on senior/handicapped snowplowing each time a substantial snowfall occurs.

Administration recommends that Policy FIN020 be rescinded and that seniors and handicapped citizens be treated equal to other ratepayers. This would mean that they would be required to pay the rate of \$15 per snowplow flag for the MD to provide snowplowing services for a ¼ mile or 15 minutes.

**COSTS / SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

That Policy FIN020 – Rural Snowplow Flags for Senior Citizens and/or Handicapped Persons be rescinded.

Author: M. Krahn

Reviewed: S. Haddadin

C.A.O. 

## MUNICIPAL DISTRICT OF MACKENZIE NO. 23

<b>Title</b>	<b>Rural Snowplow Flags for Senior Citizens and/or Handicapped Persons</b>	<b>Policy No.</b>	<b>FIN020</b>
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**Purpose:**

To provide rural senior citizens and/or handicapped persons with a no cost alternative for snow removal on their driveways. Snowplowing is required in rural areas to provide easy access for emergency vehicles such as an ambulance or fire truck.

**This policy recinds and replaces Policy FIN014 and FIN016.**

**Policy Statement and Guidelines:**

The Municipal District of Mackenzie No. 23 recognizes the burden of cost for snow clearing of rural residential access may be prohibitive to senior citizens and/or handicapped persons and wishes through this policy to eliminate the impact of snow clearing cost to seniors and/or handicapped persons.

In this policy the following definitions shall apply:

**Handicapped Persons** shall require documentation from a doctor.

**Senior** shall mean any person that is of the age of 65 years or older. Seniors shall require proof of age documentation.

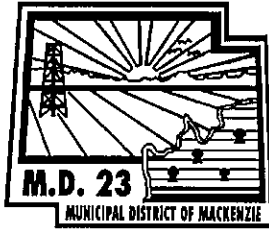
**Dependent** shall mean any person under the age of nineteen.

- Residents may apply annually, through the completion of a M.D. of Mackenzie Seniors and/or Handicapped Snowplow Flag Agreement.
- Senior and/or Handicapped lists shall be brought to Council meeting as information.

The service shall be subject to:

1. The senior and/or handicapped rate is only available to those qualified residents living in rural areas.
2. Residences where all other persons (excluding spouse or dependent) residing on the property are also senior and/or handicapped citizens.
3. Senior and/or handicapped residents shall provide identification as to their senior and/or handicapped status.

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	December 4, 2001	01-653
<b>Amended</b>		
<b>Amended</b>		



## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>June 14, 2005</b>
<b>Presented By:</b>	<b>Sam Haddadin, Director of Operational Services</b>
<b>Title:</b>	<b>Zama Skid Steer</b>
<b>Agenda Item No:</b>	9 b)

#### **BACKGROUND / PROPOSAL:**

During 2005 budget deliberations, Council approved the purchase of two new skid steers to replace the existing skid steers. The old skid steers were to be sold and their purchase price to be put into Vehicle and Equipment Reserves. One skid steer was sold and the other, Unit 2303, was sent to Zama to help out during the winter months, as Zama has no skid steer. When winter was done, the skid steer was to be sold and the funds transferred into the Vehicle and Equipment Reserves. Zama staff has found the skid steer to be of great benefit to them and the unit has become indispensable to operations in Zama.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Below are benefits and disadvantages to keeping the skid steer in Zama for operational activities.

##### Benefits

- Currently Zama uses a tractor for all sand, salt, loading, and snow removal needs in Zama. This is the Agriculture Service tractor that is used for roadside mowing in the summer. During snow removal this previous winter, the tractor sustained damages due to snow removal as the machine is not made for this type of activity
- The skid steer is more compact and can carry out more duties, such as cleaning out culverts, which the tractor cannot
- The skid steer can be housed in the heated Zama Public Works Shop, the tractor cannot. This will help in prolonging the skid steers lifeterm
- The skid steer would eventually become part of the Skid Steer Replacement Program

- Different attachments can be added to the skid steer to allow it to perform more duties. Ex. Blades, auger attachments, brooms
- Currently the tractor has to be transported back and forth between Zama and Fort Vermilion. The skid steer would eliminate this cost as it would remain in Zama

Disadvantages

- The skid steer would be an additional unit to the MD's Equipment fleet
- The skid steer would have increased maintenance costs as it is getting older, 1998, with 3500 hours until it was put into the Skid Steer Replacement Program.
- To put the skid steer into the Skid Steer Replacement Program would mean the purchase of a new skid steer
- The skid steers current replacement value of \$18,500 (the price the other skid steer was sold for this winter) would be lost if the skis steer remained

Administration recommends keeping the Zama skid steer in the MD's Equipment fleet, as it will prove to be a big advantage to operations in Zama.

**COSTS / SOURCE OF FUNDING:**

The costs for 2005 would be minimal.

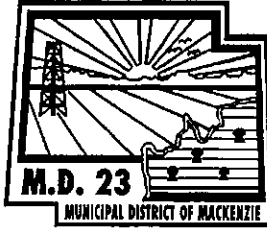
**RECOMMENDED ACTION:**

That the Zama Skid Steer, Unit 2302, remain on the MD's Equipment Fleet, to eventually be added to the Skid Steer Replacement Program.

Author: M. Krahn

Reviewed: S. Haddadin

C.A.O. 



## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>June 14, 2005</b>
<b>Presented By:</b>	<b>Sam Haddadin, Director of Operational Services</b>
<b>Title:</b>	<b>2006 – 2008 Local Bridge Priorities</b>
<b>Agenda Item No:</b>	90

#### BACKGROUND / PROPOSAL:

Recently we received the annual request from Alberta Transportation to submit our three year bridge priority plan. In consultation with EXH Engineering Services, we have provided the following bridge priority list with the approximate expenses for Council's review (documentation from EXH is attached).

<u>Bridge File</u>	<u>Location</u>	<u>Cost</u>	<u>Year</u>
BF 81336	WSW 35-105-14-5	\$200,000	2006
BF 76738	WNW 21-105-14-5	\$25,000	2006
BF 75204	INE 23-104-17-5	\$140,000	2006
BF 73455	INE 01-115-22-5	\$140,000	2006
BF 73454	INE 01-115-22-5	\$140,000	2006

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

In order to receive financial assistance from Alberta Transportation the three year plan is required to be accepted and returned to Alberta Transportation by June 15, 2005.

#### COSTS / SOURCE OF FUNDING:

Two of the bridges, BF 81336 and BF 76738, are already included in the 2005 budget. Administration will include the estimated costs for the remaining bridge files within the 2006 capital budget. The total estimated cost for 2006 is \$420,000. The Alberta Transportation portion is \$249,000 through GAP Funding, and the MD's portion is \$171,000.

**RECOMMENDED ACTION:**

That the three year Local Bridge Priority listing be adopted as presented.

Author: M. Krahn

Reviewed: S. Haddadin

C.A.O. 





## Municipal Bridge Request List

Repair, Rehabilitation, Replacement

MUNICIPALITY: \_\_\_\_\_

MD of Mackenzie

New Priority	Old Priority	Bridge File	Repair Rehab Replace	Stream Name	Legal Land Location	Year Proposed	Estimated Cost (\$1,000's)	
							TOTAL	A.T.
1	2	81336	Repair	Teepee Creek	WSW 35-105-14-5	2006	\$ 200	\$ 170
2	3	76738	Repair	Watercourse	WNW 21-105-14-5	2006	\$ 25	\$ 20
3		75204	Replace	Watercourse	INE 23-104-17-5	2006	\$ 140	\$ 83
4		73455	Replace	Watercourse	INE 01-115-22-5	2006	\$ 140	\$ 83
5		73454	Replace	Watercourse	INE 01-115-22-5	2006	\$ 140	\$ 83

Authorized Signature \_\_\_\_\_

Bridge File: 81336

Municipality: MD of Mackenzie

<b>EXISTING STRUCTURE INFORMATION:</b>					
Stream:	Teepee Creek	Highway:	Local Road	Legal Location:	WSW 35-105-14-5
Existing Structure:	2 Span (8.5 m – 8.5 m) Type 'HC' Concrete Girder			Year Built:	1961/1988

Allowable Loading:	30t – 53t – 75t	Loading Governed By:	Girder – Girder – Girder
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BIM Level 1 Date:	February 26, 2002	Inspector:	Unknown
Item	Rating	Comments	
Approach Road:	7		
Superstructure or Culvert Ends:	5	**Level 2 girder inspection (by EXH) in 2001 rated girders 3. (BIM not by EXH)	
Substructure or Culvert Barrel	7		
Channel:	7		
Structural Condition Rating:	66%	Sufficiency Rating:	74%
		Est. Remaining Life:	25 years (in 2002)

BIM Level 2 Date:	June 15, 2001	Type	Timber coring, girder	Inspector:	Dan Kwan
Results:	Estimated remaining life 5 years (in 2001)				

<b>ALTERNATIVES CONSIDERED:</b>					
	Description	Selected	Year	Cost Estimate	NPV (50 years, 4%)
1	Perform repairs in 2003, replace superstructure in 2009, construct new substructure in 2037		2003	\$40,000	\$199,000
2	Replace superstructure with "SC" girders in 2003, replace substructure in 2037	X	2003	\$175,000	\$204,000
3	Replace with a "SC" type girder bridge in 2003		2003	\$350,000	\$321,000
4	Replace with 1-3990 mm SPCSP culvert in 2003		2003	\$220,000	\$209,000

Assessment Date:	October 1, 2001	Assessed By:	EXH Engineering Services	Accepted by Department:	
Selected Alternative:	<input type="checkbox"/> Replace <input type="checkbox"/> Upgrade (raise/widen/partial replacement) <input type="checkbox"/> New (need transportation plan) <input checked="" type="checkbox"/> Repair/Rehabilitation				

**SPECIAL CONSIDERATIONS:**  
 The existing bridge is in poor condition and annual BIM inspections are required. The assessment completed in 2001 rated the girders "3". The assessment also recommended superstructure replacement in 2003. To date, it has been difficult to find the required girders (8.5m HC girders 0° skew) and replacement of all girders with Type "SC" is now proposed. The assessment also considered replacement with a 3.99m SPCSP culvert.

**SELECTION RATIONALE:**  
 Funding requested for: 1. Engineering in 2005 - \$52,000 (\$52,000 GAP)  
 2. Repairs in 2006 - \$200,000 (\$170,000 GAP)  
 The net-present value analysis in the 2001 assessment showed these two alternatives to be almost equivalent economically. The advantage of replacing the structure would alleviate any bridge width and medium term deterioration concerns. For this project, we intend on completing the Bridge Planning phase before recommending the appropriate course of action. Cost estimates have been increased to reflect current market prices.

<b>PRIORITIZATION INFORMATION:</b>					
Urgency:	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low	Explain:	Structure is in poor condition.		
Necessity:	<input checked="" type="checkbox"/> Safety <input checked="" type="checkbox"/> Preservation <input type="checkbox"/> Bridge Improvement (loading, flow capacity, clearance) <input type="checkbox"/> Road Improvement <input type="checkbox"/> Other				
Explain:					
Can Structure be Eliminated?:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Explain:			
AADT:	E-28	Year Counted:	2001	No. of Residences Served as Main Access:	
Type of Traffic:	<input checked="" type="checkbox"/> Farm <input checked="" type="checkbox"/> Industrial/Commercial <input checked="" type="checkbox"/> School Bus <input checked="" type="checkbox"/> Commuter <input type="checkbox"/> Land Access Only <input type="checkbox"/> Other				
Describe:					
Alternative Route Distance:	2 km	Bridge Spacing Upstream:	2 kms	Bridge Spacing Downstream:	2 kms

\_\_\_\_\_  
 Municipal Official's Signature

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 Date

Bridge File: 76738

Municipality: MD of Mackenzie

<b>EXISTING STRUCTURE INFORMATION:</b>					
Stream:	Watercourse	Highway:	L	Legal Location:	(WNW 21 - 105 - 14 - 5)
Existing Structure:	Single span (8.5m) HC Girder			Year Built:	1968 / 1968

Allowable Loading:	30 - 53 - 75	Loading Governed By:	Girder - Girder - Girder
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BIM Level 1 Date:	May 24, 2000		Inspector:	
Item	Rating	Comments		
Approach Road:	8			
Superstructure or Culvert Ends:	4	Punch outs, wide longitudinal cracking and spalling.		
Substructure or Culvert Barrel	7	150 x 200mm timber struts bowed from backwall pressure		
Channel:	6			
Structural Condition Rating:	61%	Sufficiency Rating:	69%	Est. Remaining Life: 15 years (in 2005)

BIM Level 2 Date:	August 7, 2001	Type	Coring and Girder	Inspector:	Dan Kwan
Results:	Caps rated 6, Three girders rated 4, six girders rated 5				

<b>ALTERNATIVES CONSIDERED:</b>					
	Description	Selected	Year	Cost Estimate	NPV (50 years, 4%)
1	Repair bridge in 2002, replace in 2010	XXX	2005	\$15,000	N/A
2					
3					
4					
Assessment Date:	October 30, 2001	Assessed By:	EXH Engineering Services	Accepted by Department:	Yes
Selected Alternative:	<input checked="" type="checkbox"/> Replace <input type="checkbox"/> Upgrade (raise/widen/partial replacement) <input type="checkbox"/> New (need transportation plan) <input checked="" type="checkbox"/> Repair/Rehabilitation				

**SPECIAL CONSIDERATIONS:**

The 2001 assessment recommended that minor repairs (girder patching, extending backwall, replace wingwall planks and replace one strut) to the structure be completed.

**SELECTION RATIONALE:**

Funding requested for: 1. Engineering in 2005 - \$7,5000 (\$7,500 GAP)  
 2. Repairs in 2006 - \$25,000 (\$20,000 GAP)

Estimated costs have been increased from 2001 assessment to account for inflation.

<b>PRIORITIZATION INFORMATION:</b>					
Urgency:	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low	Explain:			
Necessity:	<input checked="" type="checkbox"/> Safety <input checked="" type="checkbox"/> Preservation <input type="checkbox"/> Bridge Improvement (loading, flow capacity, clearance) <input type="checkbox"/> Road Improvement <input type="checkbox"/> Other				
Explain:					
Can Structure be Eliminated?:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Explain:			
AADT:	E-45	Year Counted:	2001	No. of Residences Served as Main Access:	
Type of Traffic:	<input checked="" type="checkbox"/> Farm <input type="checkbox"/> Industrial/Commercial <input type="checkbox"/> School Bus <input type="checkbox"/> Commuter <input type="checkbox"/> Land Access Only <input type="checkbox"/> Other				
Describe:					
Alternative Route Distance:	999 kms	Bridge Spacing Upstream:	2 kms	Bridge Spacing Downstream:	1 kms

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Municipal Official's Signature

\_\_\_\_\_  
Date

Bridge File: 75204

Municipality: MD of Mackenzie

<b>EXISTING STRUCTURE INFORMATION:</b>					
Stream:	Watercourse	Highway:	L	Legal Location:	NE 23-104-17-5
Existing Structure:	Non-Bridge Sized Culvert – 0.9m and 0.8m Diameter CSP's			Year Built:	1961

Allowable Loading:	Loading Governed By:
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BIM Level 1 Date:	N/A	Inspector:	
Item	Rating	Comments	
Approach Road:			
Superstructure or Culvert Ends:			
Substructure or Culvert Barrel			
Channel:			
Structural Condition Rating:	%	Sufficiency Rating:	%
		Est. Remaining Life:	years

BIM Level 2 Date:		Type		Inspector:	
Results:					

<b>ALTERNATIVES CONSIDERED:</b>					
	Description	Selected	Year	Cost Estimate	NPV (50 years, 4%)
1					
2					
3					
4					
Assessment Date:		Assessed By:		Accepted by Department:	
Selected Alternative:	<input type="checkbox"/> Replace <input type="checkbox"/> Upgrade (raise/widen/partial replacement) <input type="checkbox"/> New (need transportation plan) <input type="checkbox"/> Repair/Rehabilitation				

**SPECIAL CONSIDERATIONS:**

Based on a 45 year life expectancy the culvert should be replaced in 2006. It is anticipated that it's in need of replacement. This culvert has a drainage area approximately 8km<sup>2</sup>. An assessment is desired to determine if the existing culvert dimensions are adequate for the site hydrology.

**SELECTION RATIONALE:**

Funding requested for: Assessment in 2005 - \$4,000 (\$4,000 GAP)  
 Replacement in 2006 - \$140,000 (\$83,000 GAP)

<b>PRIORITIZATION INFORMATION:</b>					
Urgency:	<input checked="" type="checkbox"/> High	<input type="checkbox"/> Medium	<input type="checkbox"/> Low	Explain:	
Necessity:	<input checked="" type="checkbox"/> Safety <input type="checkbox"/> Preservation <input type="checkbox"/> Bridge Improvement (loading, flow capacity, clearance) <input type="checkbox"/> Road Improvement <input type="checkbox"/> Other				
Explain:					
Can Structure be Eliminated?:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Explain:		
AADT:	Unknown	Year Counted:		No. of Residences Served as Main Access:	
Type of Traffic:	<input type="checkbox"/> Farm <input type="checkbox"/> Industrial/Commercial <input type="checkbox"/> School Bus <input type="checkbox"/> Commuter <input type="checkbox"/> Land Access Only <input type="checkbox"/> Other				
Describe:					
Alternative Route Distance:	6km	Bridge Spacing Upstream:	N/A	Bridge Spacing Downstream:	1.5km

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Municipal Official's Signature

\_\_\_\_\_  
Date

Bridge File: 73455

Municipality: MD of Mackenzie

<b>EXISTING STRUCTURE INFORMATION:</b>					
Stream:	Watercourse	Highway:	L	Legal Location:	INE 1-115-22-5
Existing Structure:	Unknown			Year Built:	1947/1959

Allowable Loading:	Loading Governed By:
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BIM Level 1 Date:	N/A	Inspector:	
Item	Rating	Comments	
Approach Road:			
Superstructure or Culvert Ends:			
Substructure or Culvert Barrel			
Channel:			
Structural Condition Rating:	%	Sufficiency Rating:	%
Est. Remaining Life:	years		

BIM Level 2 Date:	Type	Inspector:
Results:		

ALTERNATIVES CONSIDERED:					
	Description	Selected	Year	Cost Estimate	NPV (50 years, 4%)
1					
2					
3					
4					

Assessment Date:	Assessed By:	Accepted by Department:
Selected Alternative:	<input type="checkbox"/> Replace <input type="checkbox"/> Upgrade (raise/widen/partial replacement) <input type="checkbox"/> New (need transportation plan) <input type="checkbox"/> Repair/Rehabilitation	

**SPECIAL CONSIDERATIONS:**  
 Based on a 45 year life expectancy the culvert was supposed to be replaced in 1992. It is anticipated that it's in need of replacement. This culvert has a drainage area of approximately 6.5km<sup>2</sup>. An assessment is desired to determine if the existing culvert dimensions are adequate for the site hydrology.

**SELECTION RATIONALE:**  
 Funding requested for: Assessment in 2005 - \$4,000 (\$4,000 GAP)  
 Replacement in 2006 - \$140,000 (\$83,000 GAP)

<b>PRIORITIZATION INFORMATION:</b>						
Urgency:	<input checked="" type="checkbox"/> High	<input type="checkbox"/> Medium	<input type="checkbox"/> Low	Explain:		
Necessity:	<input checked="" type="checkbox"/> Safety	<input type="checkbox"/> Preservation	<input type="checkbox"/> Bridge Improvement (loading, flow capacity, clearance)	<input type="checkbox"/> Road Improvement	<input type="checkbox"/> Other	
Explain:						
Can Structure be Eliminated?:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Explain:			
AADT:	Unknown	Year Counted:		No. of Residences Served as Main Access:		
Type of Traffic:	<input type="checkbox"/> Farm	<input type="checkbox"/> Industrial/Commercial	<input type="checkbox"/> School Bus	<input type="checkbox"/> Commuter	<input type="checkbox"/> Land Access Only	<input type="checkbox"/> Other
Describe:						
Alternative Route Distance:	999km	Bridge Spacing Upstream:	N/A	Bridge Spacing Downstream:	N/A	

Municipal Official's Signature

Date

Bridge File: 73454

Municipality: MD of Mackenzie

<b>EXISTING STRUCTURE INFORMATION:</b>					
Stream:	Watercourse	Highway:	L	Legal Location:	ISW 1-115-22-5
Existing Structure:	Unknown			Year Built:	1947/1959

Allowable Loading:		Loading Governed By:	
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BIM Level 1 Date:	N/A	Inspector:	
Item	Rating	Comments	
Approach Road:			
Superstructure or Culvert Ends:			
Substructure or Culvert Barrel			
Channel:			
Structural Condition Rating:	%	Sufficiency Rating:	%
		Est. Remaining Life:	years

BIM Level 2 Date:		Type		Inspector:	
Results:					

<b>ALTERNATIVES CONSIDERED:</b>					
	Description	Selected	Year	Cost Estimate	NPV (50 years, 4%)
1					
2					
3					
4					

Assessment Date:		Assessed By:		Accepted by Department:	
Selected Alternative:	<input checked="" type="checkbox"/> Replace <input type="checkbox"/> Upgrade (raise/widen/partial replacement) <input type="checkbox"/> New (need transportation plan) <input type="checkbox"/> Repair/Rehabilitation				

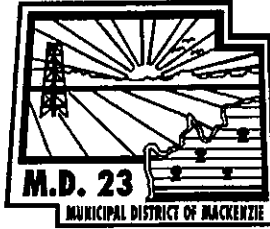
**SPECIAL CONSIDERATIONS:**  
 Based on a 45 year life expectancy the culvert was supposed to be replaced in 1992. It is anticipated that it's in need of replacement. The drainage area of this culvert is approximately 7.5km<sup>2</sup>. An assessment is desired to determine if the existing culvert dimensions are adequate for the site hydrology.

**SELECTION RATIONALE:**  
 Funding requested for: Assessment in 2005 - \$4,000 (\$4,000 GAP)  
 Replacement in 2006 - \$140,000 (\$83,000 GAP)

<b>PRIORITIZATION INFORMATION:</b>					
Urgency:	<input checked="" type="checkbox"/> High	<input type="checkbox"/> Medium	<input type="checkbox"/> Low	Explain:	
Necessity:	<input checked="" type="checkbox"/> Safety <input type="checkbox"/> Preservation <input type="checkbox"/> Bridge Improvement (loading, flow capacity, clearance) <input type="checkbox"/> Road Improvement <input type="checkbox"/> Other				
Explain:					
Can Structure be Eliminated?:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Explain:		
AADT:	Unknown	Year Counted:		No. of Residences Served as Main Access:	
Type of Traffic:	<input type="checkbox"/> Farm <input type="checkbox"/> Industrial/Commercial <input type="checkbox"/> School Bus <input type="checkbox"/> Commuter <input type="checkbox"/> Land Access Only <input type="checkbox"/> Other				
Describe:					
Alternative Route Distance:	999km	Bridge Spacing Upstream:	N/A	Bridge Spacing Downstream:	N/A

\_\_\_\_\_  
Municipal Official's Signature

\_\_\_\_\_  
Date



## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	June 14, 2005
<b>Presented By:</b>	Sam Haddadin, Director of Operational Services
<b>Title:</b>	Sale of Gravel from Tompkins Pit
<b>Agenda Item No:</b>	19d)

#### BACKGROUND / PROPOSAL:

In the past the Municipal District has sold gravel from its reserves to residents for private use under the terms set out in policy PW014 - Sale of M.D. Gravel for Personal Use. The purpose for selling MD gravel to certain resident's is to give them the opportunity to purchase gravel at a price similar to those closer to private gravel sources. The purpose is not to compete with private industry. Currently the Tompkins area is the only location within the MD where there is not a private gravel source within 50 km. Policy PW-014 states the following:

#### Clause 3

"Gravel may be sold from the Tompkins Pit during 2004 for personal and farm use to locations west of and including Range Road 17-0, south of the Peace River, for the same price the private sector charges to supply and haul to RR 17-0."

According to the policy, the price of gravel for sale from the Tompkins gravel pit must be determined during budget deliberations. This was missed during the 2005 budget deliberations.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The total cost to supply and haul gravel from the Tompkins pit is \$21.18m<sup>3</sup>, which includes:

- Crushing and Engineering Costs
- Reclamation and Lab Testing Costs
- Stockpiling Costs
- Royalties
- Hauling by a Contractor

## Municipal District of Mackenzie No. 23

<b>Title</b>	<b>Sale of M.D. Gravel for Personal Use</b>	<b>Policy No.</b>	<b>PW014</b>
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### **Purpose**

To specify the terms of reference for personal or farm use of gravel from Municipal District of Mackenzie controlled gravel pits, while fulfilling the responsibility of the MD to endeavor not to compete with private industry.

### **Definition**

Private Source - any privately operated pit, stockpile site or yard that contains gravel available for purchase.

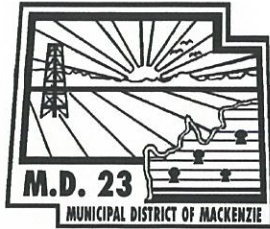
### **Policy Statement and Guidelines**

1. Gravel may be purchased by residents of the Municipal District of Mackenzie and will be sold only when the gravel is to be for personal or farm use only.
2. Gravel may be sold from the Tompkins pit during 2005 for personal and farm use to locations west of and including Range Road 17-0, south of the Peace River for the same price the private sector charges to supply and haul to RR17-0.
3. The maximum amount of gravel that can be purchased per year is 100 cubic meters per person, yard-site, dwelling, destination, lot or location.
4. The gravel may normally be purchased when the MD is conducting gravelling operations from a specific gravel pit. The gravelling contractor from the Tompkins pit will haul all gravel sold privately.
5. The cost of the gravel will be determined during budget deliberations for the fiscal year. This price shall be at least the cost of producing and hauling the gravel.
6. The person purchasing the gravel must make arrangements for the purchase through the La Crete Office. Invoices may be issued for those unable to conveniently travel to the La Crete Office to pre-pay their gravel purchase.
7. Any persons who have an outstanding debt more than 60 days in arrears must pay for the gravel before it is loaded onto a truck.

Deleted: 2004

	Date	Resolution Number
<b>Approved</b>	<b>April 18, 2001</b>	<b>01-214</b>
<b>Amended</b>	<b>August 12, 2003</b>	<b>03-442</b>
<b>Amended</b>	<b>December 9, 2003</b>	<b>03-621</b>





## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	Regular Council
<b>Meeting Date:</b>	June 14, 2005
<b>Presented By:</b>	Paul Driedger Director of Planning, Enforcement & Emergency Services
<b>Title:</b>	Bylaw 504/05 Fire Services Bylaw
<b>Agenda Item No:</b>	10 a)

#### BACKGROUND / PROPOSAL:

The current Fire Services Bylaw (465/04) allows the MD of Mackenzie to invoice for both units and personnel utilized on the scene of an incident.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Due to some companies not paying for personnel utilized at the scene of an incident, the bylaw should be changed so that both the units and the personnel are accounted for in the total price of the units. The increased price is based on the number of members needed to fully operate the units.

Please see the attached bylaw with the suggested change (page 23) to reflect the change in prices for the fire response units.

#### COSTS / SOURCE OF FUNDING:

N/A

#### RECOMMENDED ACTION:

##### **Motion 1**

That first reading be given to Bylaw 504/05, being the Fire Services Bylaw.

##### **Motion 2**

That second reading be given to Bylaw 504/05, being the Fire Services Bylaw.

Author:

Reviewed:

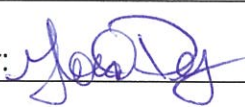

C.A.O.:

**Motion 3**

That consideration be given to go to third reading for Bylaw 504/05, being the Fire Services Bylaw.

**Motion 4**

That third reading be given to Bylaw 504/05, being the Fire Services Bylaw.

Author: 	Reviewed: 	C.A.O.:
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**BYLAW NO. 504/04**

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**BEING A BYLAW OF  
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23,  
IN THE PROVINCE OF ALBERTA,  
FOR THE PURPOSE OF CONTINUING TO PROVIDE FIRE SERVICES  
WITHIN THE MUNICIPAL DISTRICT OF MACKENZIE NO.23**

**WHEREAS** the Municipal Government Act, S.A. 1994, c. M - 26.1, as amended, provides that a Council of a municipality may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property; and for services provided by or on behalf of the municipality; and

**WHEREAS** the municipal Council of the Municipal District of Mackenzie No.23 has been accredited by the Safety Codes Council in its respective municipality; and

**WHEREAS**, the Council of the Municipal District of Mackenzie No. 23, wishes to continue providing fire services within the Municipal District of Mackenzie No. 23 and to provide for efficient operation of such fire services;

**NOW THEREFORE**, the Council of the Municipal District of Mackenzie No. 23, in the province of Alberta, duly assembled, hereby enacts as follows:

**SECTION 1        NAME OF BYLAW**

- 1.1. This Bylaw may be cited as the "Fire Services Bylaw".

**SECTION 2        INTERPRETATION**

- 2.1 Where there is a conflict between this bylaw and any other bylaw pertaining to Fire Services in the Municipality, the provisions of this bylaw shall apply.

**SECTION 3        DEFINITIONS**

- 3.1 In this Bylaw:
- (a) "Acceptable Fire Pit" means an outside receptacle that meets the following specifications:

- i. a minimum of 3 metre clearance, measured from the nearest fire pit edge, is maintained from buildings, property lines, or other combustible material;
  - ii. the fire pit height does not exceed 0.6 metre when measured from the surrounding grade to the top of the pit opening;
  - iii. the fire pit opening does not exceed 1 metre in width or diameter when measured between the widest points or outside edges;
  - iv. the fire pit installation has enclosed sides made from bricks, concrete blocks, heavy gauge metal, or other non-combustible materials acceptable to the Fire Chief;
  - v. which fire is set for the purpose of cooking, obtaining warmth or recreation; and
  - vi. such fire may not be fueled with Prohibited Debris.
- (b) "Accepted" means acceptable to the Fire Chief.
- (c) "Accredited" means accredited by the Safety Codes Council in the fire discipline under the authority of the Safety Codes Act.
- (d) "Apparatus" means any vehicle provided with machinery, devices, Equipment or materials for firefighting as well as vehicles used to transport firefighters or supplies.
- (e) "Basic Response" means the provision of Fire Apparatus with firefighters in response to fires as outlined in the Standard Operating Guidelines (SOG).
- (f) "Bylaw Officer" means a Bylaw Enforcement Officer appointed under section 555(1) of the Municipal Government Act, S.A. 1994, c. M - 26.1 and in the execution of enforcement duties, responsible for the preservation and maintenance of the public peace.
- (g) "Council" means the Council of the Municipal District of Mackenzie No. 23.
- (h) "CAO" means that person appointed to the position and title of Chief Administrative Officer by the

municipal Council of the Municipal District of Mackenzie No.23 and includes any person appointed by the Chief Administrative Officer to act as his appointee;

- (i) "Dangerous Goods" means any material or substance that may constitute an immediate or long term adverse effect to life, health, property or the environment when burned, spilled, leaked or otherwise released from its normal use, handling, storage or transportation environment and includes those products, substances and organisms covered by the Transportation of Dangerous Goods regulations.
- (j) "Director of Emergency Services" means the person appointed as Director of Emergency Services for Municipal District of Mackenzie No.23 or his designate.
- (k) "Emergency Unit" means any vehicle operated for emergency purposes by the Fire Service whether on land, water or by air.
- (l) "Equipment" means any tools, contrivances, devices or material used by the Fire Service to combat an incident or other emergency.
- (m) "False Alarm" means any fire alarm that is set out needlessly, through willful or accidental, human or mechanical error, and to which the Fire Service responds.
- (n) "Fire Chief" means the person appointed by Council as head of the Fire Service.
- (o) "Fire Ground Commander" means the highest ranking Member (Fire Chief) or his designate, on the scene of a fire, rescue, incident, or emergency.
- (p) "Fire Permit" is the written authority for burning in the Hamlets of the Municipality issued pursuant to this bylaw.

- (q) "Fire Permit Application" is the application form for burning in the Hamlets of the Municipality pursuant to this bylaw.
- (r) "Fire Protection" means all aspects of fire safety including but not limited to fire prevention, fire fighting or suppression, pre-fire planning, fire investigation, public education and information, training or other staff development and advising, and any other response to an Incident authorized by Council to respond to from time to time.
- (s) "First Responder Awareness Level" means the First responder Awareness Level as identified by the National Fire Protection Association.
- (t) "Fire Service" means Fire Services as established and organized for the Municipality pursuant to the provisions of this Bylaw consisting of, inter alia (among other things), all persons appointed or recruited to the various positions prescribed herein, all equipment, apparatus, materials and supplies used in the operation, maintenance and administration of the Fire Service, including fire stations.
- (u) "Fire Works" means the fireworks listed in Class 7, Division 1, and Class 7, Division 2, Subsection 1 and 2 in Section 14 of the Explosives Regulations (Canada) and Section 5.8 of the Alberta Fire Code;
- (v) "Hamlet" shall mean the area within the Hamlet boundaries of either Fort Vermillion, La Crete or Zama as declared by bylaw
- (w) "He" shall mean either person of the male or female gender.
- (x) "Highway" has the same meaning as defined in the *Highway Traffic Act* of Alberta.
- (y) "Incident" means a fire or a situation where an explosion is imminent or any other situation where there is a danger or a possible danger to life or property to which the Fire Service may respond.

- (z) "Incinerator Fire" means a fire that is confined within a non-combustible structure or container that has the draft and smoke vents thereof covered with a heavy gauge metal screen having a mesh size not larger than 13 millimeters and which is ventilated in such a manner as to preclude the escape of combustible materials including ash, which fire is set for the purpose of burning refuse, excepting plastic products.
- (aa) "Member" means any person who is a duly appointed Member of the Fire Service including persons whom the Fire Ground Commander or his designate appoints as Members at the scene of an Incident.
- (bb) "MGA" means the Municipal Government Act of Alberta, 1994, Chapter M-26.1 and amendments thereto.
- (cc) "Municipality" means the Municipal District of Mackenzie No. 23.
- (dd) "Open Fire" shall mean any Fire which is not an Incinerator Fire, Pit Fire, Public Park Site Fire and which, without limiting the generality of the foregoing shall include grass fires, forest and brush fires, running fires, structure fires, building fires, wood scrap fires, ground thawing fires and chattel fires.
- (ee) "Part-time Member" means:
  - (i) a person who is a duly appointed member of Fire Service and who receives remuneration for his or her services at a rate of pay established by Council, or
  - (ii) a person who is a duly appointed member of Fire Service and who has advised the Municipality in writing that he or she is willing to gratuitously perform his functions under this Bylaw.
- (ff) "Peace Officer" means a Bylaw Enforcement Officer, a Special constable, a Municipal Police Officer, a member of the Royal Canadian Mounted Police, or any other person appointed by Council to enforce the provisions of this Bylaw.

- (gg) "Portable Appliance" means any appliance sold or constructed for the purpose of cooking food in the out-of-doors.
- (hh) "Prohibited Debris" means any material that when burned, will result in the release to atmosphere dense smoke or toxic air contaminants in accordance with statutes and bylaws written to protect and enhance the environment, and shall include but not be limited to materials described as:
- i. animal cadavers;
  - ii. animal manure;
  - iii. chemicals and chemical containers;
  - iv. combustible material in automobile bodies;
  - v. combustible material in automobiles;
  - vi. household refuse;
  - vii. non-wooden material;
  - viii. paints and painting materials;
  - ix. pathological waste;
  - x. rubber or plastic, or anything containing or coated with rubber or plastic or similar substances;
  - xi. tires;
  - xii. toxic substances;
  - xiii. used oil; or
  - xiv. wood or wood products containing substances for the purpose of preserving wood.
- (ii) "Public Park Site Fire" means a fire on land owned or leased by the Municipality or its agents for recreational purposes and is confined to a non-combustible container supplied by the Municipality, as approved by a Fire Member, or a portable appliance, which is set for the purpose of cooking food, obtaining warmth or viewing for pleasure. Such fire may only be fueled with seasoned wood, charcoal, coal, natural gas or propane.
- (jj) "Running Fire" means a fire burning without being under the proper control of any person.
- (kk) "Safety Codes Officer" means any member certified by the Safety Codes Council of Alberta as a Safety Codes Officer for the Fire Discipline and given a



Designation of Powers pursuant to the Safety Codes Act.

- (ll) "SOG" means Standard Operating Guidelines.
- (mm) "Structure Fire" means a fire confined to and within any building, structure, machine, vehicle, or contents thereof and which will or may cause the destruction of or damage to the said building, structure, machine, vehicle, or the contents thereof or surrounding area, but excluding an incinerator fire.
- (nn) "Support Activities" means those tasks that are conducted in support of Members and which are not carried out in a hazardous area and do not require specialized training or protective clothing.
- (oo) "Violation Ticket" means a ticket or similar document issued by the Municipality pursuant to the Municipal Government Act, S.A. 1994, c. M-26.1.

#### **SECTION 4            JURISDICTION**

- 4.1 The Municipality may be divided into Fire Service areas with fire departments so located as deemed necessary by Council for the proper control and prevention of fires and other emergencies.
- 4.2 The Council may enter into a contract for the provision of Fire Services from another municipality.
- 4.3 The limits of the jurisdiction of the Fire Chief, and the officers and Members of the Fire Service will extend to the area and boundaries of the Municipality, and no part of the Apparatus shall be used beyond the limits of the Municipality without the express authorization of a written contract or agreement providing for the supply of Fire Services outside the municipal boundaries, unless permission has been granted by the CAO or designate.

#### **SECTION 5            ORGANIZATION AND ADMINISTRATION**

- 5.1 The Fire Service of the Municipality shall consist of a Director of Emergency Services, Fire Chiefs, Members, buildings, Apparatus, and Equipment as deemed necessary by Council to safeguard the safety, health and welfare of people and protect people and property.
- 5.2 The CAO shall appoint the Director of Emergency Services.
- 5.3 A Fire Chief shall be appointed by Council for each Fire Service upon recommendation of the Director of Emergency Services from the Members of the Fire Service.
- 5.4 The Fire Chief shall be responsible to and report to the Director of Emergency Services.
- 5.5 Other officers and Members as deemed necessary may be appointed by the Fire Chief to the fire department with the approval of the Council.
- 5.6 A Fire Chief may appoint other officers of the Fire Service to act as Fire Chief on his behalf.
- 5.7 All members of the Fire Service shall carry out duties as assigned by the Fire Chief or designate.
- 5.8 The rank system for each Fire Service shall include but not be limited to a Fire Chief, Deputy Chief, Captain, and Firefighter.
- 5.9 Fire Service Member's who are Safety Codes Officers, with proper designation of powers, may carry out additional activities in accordance with the Municipality's Quality Management Plan, including but not limited to:
  - (a) the issuance of Fire Works Permits,
  - (b) enforcement of the Alberta Fire Code,
  - (c) dealing with unsafe conditions (as per Section 43 in the Safety Codes Act),
  - (d) establish maximum occupant loads for buildings,
  - (e) investigations, and
  - (f) inspections.
- 5.10 The Fire Service shall comply with any and all policies established by Council pertaining to the Fire Service.

- 5.11 When a new member is added to the department, a comprehensive personnel record shall be established. Access and control of individual personnel records shall be in accordance with applicable regulations as determined by the Director of Emergency Services.
- 5.12 The Fire Service shall establish and maintain a competent and well-trained force by attracting and retaining qualified personnel. The fire department shall strive to build a work force diverse in both gender and culture and representative of the community's available labor pool. All personnel policies shall be in compliance applicable local, provincial, and federal laws.
- 5.13 Subsection 5.11 shall not be deemed to imply or mandate that the Fire Service develop or implement a quota system.
- 5.14 The Fire chief or a Member of the Fire Service, acting in good faith and without malice for the Municipality in his discharge of duties, shall not hereby render himself liable personally and he is hereby relieved from all personal liability for any damage that may occur or by reason of any act or omission in the discharge of his duties.
- 5.15 Any suit brought against the Fire Chief or any Member of the Fire Service, because of an act or omission performed by him in the enforcement of any provision of this Bylaw, shall be defended by the Municipality. The Fire Chief or any Member of the Fire Service will be reimbursed or indemnified against any loss or expense which they incur as a result of any inquiry relating to, or any act brought, or judgment obtained against them arising out of their duties as a member of the Fire Service. The Municipality shall not be required to pay fines or penalties levied or imposed against the Fire Chief or any Member of the Fire Service by reason of any conviction or charge for any violation of any statute or Bylaw.
- 5.16 The Fire Service shall be equipped with such Apparatus and Equipment as approved within the annual operating and capital budgets as approved by Council having regard to what is appropriate for such services in the Province of Alberta.

**SECTION 6**            **FIRE SERVICE**

- 6.1    The Council does hereby establish a Fire Service, for the purpose of:
- (a)    preventing and extinguishing fires;
  - (b)    investigating the cause of fires in accordance with the Quality Management Plan approved by the Safety Codes Council;
  - (c)    preserving life and property and protecting persons and property from injury or destruction by fire;
  - (d)    providing rescue services and medical emergency response;
  - (e)    preventing, combating and controlling incidents;
  - (f)    carrying out preventable patrols, pre-fire planning and fire inspections in accordance with the Quality Management Plan approved by the Safety Codes Council;
  - (g)    entering into agreements with other municipalities or persons for the joint use, control and management of fire extinguishing apparatus and equipment;
  - (h)    purchasing and operating apparatus and equipment for extinguishing fires or preserving life and property;
  - (i)    enforcing the provisions of the Safety Codes Act and its regulations; and
  - (j)    other services as directed by Council.
- 6.2    The priority of goals in the suppression of fire shall be as follows:
- (a)    Preservation of human life,
  - (b)    Limit the spread of the fire,
  - (c)    Extinguish the fire,

(d) Minimize property damage from fire-related hazards.

6.3 Preservation of human life shall be the primary responsibility of the Fire Service during fires and other emergencies.

## **SECTION 7      THE FIRE CHIEF**

7.1 The Fire Chief has complete responsibility and authority over the Fire Service subject to the direction and control of the Director of Emergency Services.

7.2 The Fire Chief shall prescribe rules, regulations and policies for the ongoing organization and administration of the Fire Service including but not limited to:

(a) the use, care and protection of Fire Service property;

(b) the appointment, recruitment, conduct, discipline, duties, and responsibilities of the Members;

(c) the efficient operation of the Fire Service;

7.3 Regulations, rules or policies ,made pursuant to subsection 7.2 of this Bylaw shall not be inconsistent with the legislation and regulations of the Province of Alberta.

7.4 The Fire Chief may:

(a) upon approval of the Director of Emergency Services, purchase or otherwise acquire equipment, materials, supplies required for the operation, maintenance and administration of the Fire Service to be used in connection therewith.

(b) advise the Director of Emergency Services in the purchasing of capital items (ie. apparatus) for the Fire Service to be used in connection therewith.

7.5 The Fire Chief shall continually review, revise, and enforce the personnel standard of the department and, to the extent empowered, issue the orders necessary for administering personnel procedures.

- 7.6 The Fire Chief shall have the authority to develop and amend Standard Operating Guidelines. Members shall have a reasonable opportunity to review the guidelines and submit comments to the Director of Emergency Services. The Standard Operating Guidelines do not come into force until the Director of Emergency Services has accepted them.
- 7.7 Notwithstanding subsection 7.6 the Fire Chief may implement Standard Operating Guidelines that are immediately enforced when in his opinion there is a threat to operations or Member safety.
- 7.8 Standard Operating Guidelines implemented as per subsection 7.7 shall be immediately forwarded to the Director of Emergency Services who may accept, alter, or repeal the guidelines.
- 7.9 The Fire Chief may investigate and recommend changes of service, mutual aid agreements, and service contracts for the Fire Service.
- 7.10 The Fire Chief may obtain assistance from other officials of the municipality as deemed necessary in order to discharge his duties and responsibilities under this Bylaw.
- 7.11 The Fire Chief shall have control, direction and management of all Fire Service apparatus, equipment and manpower.

**SECTION 8                    STANDARDS APPLYING TO ALL MEMBERS**

- 8.1 All members of the department, by way of Standard Operating Guidelines, shall be kept informed of, and comply with, expectations for attendance, punctuality; duty performance; compliance with laws, rule, regulations, and procedures; and professional behavior that contribute to the maintenance of a positive work environment.
- 8.2 No member shall perform a fire inspection or investigation without first obtaining status as a Safety Codes Officer as per the Quality Management Plan, and receiving permission from the Fire Chief.
- 8.3 No Member, except the Fire Chief, or person authorized by the Fire Chief, shall release information to the media

regarding an incident, investigation, Fire Service operation,  
or Standard Operating Guideline.

**SECTION 9**                    **FIRE GROUND COMMANDER**

- 9.1    The Fire Ground Commander shall have total control over all aspects of any incident.
- 9.2    The Fire Ground Commander is empowered to enter a premise or property where the Incident occurred and to cause any Member, Apparatus, or Equipment of the Fire Service to enter, as he deems necessary, in order to combat, control or deal with the Incident.
- 9.3    The Fire Ground Commander is empowered to enter, pass through or over buildings or property adjacent to an Incident and to cause Members of the Fire Service to enter, pass through or over the building or property, where he deems it necessary to gain access to the Incident or to protect any person or property.
- 9.4    The Fire Ground Commander is empowered to cause a building, structure or thing to be pulled down, demolished or otherwise removed if he deems it necessary to prevent the spread of fire to other buildings, Structures, or to combat any other incident.
- 9.5    The Fire Ground Commander is empowered to order into service privately owned Equipment, materials, services or labor that he considers necessary to eliminate the Incident, and to authorize payment for such resources.
- 9.6    The Fire Ground Commander may request persons who are not Members to assist in Support Activities.
- 9.7    The Fire Ground Commander may establish boundaries or limits and keep persons from entering the area within prescribed boundaries or limits unless authorized to enter by him.
- 9.8    The Fire Ground Commander may request peace officers to enforce restrictions on persons entering within the boundaries or limits outlined by him.

- 9.9 When the Fire Ground Commander determines that a fire has been extinguished or has been brought under control by the Fire Service, he may declare that the said fire shall be under the charge, custody, or control of any person being the owner of or being in control of the property, building, structure, vehicle, machine or thing which was on fire, and such person shall not allow the fire to run at large.
- 9.10 Where a fire has been placed under the charge, custody or control of a person pursuant to subsection 9.8, it shall be the responsibility of such person to provide, hire or obtain any person or persons, equipment, vehicle, machine, tool or device, including the Fire Service, which may be required to prevent the fire from running at large.
- 9.11 Where the owner, occupant or person in control of a property, building, structure, vehicle, machine or thing which has been on fire cannot be found, the Fire Ground Commander or other person authorized to act on his behalf may appoint a person to provide, hire, or obtain any person or persons, equipment, vehicle, machine, tool or device which may be required to prevent the fire from running at large, including the Fire Service, and any cost incurred thereby shall be paid to the Municipality by the owner of the property, building, structure, vehicle, machine or thing as per section 14 of this bylaw.
- 9.12 The Fire Ground Commander may exercise the powers granted to a municipality under section 551 of the MGA for the purpose of dealing with an emergency.

**SECTION 10      PROHIBITIONS**

- 10.1 This section is applicable to the complete Municipality.
- 10.2 No person shall:
- (a) enter the boundaries or limits of an area prescribed in accordance with subsection 9.5 unless he/she has been authorized to enter by the Fire Ground Commander.



- (b) impede, obstruct or hinder a member of the Fire Service or other person assisting or acting under the direction of the Fire Ground Commander.
- (c) falsely represent himself as a Fire Service member, or wear or display any Fire Service badge, cap, button, insignia or other paraphernalia for the purpose of false representation.
- (d) obstruct or otherwise interfere with access roads or streets or other approaches to any Incident, fire alarm, fire hydrant, cistern or body of water designated for firefighting purpose or any connections provided to a fire main, stand pipe, sprinkler system, cistern or other body of water designated for firefighting purposes.
- (e) light a Pit Fire without first taking sufficient precaution to ensure that the fire can be kept under control at all times;
- (f) light a Pit Fire when the weather conditions are conducive to creating a Running Fire;
- (g) fail to take reasonable steps to control a fire for the purpose of preventing it from becoming a Running Fire or from spreading onto land other than his own;
- (h) deposit, discard or leave any burning matter of substance where it might ignite other material and cause a fire;
- (i) conduct any activity that involves the use of fire that might reasonably be expected to cause a fire, unless he exercises reasonable care to prevent the fire from occurring;
- (j) interfere with the efforts of persons authorized in this Bylaw to extinguish fires or preserve life or property;
- (k) interfere with the operation of any of the Fire Service equipment or apparatus required to extinguish fires or preserve life or property;
- (l) damage or destroy the Fire Service property;

- (m) engage in Open Fire burning in the Hamlets of the Municipality.
- (n) burn contrary to the conditions within a Fire Permit issued in accordance with this Bylaw.

**SECTION 11**      **FIRE PERMIT**

- 11.1 This section is only applicable within the Hamlet boundaries of the Municipality.
- 11.2 No person shall ignite, fuel, supervise, maintain or permit any type of fire upon land owned or occupied by him or under his control within the Hamlets of the Municipality except when he is the holder of a subsisting Fire Permit issued pursuant to this Bylaw, unless:
  - (a) the fire has been set by the Fire Service for the purpose of training its members,
  - (b) the fire is a Public Park Site fire, which has an approved permit for all fire pits, or
  - (c) the fire has otherwise been authorized by the Fire Service.
- 11.3 When a fire is lit under the circumstances described in subsection 11.1 when such fire is not permitted pursuant to this Bylaw the owner or occupier of the land or the person having control of the land upon which such fire is lit shall:
  - (a) extinguish the fire immediately; or
  - (b) where he is unable to extinguish the fire immediately, report the fire to the Fire Service.
- 11.4 No person shall, either directly or indirectly personally or through an agent, servant or employee kindle a fire and let it become a Running Fire on any land not his own property or allow a Running Fire to pass from his own property to the property of another.

- 11.5 Any person wishing to obtain a Fire Permit for a Fire Pit must complete a Fire Permit Application with the Municipality through the Fire Service pursuant to this bylaw.
- 11.6 Upon receipt of a proper completed Fire Permit Application with the Municipality through the Fire Service the Fire Chief shall consider the Fire Permit Application, and may, in his sole and absolute discretion:
- (a) grant a Fire Permit upon such terms and conditions as the Fire Service deems appropriate, or
  - (b) refuse to grant a Fire Permit.
- 11.7 A Fire Permit shall not be transferable.
- 11.8 Fire Permits issued pursuant to this Bylaw are valid for such period of time as shall be determined and set by the Fire Chief and the Fire Permit shall have endorsed therein the period of time for which the said Permit is valid.
- 11.9 The Fire Chief may extend the period of time that a Fire Permit is valid, provided the Fire Permit has not expired.
- 11.10 The Fire Chief may, in his sole and absolute discretion, terminate, suspend or cancel a Fire Permit at any time.
- 11.11 Each application for a Fire Permit must contain the following information:
- (a) the name and address of the applicant;
  - (b) the legal and civic description of the land on which the applicant proposes to set a fire;
  - (c) the type and description of Fire Pit construction proposed to be used;
  - (d) the signature of the applicant;
  - (e) the signature of the property owner or authorized agent of the owner.

- 11.12 No person shall provide false, incomplete or misleading information to the Municipality or to the Fire Service on or with respect to the Fire Permit Application.

**SECTION 12            CONTROL OF FIRE HAZARDS**

- 12.1 This section is only applicable within Hamlet boundaries of the Municipality.
- 12.2 If the Council finds within the Hamlet boundaries on privately owned land or occupied public land conditions that in its opinion constitutes a fire hazard, it may order the owner or the person in control of the land on which the fire hazard exists to reduce or remove the hazard within a fixed time and in a manner prescribed by the Council.
- 12.3 When the Council finds that the order it made pursuant to subsection 12.1 has not been carried out, it may enter on the land with any equipment and any persons it considers necessary and may perform the work required to eliminate or reduce the fire hazard.
- 12.4 The Owner or the person in control of the land on which work was performed pursuant to subsection 12.2 shall on demand reimburse the Council for the cost of the work performed and in default of payment the Council has a lien for the amount against the land and improvements on it.

**SECTION 13            REQUIREMENT TO REPORT**

- 13.1 This section is applicable to the complete Municipality.
- 13.2 The Owner or his authorized agent of any property damaged by fire shall immediately report to the Fire Service particulars of the fires which are satisfactory to the Fire Chief and Director of Emergency Services.
- 13.3 The owner or his authorized agent of any property containing a dangerous good(s) product which sustains an accidental or unplanned release of the dangerous good(s) product shall immediately report to the Fire Service particulars of the release which are satisfactory to the Fire Chief and Director of Emergency Services.

## SECTION 14 RECOVERY OF COSTS

14.1 Where the Fire Service has taken any action whatsoever for the purpose of extinguishing a fire or responding to a fire call or Incident within or outside the Municipality or for the purpose of preserving life or property from injury or destruction by fire or other Incident within or outside the Municipality, including any such action taken by the Fire Service on a False Alarm, the Municipality shall, in respect of any costs incurred by the Municipality in taking such action, charge any costs so incurred by the Municipality:

- (a) to the person who caused the Incident;
- (b) the owner of the land or in possession where the Incident occurred; or
- (c) the owner of property where the person in possession and control of property which is the situate of the Incident if not located on privately owned land.

Emergency response units responding to an incident but not utilized to rectify the emergency shall not be charged for, subject to the minimum charge as identified in Schedule "A".

14.2 Where the Fire Services has provided services for the purpose of, but not be limited to:

- (a) occupant load determination,
- (b) fire inspections,
- (c) fire investigations, and
- (d) Fire Permits,

the Municipality shall, in respect of costs incurred by providing the service, charge such fees as set out in Schedule "A" attached to and forming part of this Bylaw, and such fees shall be due and payable upon receipt of such services.

- 14.3 The schedule of costs and fees to be charged by the Municipality for services rendered pursuant to this Bylaw shall be set out in Schedule "A" attached to and forming part of this Bylaw.
- (a) The fees and charges set out in schedule "A" may be amended by Council as determined from time to time when deemed necessary.
- 14.4 In respect of the costs or fees described in subsections 14.1, 14.2 and 14.3.
- (a) the Municipality shall recover such cost or fee as a debt due and owing to the Municipality; or
- (b) in the case of action taken by the Fire Service in respect to land within the Municipality, where the cost or fee is not paid upon demand by the Municipality, then in default of payment, such cost or fee shall be charged against the land as taxes due and owing in respect of that land, or
- (c) in the case of action taken by the Fire Service in respect to Incidents involving motor vehicles the municipality shall take any collection action it deems necessary if the amount levied by the municipality is not paid within sixty (60) days after the mailing of an invoice by the municipality, or in the event of an appeal, sixty (60) days of the date of mailing of the decision of Council on the appeal.
- 14.5 Any person or corporation assessed with the described fee in subsection 14.1, 14.2, and 14.3 may appeal to the Director of Emergency Services within a period of thirty (30) days from the date of invoice by the municipality to waive, consider or vary such fee as the Director of Emergency Services sees fit. The decision of the Director of Emergency Services may be appealed to the Council for review and consideration.
- (a) only the costs greater than one thousand dollars (\$1000.00) shall be considered for review unless undue hardship can be demonstrated to Council.

**SECTION 15**      **OFFENSES AND PENALTIES**

- 15.1 Every person who violates a provision of this Bylaw is guilty of an offense and is punishable upon summary conviction,
- (a) to a fine not exceeding ten thousand dollars (\$10,000.00) or to a term of imprisonment not exceeding on (1) year or to both.
- 15.2 A Peace Officer who finds a person violating or who has reasonable and probable grounds to believe that a person has violated any provisions of this Bylaw may give a written notice of intention to prosecute, in the form of a Part Two Provincial Violation Ticket, setting forth the date, time, and place of the offence, briefly indicating the nature of the offence.
- 15.3 The Court convicting a person of a violation of this Bylaw may order that in default of payment of a fine imposed on such conviction, the defendant shall be imprisoned for a period of not more than six months.

**SECTION 16**      **VIOLATION TICKET**

- 16.1 Nothing in this bylaw shall prevent a Peace Officer from:
- (a) immediately issuing a Violation Ticket for the mandatory Court appearance to any person who contravenes any provision of the bylaw, or
  - (b) issuing a Voluntary Payment ticket in lieu of a mandatory Court appearance for \$100.00.

**SECTION 17**      **SEVERABILITY**

- 17.1 Should any section or part of this bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded severable from the rest of the bylaw and the bylaw remaining after such severance shall be effective and enforceable as if the section found to be

Municipal District of Mackenzie No.23 Bylaw 504/05  
Fire Services Bylaw

Deleted: 465

Deleted: 4

improperly enacted had not been enacted as part of this bylaw.

**SECTION 18      REPEAL**

18.1 This bylaw shall repeal Bylaw 465/04.

Deleted: 387/03

This bylaw comes into force at the beginning of the day of third and final reading thereof.

First Reading given on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Deleted: 10th

Deleted: August

Deleted: 04

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Deleted: "B. Neufeld" (signed)

Deleted: "B. Spurgeon" (signed)

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Deleted: 10th

Deleted: August

Deleted: 04

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Deleted: "B. Neufeld" (signed)

Deleted: "B. Spurgeon" (signed)

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

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Deleted: August

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Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Deleted: "B. Neufeld" (signed)

Deleted: "B. Spurgeon" (signed)

**FIRE SERVICES BYLAW 504/05  
SCHEDULE "A"**

Deleted: 387/03

**RESPONSE FEE INCLUDING MAN POWER:**



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Pumper Unit	\$400.00 per hour	Deleted: 300
Ladder Unit (Aerial)	\$400.00 per hour	Deleted: 300
Tanker Unit	\$400.00 per hour	Deleted: 300
Rapid Response Unit	\$400.00 per hour	Deleted: 300
Rescue Unit	\$400.00 per hour	Deleted: 300
Command Unit	\$200.00 per hour	Deleted: 150
Rescue Boat	\$200.00 per hour	Deleted: 150
Hazmat Trailer	\$150.00 per hour	Deleted: 100
Rescue Alive Unit	\$100.00 per hour	Deleted: 75
Rescue Boggan	\$100.00 per hour	Deleted: 75
Contracted Services (i.e. water haulers, equipment, labor, etc.)	Cost plus 15%	Deleted: 75
Response to false alarm	1 <sup>st</sup> Call	No Charge
(within same year as 1 <sup>st</sup> Call)	2 <sup>nd</sup> Call	\$100.00
(within same year as 1 <sup>st</sup> Call)	3 <sup>rd</sup> Call	\$200.00
(within same year as 1 <sup>st</sup> Call)	4 <sup>th</sup> Call	\$300.00
Consumable items	Cost plus 15%	
Minimum Charge	\$250.00	

**MANPOWER FEE:**

If only manpower is requested/needed:

Officers	\$25.00 per man hour
Firefighter	\$20.00 per man hour

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**OTHER FEES:**

Violation Ticket	1 <sup>st</sup> offence	\$100.00
	2 <sup>nd</sup> & additional offence	\$200.00
Fire Works Permit (no charge to non profit groups)		\$50.00 per permit
Filling of Air Cylinders (breathing air)		
i)	small cylinder (30 min.)	\$10.00
ii)	cascade cylinder	\$30.00
Stand-by for events		\$20.00 per man hour
Water flow testing reports		\$100.00

Municipal District of Mackenzie No.23 Bylaw 504/05  
Fire Services Bylaw

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File search (fire inspections & investigations)	\$35.00 per search
Fire Permit	25.00 per permit
Fire Inspection Services within Municipality	\$50.00 per hour plus expenses
Fire Inspection Services outside Municipality	\$75.00 per hour plus expenses
Re-inspection with outstanding Fire Code Violations	\$50.00 per visit
Fire Investigation Services within Municipality	\$50.00 per hour plus expenses
Fire Investigation Services outside Municipality	\$75.00 per hour plus expenses
Training course(s) to other individuals/groups	Cost plus 15% admin. fee
Expert witness services – civil litigation	\$20 per hour to a maximum of \$200 per day plus expenses
Occupant Load Determination	\$100.00 per certificate

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

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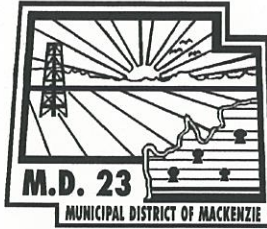
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Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

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## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>June 14, 2005</b>
<b>Presented By:</b>	<b>Paul Driedger Director of Planning, Enforcement &amp; Emergency Services</b>
<b>Title:</b>	<b>Bylaw 506/05 Municipal Parks Bylaw</b>
<b>Agenda Item No:</b>	<b>10 b)</b>

#### BACKGROUND / PROPOSAL:

Requests have been brought forward for cabins to be allowed at the Wadlin Lake campground. Council established a "Waterfront Cottage Development Task Force" to look at waterfront development at a number of water bodies in the region. This will be a lengthy process to complete so we are recommending amending our Municipal Parks Bylaw to allow for non-permanent cabins at Wadlin Lake.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The current Municipal Parks Bylaw (272/01) does not allow for non-permanent cabins at the Wadlin Lake campground.

Please see the attached bylaw with the suggested changes to accommodate non-permanent cabins being allowed including fees at Wadlin Lake campground.

#### COSTS / SOURCE OF FUNDING:

N/A

#### RECOMMENDED ACTION:

##### **Motion 1**

That first reading be given to Bylaw 506/05, being the Municipal Parks Bylaw.

Author: 

Reviewed: 

C.A.O.: 

**Motion 2**

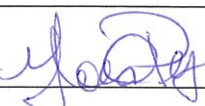
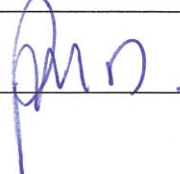

That second reading be given to Bylaw 506/05, being the Municipal Parks Bylaw.

**Motion 3**

That consideration be given to go to third reading for Bylaw 506/05, being the Municipal Parks Bylaw.

**Motion 4**

That third reading be given to Bylaw 506/05, being the Municipal Parks Bylaw.

Author:  Reviewed:  C.A.O. 

**BYLAW 506/05**

**BEING A BYLAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE NO.23  
IN THE PROVINCE OF ALBERTA**

**TO PROVIDE FOR THE CONTROL AND OPERATION OF  
PARKS, CAMPGROUNDS AND OTHER PUBLIC AREAS  
WITHIN  
MUNICIPAL DISTRICT OF MACKENZIE NO.23**

**WHEREAS** pursuant to the Municipal Government Act, being chapter M-26.1 of the Revised Statutes of Alberta, 2000 and amendments thereto the Council of the Municipal District of Mackenzie No. 23 may pass bylaws respecting people, activities and things in, on or near a public place or place that is open to the public; and

**WHEREAS** the Municipal District of Mackenzie No. 23 and the Province of Alberta have an agreement in place permitting the Municipal District of Mackenzie No. 23 to administer and enforce the Parks Bylaw at the following sites: Wadlin Lake, Machesis Lake, Tourangeau Lake, Fort Vermilion Bridge Campsite and all day use camp areas within the Municipality.

**NOW THEREFORE**, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta, duly assembled, enacts as follows:

**SECTION 1            SHORT TITLE**

- 1.1            This Bylaw may be cited as the **“MUNICIPAL PARKS BYLAW”**.

**SECTION 2            DEFINITIONS**

- 2.1            In this Bylaw, unless context otherwise requires:
- (a)            **“ABANDONED”**, means left standing at a location for more than 72 consecutive hours other than pursuant to a license, permit, or other similar authorization, or prior authorization of a Park Officer;
  - (b)            **“ANIMAL”**, means a domestic animal and includes an animal that is wild by nature but has been domesticated;

(c)            **“CABIN”**, means a small non-permanent roughly

~~built house or hut on skids used on a seasonal basis~~

~~(d) "CABIN LOT AREA", means an area identified by the Municipal District for the placement of cabin(s).~~

- (e) **"CAMPING ACCOMMODATION UNIT"**, means a
- i. tent
  - ii. trailer
  - iii. tent trailer
  - iv. van
  - v. truck camper
  - vi. motorhome
- (f) **"COUNCIL"**, means the Council of the Municipal District of Mackenzie No. 23, duly assembled and acting as such;
- (g) **"FIREARM"**, means any device that propels a projectile by means of explosion, spring, air, gas, string, wire or elastic material or any combination of those things;
- (h) **"HIGHWAY"**, means a highway as defined in the *Highway Traffic Act*;
- (i) **"INDIVIDUAL CAMPSITE"**, means a separate designated stall under this Bylaw;
- (j) **"MOTOR VEHICLE"**, means a motor vehicle as defined in the *Highway Traffic Act*;
- (k) **"MUNICIPALITY"**, means the Municipal District of Mackenzie No. 23, a Municipal Corporation in the Province of Alberta.
- (l) **"OFF-HIGHWAY VEHICLE"**, means an off-highway vehicle as defined in the *Off Highway Vehicle Act*;
- (m) **"PARK"**, means land designated as park, campground or recreation area by the Council;

- (n) **“PARK OFFICER”**, means a person appointed as a Park Officer, a Bylaw Enforcement Officer, a Special Constable appointed pursuant to the provisions of the Police Act, a Statute of Alberta, or a member of the Royal Canadian Mounted Police;
- (o) **“PUBLIC AREA”**, means an area in the Municipality normally accessible for use by the public.
- (p) **“WATER ACTIVITY”**, includes swimming, wading, or any other activity resulting in full or partial immersion of a person’s body into water.

### **SECTION 3            PARK USAGE**

- 3.1 Any person using a park shall
  - (a) keep the land and improvements in a condition satisfactory to a Park Officer.
  - (b) Comply with the instructions, prohibitions and directions prescribed by all lawfully designated and erected signs and notices.
- 3.2 Any person vacating a park shall restore the area to a clean and tidy condition.
- 3.3 No person shall
  - (a) interfere with the right of others to the quiet and peaceful enjoyment of a park.
  - (b) deface, injure or destroy any municipal property in a park.
  - (c) excavate or remove any tree, plant, or shrub.
  - (d) remove park equipment.
  - (e) display or post any signs or advertisements in a park unless authorized by the Park Officer or Council.
  - (f) remove, deface, damage or destroy any sign boards, signs or notices posted or placed in a park under authority of this or any other Bylaw or Act.

- (g) clean clothing, fish, cooking or eating utensils, vehicles, equipment, or bathe at or near a drinking fountain, standpipe, well or pump in a park.

- 3.4 All construction must be authorized by the municipality.
- 3.5 No person shall carry on a business in a park unless he has received permission from the Municipality for that purpose.

#### **SECTION 4            REGISTRATION AND CAMPING PERMITS**

- 4.1 All persons entering a park shall register at the Self-Registration Vault or with a Park Officer.
- 4.2 Each camping accommodation unit must have an individual camping permit.
- 4.3 Notwithstanding subsection 4.1 and 4.2 children under the age of 16 years staying in a tent are exempt from registering provided they are staying in an individual campsite that is currently being occupied by a person(s) with a valid camping permit.
- 4.4 The Municipality may issue individual campsite permits, day use permits, or group camping permits under this Bylaw.
- 4.5 The Municipality may provide for and designate areas for day use and overnight camping.
- 4.6 Permits shall be issued on a first come, first serve basis ~~(with the exception of cabin lots).~~
- 4.7 No person shall camp overnight in a park except in an area designated for that purpose unless otherwise authorized by a Park Officer and has a valid permit.
- 4.8 No person shall alter a camping permit or transfer a camping permit to another person.
- 4.9 The camping permit shall be made available for inspection by the Park Officer at any time.
- 4.10 A group camping permit may be subject to any conditions the Municipality considers appropriate.
- 4.11 The C.A.O. may, in writing, waive any applicable fee to any



person or group.

- 4.12 When a campground or park has individual campsites, the maximum allowable combination of motorized vehicles, camping accommodation units, and towed equipment shall not exceed three (3), of which not more than two (2) shall be motorized vehicles
- 4.13 If neither of the two (2) motorized vehicles permitted under section 4.12 is towing a camping accommodation unit or being used for accommodations, two (2) tents may be kept in a campsite in addition to the vehicles permitted under section 4.12.
- 4.14 No person shall camp for more than fourteen (14) consecutive days in the same campground in a park without the written permission of a Park Officer ~~(does not pertain to cabin lots)~~.
- 4.15 An individual campsite shall be considered to be unoccupied when no camping accommodation unit, motor vehicle, or personal belongings are located on the campsite.
- 4.16 A camping permit is automatically cancelled if the campsite to which it relates to is unoccupied for 24 consecutive hours.
- 4.17 A Park Officer may cancel a camping permit on written notice to the permit holder, if the permit holder contravenes this Bylaw and the permit holder shall vacate the campsite within one hour of receiving such notice.
- 4.18 On the expiration or cancellation of a camping permit, the permit holder shall ensure that the campsite is vacated and that all personal property is removed.
- 4.19 The Municipality may add to, delete or vary the terms and conditions to which a permit is issued under this Bylaw.
- 4.20 No visitors shall be allowed in the park after 11:00 p.m. Any person remaining in the park after 11:00 p.m. shall be subject to pay the overnight camping fee.
- 4.21 No person shall occupy or remain in an area designated as a day use area after 11:00 p.m. unless authorized by a Park Officer.
- 4.22 Check out time for overnight camping shall be 2:00 p.m., day

rate charges shall apply to overnight campers who check out after 2:00 p.m.

#### **SECTION 5 CABIN LOTS (WADLIN LAKE ONLY)**

5.1 The Municipal District will determine through a fair process how to designate lots to individuals at Wadlin Lake.

(a) for lots designated on an annual term, the individual can continue for additional years if the annual fees are paid by March 01 of the current year.

5.2 Cabin lot areas will be identified and designated specific locations and sizes by the Municipal District.

5.3 The cabin size can not exceed 600 square feet (only single floor permitted).

5.4 The cabin must be a non-permanent removable structure, as approved by the Municipal District.

5.5 No parking is permitted on cabin lots. All vehicular traffic must park in parking areas designated by the Municipal District.

5.6 The cabin must be either fully self-contained with water and sewage holding tanks as approved by the Municipal District or must utilize the municipal water well and outdoor sewage privy.

5.7 The cabin must be placed at a location directed by the Municipal District.

5.8 Only the use of the quiet generators is permitted. This shall be at the discretion of the Municipal District.

#### **SECTION 6 ACCESS RESTRICTIONS**

6.1 No person shall enter or remain in a park or portion of a park where travel or access restrictions have been imposed under this Bylaw.

#### **SECTION 7 FIRE**

7.1 No person shall set, light or maintain a fire in a park except in a fireplace, pit or other facility designed for that purpose.

- 7.2 A person may use any dead vegetation for fuel purposes in a park.
- 7.3 Where the Municipality is of the opinion that a fire hazard exists in a park, the Municipality may, by erecting signs and notices for the purpose, prohibit the setting, lighting or maintaining of fires in all or part of a park.
- 7.4 No fire shall be left unattended or be allowed to spread.
- 7.5 No person shall deposit or dispose of hot coals, ashes, embers or any other burning or smoldering material in a place other than a stove, firepit, or other place provided for that purpose by the Municipality.
- 7.6 All fires, hot coals or smoldering materials shall be extinguished before leaving.
- 7.7 No person shall remove firewood from a park.

**SECTION 8**      **VEHICLES**

- 8.1 No person shall, within a park, operate or ride an off-highway vehicle that is motor driven, except on a designated trail or area unless otherwise authorized by the Municipality.
- 8.2 A Park Officer may prohibit the entry of a vehicle into any part of a park.
- 8.3 No vehicle shall be parked in a manner or at a location that impedes traffic.
- 8.4 No person shall exceed the posted speed limit with a motor vehicle or off-highway vehicle in a park.
- 8.5 The owner of a motor vehicle or off-highway vehicle which is involved in any contravention of this Bylaw is guilty of an offence.
- 8.6 When a motor vehicle, off-highway vehicle, boat, trailer, equipment, appliance, article, or object
  - (a) is abandoned,
  - (b) remains in an area after the authorization to be in that area has expired, or

(c) is located in a prohibited area,

a Park Officer may remove, store or dispose of this item in accordance with this Bylaw.

8.7 A Park Officer may seize any vehicle, off-highway vehicle, boat, trailer or any equipment, appliance or other article or object that is being used in a park in contravention of this Bylaw, whether it is found in possession of the person alleged to have committed the contravention or not.

8.8 No motor vehicle, off-highway vehicle, boat, trailer, equipment, appliance, article or object that has been removed or seized shall be released to its owner or the owner's agent until all expenses incurred by the Municipality regarding the subject item have been paid. Such charges shall be in addition to any fine or penalty imposed in respect of any violation or to any payment made in lieu of prosecution as provided for in Schedule "A" of this Bylaw.

8.9 Pursuant to section 8.8, if any item stored is not claimed by the owner or someone on his behalf, in return for full payment of costs incurred, within 60 days of its removal, the item and its contents shall be turned over to the Municipality to be disposed of.

## **SECTION 9 ANIMALS**

9.1 No person having the custody or control of an animal shall

(a) bring the animal into a park or allow the animal to enter or remain in a park unless it is under the immediate, continuous, and effective control of such person.

(b) bring into or allow an animal to enter or remain in or on any area in a park that is

i. a designated swimming area,

ii. a beach area,

iii. a public washroom, or other public building or structure, or

iv. any other area where signs are posted prohibiting

animals.

- 9.2 A Park Officer may refuse to admit to a park, or require to be removed from a park, any animal if the animal
- (a) is not under control,
  - (b) is a nuisance,
  - (c) threatens the life, safety, health, or comfort of any person, or
  - (d) damages property
- 9.3 A Park Officer and/or any other person acting under the supervision of a Park Officer may capture an animal running at large in a park.
- 9.4 When an animal is captured, the Park Officer shall
- (a) impound the animal, and
  - (b) make a reasonable attempt to contact the owner or person having custody of the animal.
- 9.5 Where the owner or person having custody of an animal, claims a captured animal from a Park Officer, that person shall pay the fees as set out in the Municipal District of Mackenzie No. 23's Animal Control Bylaw.
- 9.6 When an animal has been impounded for the time period required in the Municipal District of Mackenzie No. 23's Animal Control Bylaw, and no person claims it, a Park Officer may dispose of the animal in accordance with the Animal Control Bylaw.
- 9.7 No person shall bring into a Municipal park, a horse, pony, or beast of burden except with the written authorization from a Park Officer.

**SECTION 10 WASTE DISPOSAL**

- 10.1 No person shall
- (a) deposit solid waste matter in a park except in a receptacle or area provided for that purpose by the

Municipality.

(b) deposit sewage or any liquid waste except in a receptacle approved by the municipality

(c) bring commercial or residential waste matter into a park for disposal.

10.2 In areas in a park where waste disposal receptacles are not provided, waste matters shall be carried out of the area for disposal.

## **SECTION 11**      **NUISANCE**

11.1 If, in the opinion of a Park Officer, a nuisance exists on any site which is subject to a permit, the Park Officer may, in writing, order the person causing the nuisance to abate the nuisance, clean the site, or both.

11.2 Where a person fails to comply with an order made pursuant to section 11.1 the Park Officer may take whatever steps are necessary to abate the nuisance, clean the site, or both. All costs incurred as a result of the nuisance shall be paid by the offender.

11.3 No person who has been removed from a park pursuant to this Bylaw shall, within the following 72-hour period, enter or attempt to enter a park.

## **SECTION 12**      **FIREARMS**

12.1 No person shall discharge a firearm in a park or campground unless the firearm is discharged by a

(a) a Police Officer,

(b) a Fish and Wildlife Officer,

(c) a duly authorized Municipal employee, agent, or contractor in the performance of their duties.

12.2 Notwithstanding section 12.1, a person who is in possession of a firearm in a park shall ensure the firearm is unloaded and

(a) in a condition such that the barrel and stock are separated and taken apart, or

- (b) completely enclosed in a locked case or other covering designed for that purpose.

12.3 No person shall hang or dress big game in the park.

**SECTION 13      NO SWIMMING**

13.1 Any person engaged in swimming, wading or any other Water Activity in a body of water located in a Park or other Public Area, contrary to a "No *Swimming*" sign posted in respect of that body of water is guilty of an offence and subject to a fine as set out at Schedule B of this Bylaw.

13.2 Any person in or in the immediate vicinity of a Park or other Public Area who is exercising care, control or supervision of a child or children under twelve (12) years of age who is/are engaged in swimming, wading or any other Water Activity contrary to Section 13.1, is guilty of an offence and subject to a fine as set out at Schedule B of the Bylaw.

**SECTION 14      SIGNAGE**

14.1 The Council may

- (a) subject to the *Highway Traffic Act*, control and prohibit the movement of vehicular, pedestrian and other traffic by means of signs and notices designated and erected by it, and
- (b) designate and erect other signs and notices governing and prohibiting activities that are provided for in this Bylaw.

**SECTION 15      ADMINISTRATION**

15.1 For the purpose of administering and enforcing this Bylaw, a Park Officer may:

- (a) Enter on and inspect any land, road structure or work in a park;
- (b) Order the repair, alteration, improvement, evacuation or removal of or addition to any unauthorized structure or work in a park;
- (c) Order any person in a park to cease or refrain from any action, omission or conduct that in the opinion of

the Park Officer is dangerous to life or property or detrimental to the use and enjoyment of the park by other persons;

- (d) Require any person in a park to inform a Park Officer of:
  - i. the name, and address of the person, and
  - ii. any fact or intention relating to the use of the park by that person;
- (e) Remove from a park
  - i. any person making unauthorized use of the park,
  - ii. any person failing to comply with any provisions of this Bylaw, and
  - iii. any person creating a nuisance or disturbance or committing a trespass or any undesirable act.

15.2 Each section of this Bylaw shall be read and construed as being separate and severable from each other section. Should any section of this Bylaw be found to have been improperly enacted for any reason, then such section apart shall be regarded as being severable from the rest of the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable.

## **SECTION 16 FEE RATES FOR USE OF CAMPGROUNDS**

16.1 Fees pursuant to this Bylaw shall be paid in accordance with Schedule "A".

## **SECTION 17 CONTRAVENTIONS**

17.1 The Municipality or Park Officer may cancel or suspend a permit issued under this Bylaw if the permit holder contravenes this Bylaw, or any terms or conditions to which the permit is subject.

17.2 Every person who contravenes the provisions of this Bylaw is guilty of an offence and liable to the penalty as prescribed in Schedule "B" of this Bylaw or, on summary conviction to a fine not exceeding two thousand dollars (\$2,000.00) or imprisonment for a term of not more than six (6) months or to



both a fine and imprisonment (in accordance with Provincial Regulations).

17.3 A Park Officer may commence a summons or offence notice in the form of a violation ticket or long information for the contravention. A Park Officer may serve upon such a person a violation ticket allowing payment of a specified penalty in the amount prescribed in Schedule "B", in lieu of prosecution for the offence.

17.4 Violation tickets shall be issued in accordance with the Provincial Offences Procedure Act.

**SECTION 18**      **EFFECTIVE DATE**

18.1 This Bylaw rescinds Bylaw 272/01.

18.2 This Bylaw shall come into full force and effect upon third and final reading.

First Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Bill Neufeld, Reeve  
Assistant

\_\_\_\_\_  
Barb Spurgeon, Executive

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Bill Neufeld, Reeve  
Assistant

\_\_\_\_\_  
Barb Spurgeon, Executive

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Bill Neufeld, Reeve  
Assistant

\_\_\_\_\_  
Barb Spurgeon, Executive

**SCHEDULE "A"**

**Municipal District of Mackenzie No. 23**

**Facilities Available:**

Camping sites: Fort Vermilion Bridge Campsite,  
Machesis Lake,  
Wadlin Lake  
Tourangeau Lake.

**Fee Schedule per Camping Accommodation Unit, Day Use Areas and Cabins:**

Day Use: \$6.00 (Wadlin Lake & Machesis Lake Only)	<del>Cabins (Wadlin Lake Only)</del>
Overnight: \$12.00	<del>Monthly: \$288.00</del>
Weekly: \$72.00	<del>Seasonal (May 15 – Sept. 15): \$1000.00</del>
Monthly: \$288.00	<del>Annually: \$1500.00</del>

Group Camping: \$50.00 + \$10.00/unit/day, plus \$250.00 Damage Deposit

**NOTES:** Where available, the Group Camping fee allows for reservation of shelter for renter's use only.

Example 1:	15 units @ \$10.00	\$150.00
	Basic fee	<u>\$ 50.00</u>
	Total	\$200.00/day
Example 2:	10 units @ \$10.00	\$100.00
	Basic Fee	<u>\$ 50.00</u>
	Total	\$150.00/day
Example 3:	Shelter only (No R. V.'s)	\$ 50.00/day

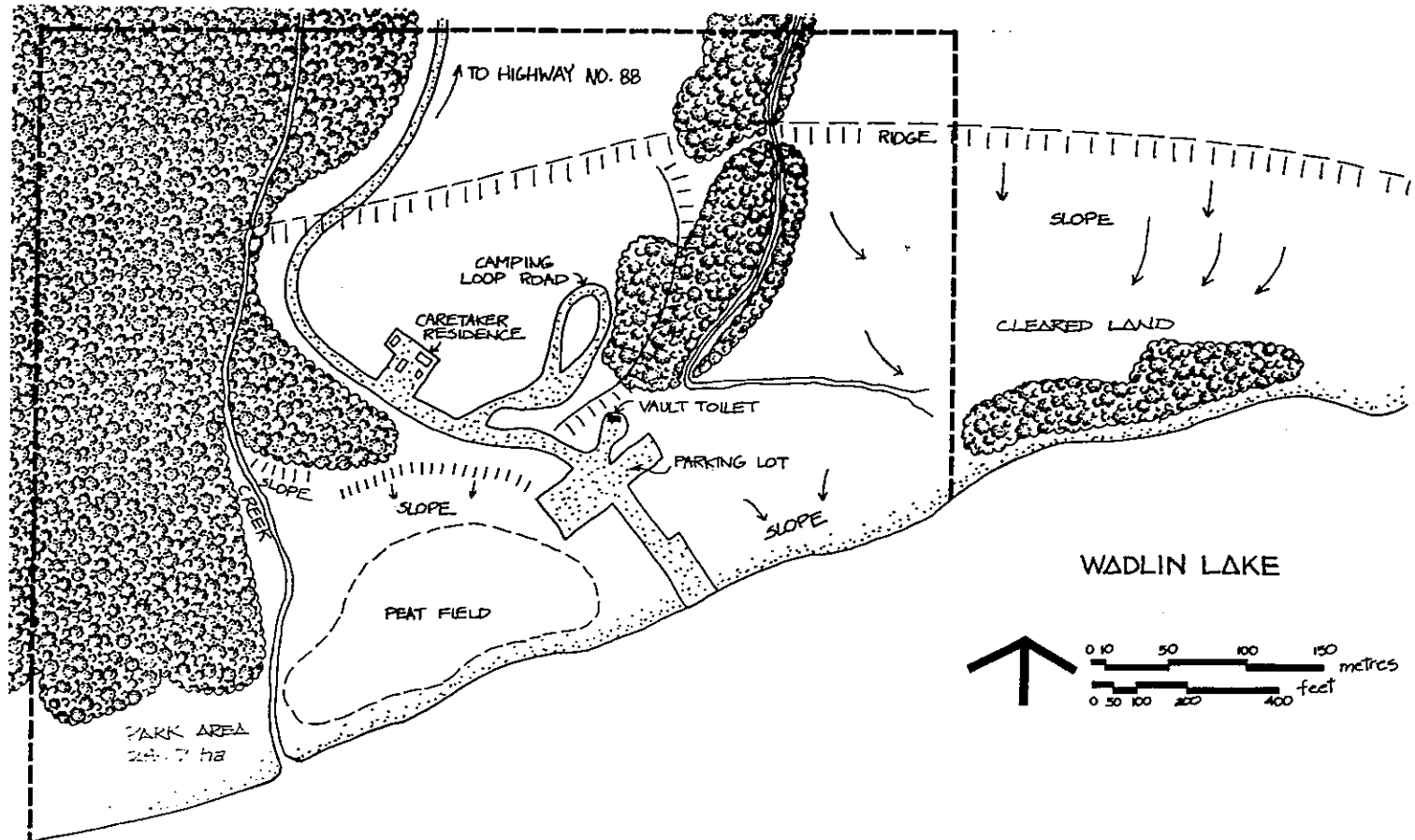
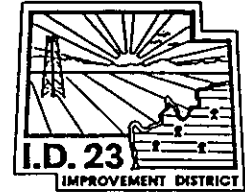
**SCHEDULE "B"**

**Municipal District of Mackenzie No. 23**

The voluntary payment, which may be accepted in lieu of prosecution for a contravention of any of the sections set out below, shall be the sum set out opposite the section number:

<b>Section</b>	<b>Description</b>	<b>Penalty</b>
Section 3.1 (a)	Fail to keep land in a clean/tidy condition	\$50.00
Section 3.1 (b)	Fail to comply with lawfully posted signs and/or notices	\$50.00
Section 3.2	Fail to restore land to a clean/tidy condition when vacating park	\$50.00
Section 3.3(a)	Interfere with others quiet enjoyment of park	\$50.00
Section 3.3(b)	Deface/injure/destroy object in park	\$75.00
Section 3.3(c)	Excavate or remove plants/plant fixtures from a park	\$75.00
Section 3.3(d)	Remove park equipment	\$75.00
Section 3.3(e)	Unauthorized display signs/ads in park	\$25.00
Section 3.3(f)	Remove/damage etc. authorized signs/notices in park	\$50.00
Section 3.3(g)	Bathe/clean clothing/ fish/utensils etc. at/near drinking fountain/pump in park	\$25.00
Section 3.4	Unauthorized construction in park	\$50.00
Section 3.5	Unauthorized business in park	\$50.00
Section 4.1	Failure to register when entering park	\$50.00
Section 4.2	Failure to obtain camping permit	\$50.00
Section 4.7	Camping in area not designated for that purpose	\$50.00
Section 4.8	Alteration of camping permit	\$50.00
Section 4.9	Failure to produce camping permit upon request	\$50.00
Section 4.12/4.13	Unauthorized combination of vehicles in campsite	\$50.00
Section 4.14	Camping more than fourteen consecutive days	\$50.00
Section 4.21	Remain in day use area after 11:00 p.m.	\$50.00
Section 6.1	Unlawfully enter/remain in park	\$50.00
Section 7.1	Set, light, or maintain fire in unauthorized place	\$50.00
Section 7.3	Set, light, or maintain fire after signs/notices have been erected prohibiting same	\$50.00
Section 7.4	Leave fire unattended/allow to spread	\$50.00
Section 7.5	Deposit/dispose of hot coals/ashes etc. in unauthorized place	\$50.00
Section 7.6	Fail to extinguish fire etc. before leaving	\$50.00
Section 7.7	Remove firewood from a park	\$100.00
Section 8.1	Operate off-highway vehicle where prohibited	\$50.00
Section 8.2	Enter park when prohibited	\$50.00
Section 8.3	Parking in a manner or location that impedes traffic	\$50.00
Section 8.4	Exceed posted speed limit	\$50.00
Section 9.1(a)	Animal running at large	\$50.00
Section 9.1(b)	Animal in prohibited area	\$50.00
Section 9.7	Bring/allow horse/pony etc. unauthorized into the park	\$100.00
Section 10.1(a)	Deposit waste matter in unauthorized area of park	\$50.00
Section 10.1(b)	Dispose of commercial/residential waste in park	\$50.00
Section 10.2	Fail to carry waste matter from areas in park without receptacles	\$50.00
Section 11.3	Attempt to enter park within 72 hours of removal from a park	\$100.00
Section 12.1	Discharging of firearm	\$100.00
Section 12.2	Improper storage of firearm	\$75.00
Section 12.3	Hang big game in park	\$50.00

# THE WADLIN LAKE MUNICIPAL PARK IMPROVEMENT DISTRICT No. 23 SITE CHARACTERISTICS





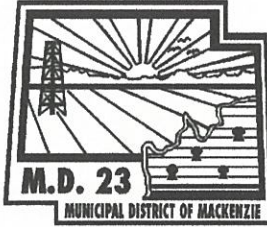
1



2



3



## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	Regular Council
<b>Meeting Date:</b>	June 14, 2005
<b>Presented By:</b>	Paul Driedger Director of Planning, Emergency & Enforcement Services
<b>Title:</b>	Bylaw 507/05 Land Use Bylaw Amendment Rezone Pt NW 9-106-15-W5M From Hamlet Residential District 1A (HR1A) To Hamlet Residential District 1B (HR1B)
<b>Agenda Item No:</b>	10c)

#### BACKGROUND / PROPOSAL:

We received a request to rezone part of NW 9-106-15-W5M in the Hamlet of La Crete from Hamlet Residential District 1A (HR1A) to Hamlet Residential District 1B (HR1B) to accommodate houses without attached garages.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The requested lots to be rezoned are located between a Hamlet Residential District 1A "HR1A" district and a Mobile Home Subdivision 1 "MHS1" district. The proposed rezoning will provide good progression from houses with attached garages, the upper scale houses, to Mobile Homes. The subject property is in the process of being subdivided and is in a good location for the proposed use.

#### **7.18 HAMLET RESIDENTIAL DISTRICT 1B "HR1B"**

The general purpose of this district is to permit residential uses in established hamlets, with the intention of restricting development to on-site stick-built single detached dwellings and associated uses.

##### **A. PERMITTED USES**

- (1) Dwelling - Single detached.

Author: 

Reviewed: 

C.A.O.: 

**B. DISCRETIONARY USES**

- (1) Attached Garage.
- (2) Detached garage.
- (3) Ancillary building and use.
- (4) Home based business.
- (5) Park.
- (6) Playground.

**C. MINIMUM LOT WIDTH**

22 metres (72 feet)

**D. MINIMUM LOT DEPTH**

33.5 metres (110 feet)

**E. FRONT YARD SETBACK**

7.6 metres (25 feet) or as required by the Development Officer.

**F. MINIMUM SIDE YARD SETBACK**

Side yards shall not be less than 1.5 metres (5 feet). In case of a corner site the exterior side yard shall not be less than 3.0 metres (10 feet).

**G. MINIMUM REAR YARD SETBACK**

2.4 metres (8 feet). Setbacks may be reduced to 1.52 metres (5 feet) when using sub-surface utilities.

**H. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS**

- (a) The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

Author:

Reviewed:

C.A.O.:

- (a) For those residences constructed with a front attached garage, the garage may be required to be located on the same side as the adjacent properties front attached garage at the discretion of the Development Officer.

**I. ON-SITE PARKING**

In accordance to Section 4.28 of this Bylaw.

**J. LANDSCAPING**

In accordance to Section 4.23 of this Bylaw.

Vanguard has further requested that the entire new proposed subdivision in the northwest corner of that quarter section be rezoned to HR1B. We are not in favour of rezoning the entire portion, only the area requested in the attached application. To rezone the area in the original application makes good planning sense but to rezone the entire new proposed subdivision would divide two HR1A areas.

**COSTS / SOURCE OF FUNDING:**

N/A

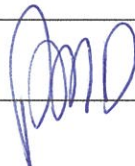
**RECOMMENDED ACTION:**

That first reading be given to Bylaw 507/05, being a Land Use Bylaw amendment to rezone Part of NW 9-106-15-W5M from Hamlet Residential District 1A (HR1A) to Hamlet Residential District 1B (HR1B).

Author:



Reviewed:



C.A.O.:





**BYLAW NO. 507/05**

**BEING A BYLAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23**

**IN THE PROVINCE OF ALBERTA  
TO AMEND THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

**WHEREAS**, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

**WHEREAS**, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995, and

**WHEREAS**, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to accommodate houses without attached garages.

**NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:**

1. That the land use designation of the subject parcel known as Part of NW 9-106-15-W5M, in the Municipal District of Mackenzie No. 23 be amended from Hamlet Residential District 1A "HR1A" to Hamlet Residential District 1B "HR1B", as outlined in Schedule "A".

First reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant

Second reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant

Third reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

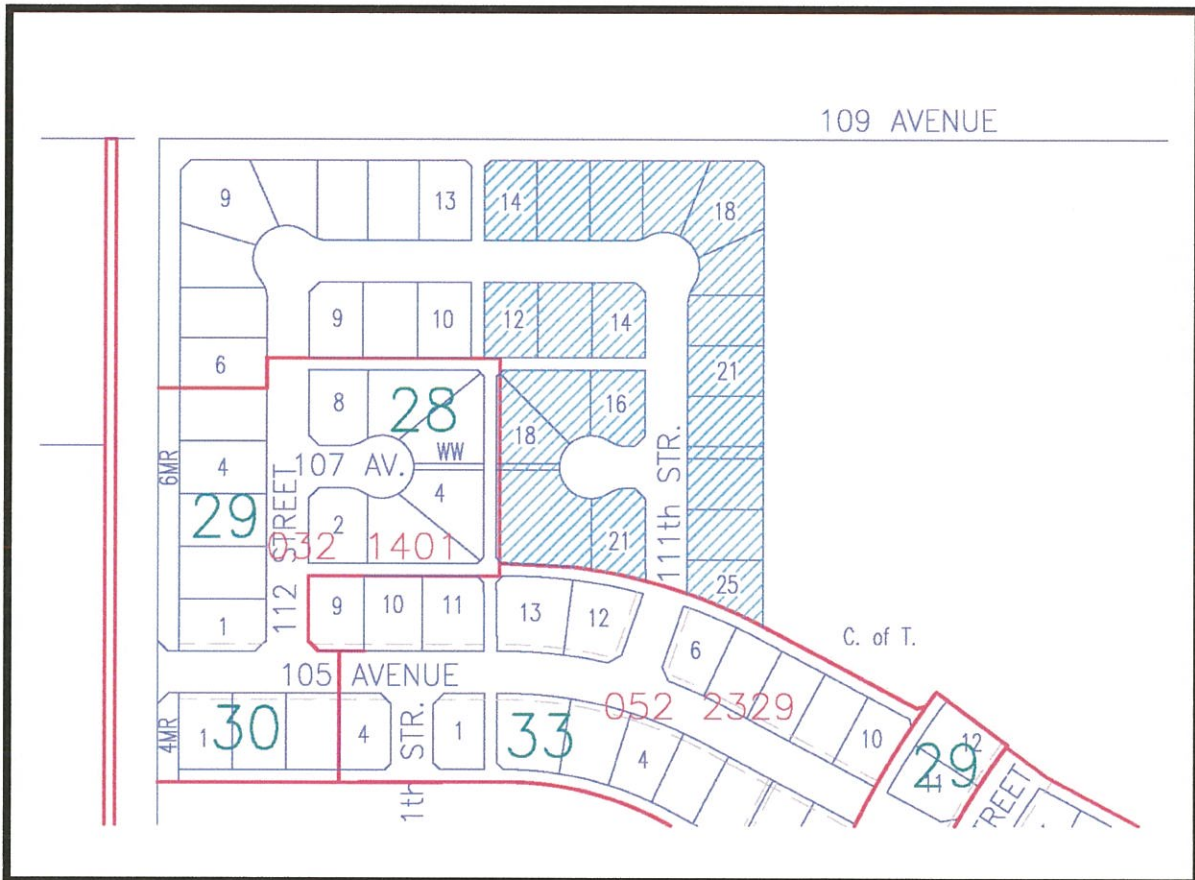
\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant

**BYLAW No. 507/05**

**SCHEDULE "A"**

1. That the land use designation of the following property known as:

Pt. of NW 9-106-15-W5M in La Crete be amended from Hamlet Residential District 1A "HR1A" to Hamlet Residential District 1B "HR1B".



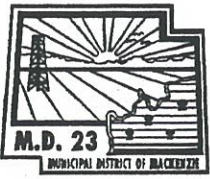
From: Hamlet Residential District 1A "HR1A"

To: Hamlet Residential District 1B "HR1B"

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barb Spurgeon, Executive Assistant

EFFECTIVE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2005.



# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. \_\_\_\_\_

NAME OF APPLICANT <u>Vanguard Realty</u>		
ADDRESS <u>Box 119</u>		
TOWN <u>Rapid View SK</u>		
POSTAL CODE <u>S0M 2M0</u>	PHONE (RES.) <u>306-236-2480</u>	BUS. <u>926-6434</u>

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. <u>NW</u>	SEC. <u>9</u>	TWP. <u>106</u>	RANGE <u>15</u>	M. <u>5</u>	OR	PLAN	BLK	LOT
-----------------------	------------------	--------------------	--------------------	----------------	----	------	-----	-----

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: HRIA TO: HRIB

REASONS SUPPORTING PROPOSED AMENDMENT:

To accommodate houses without attached garages.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00

RECEIPT NO. 44127

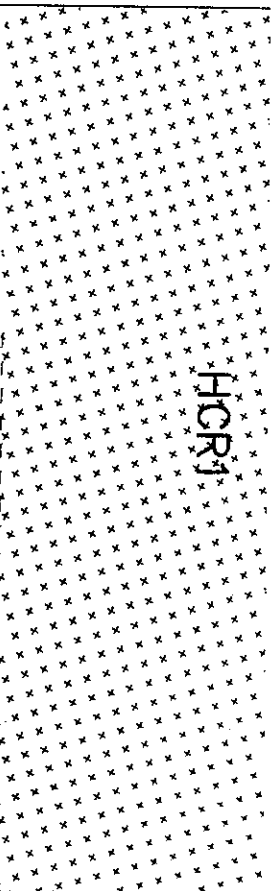
same  
APPLICANT

DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature]  
REGISTERED OWNER

May 20, '05  
DATE



HCR1

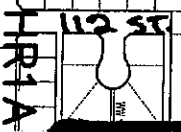
HR1A

HR1B

*subject property*

MHS1

109 Ave



HR1A

HR1B

MHS1

HR1B

HR1A

HR2

HCR1

MHS1

HR1B

HR1B

HR2

100 AVENUE

HR1A

MHS1

HR2

101 ST

HR1

Public Health

HR1B

HP

HR1

HR2

P

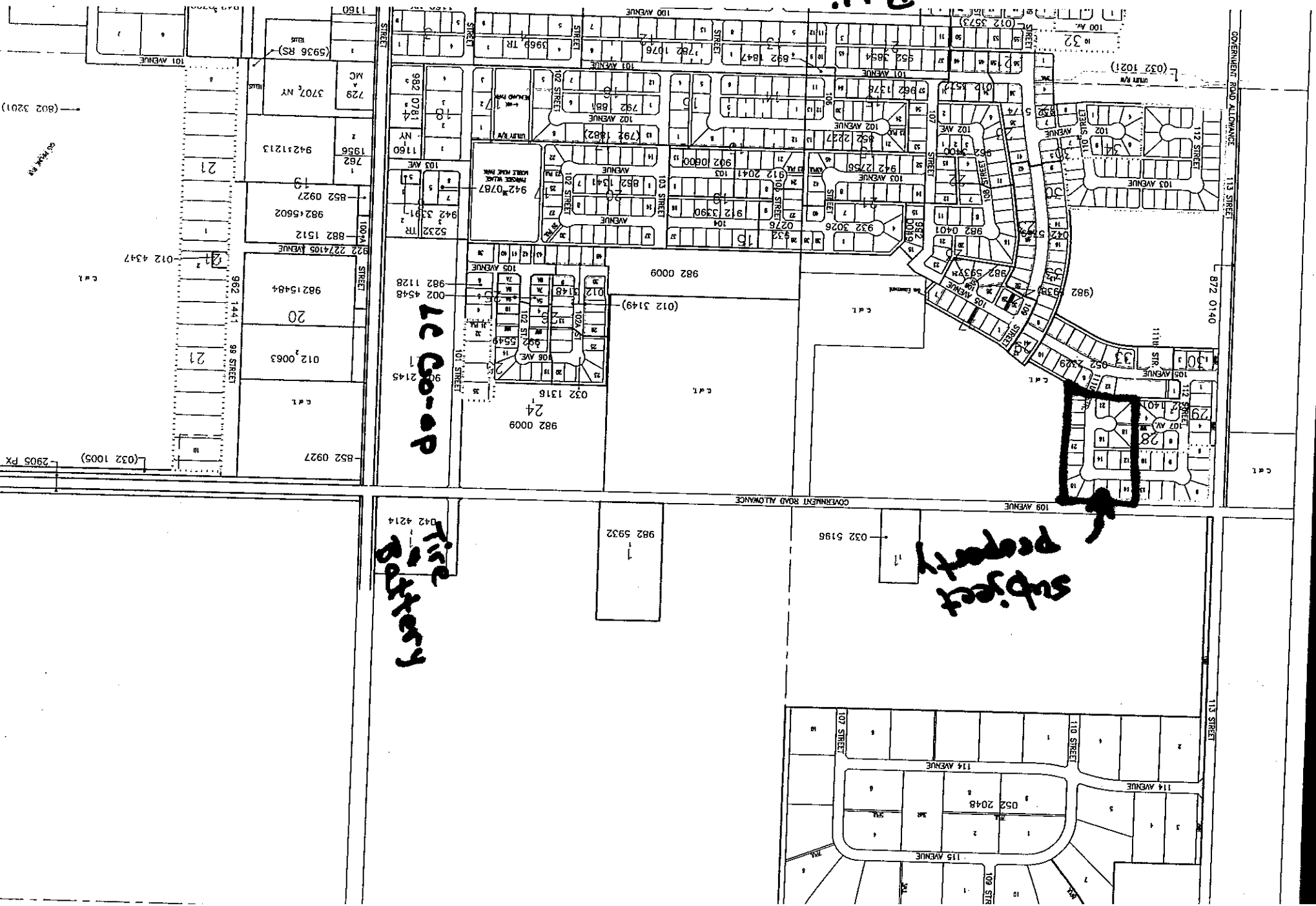
HR1A

Public Health

HR2

Arena REC

Public Health



Subject Property

Tire Battery

LC Co-op

(802 3201)

(032 1005)

012 4347

(5936 RS)

(032 1021)

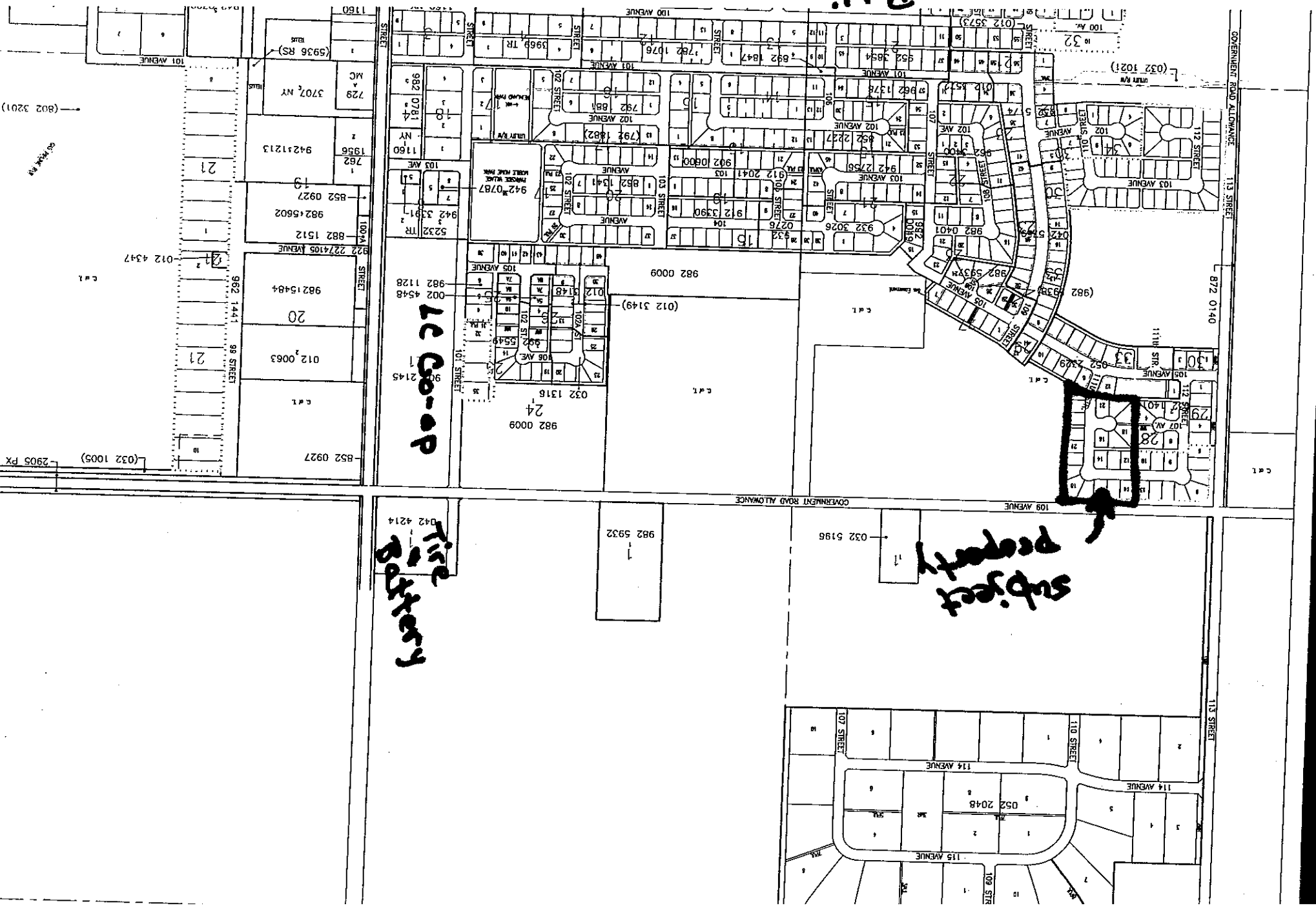
GOVERNMENT ROAD ALLOWANCE 113 STREET 872 0140

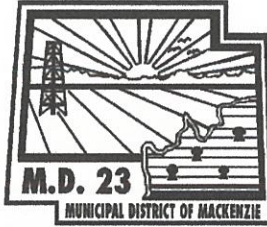
GOVERNMENT ROAD ALLOWANCE 109 AVENUE

042 4214

982 5932

032 5196





## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>June 14, 2005</b>
<b>Presented By:</b>	<b>Paul Driedger Director of Planning, Emergency &amp; Enforcement Services</b>
<b>Title:</b>	<b>Subdivision 01MK068 On NW 31-109-18-W5M</b>
<b>Agenda Item No:</b>	<b>10d)</b>

#### BACKGROUND / PROPOSAL:

Mackenzie Municipal Services Agency (MMSA), previous subdivision authority for the MD, received a subdivision application from Jake and Suzanne Wolfe on December 1, 2001 to subdivide two lots from NW 31-109-18-W5M for country residential use. MMSA approved the subdivision application on January 17, 2002, with conditions (see attached Decision Form). Since the proposed subdivision was for two lots, a plan of survey was required. When the subject property was surveyed it became obvious that the road adjacent to the proposed subdivision and the entire quarter section was not constructed on the government road allowance but was actually constructed on Dene Tha land.

The Dene Tha Band Council was contacted regarding the use of the road and they passed a Band Council Resolution on July 5, 2004 allowing the MD use of the road, with conditions. We took the resolution to our legal counsel and they advised that the MD and the Dene Tha Band should enter into an agreement giving the MD use of the road for the long term, since a Council Resolution can be rescinded at any time. Our legal counsel is currently working on such an agreement but it is a very slow process since the federal government is also involved.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

On May 3, 2005 we received a letter from Jake Wolfe requesting immediate action either by way of an agreement with the Dene Tha Band allowing them access to the road or a new road constructed at the MD's expense.

Author:

Reviewed:

C.A.O.:

On May 6, 2005 we received a letter from Jake Wolfe's legal counsel regarding the proposed subdivision and Mr. Wolfe's request that either the road issue be resolved "within a reasonable period of time" or that the MD pay Mr. Wolfe for all costs incurred in regards to the subdivision. As stated previously, our legal counsel is working on an agreement on behalf of the MD and the Dene Tha Band.

As a condition of a subdivision, which was stated in the approval decision sent to Jake Wolfe, the developer is responsible to provide access to the subdivision and to the remnant of the quarter section to Municipal District of Mackenzie standards. The MD takes no responsibility to provide access to subdivisions. MD policy PW019 – Road Construction Eligibility and Prioritization (attached) states in clause 1.1.e) "the road to be constructed to privately owned land shall extend only to the nearest property line of the land owned by the applicant". The subject quarter section, NW 31-109-18-W5M, has direct access off of Highway 58. MD staff and Council have tried to accommodate the developer in that we have been in contact with the Dene Tha Band and legal counsel to enter into an agreement for the use of the road. Negotiations for use of the road should be the developer's responsibility since the developer already has legal and physical access to the quarter section.

The developer could apply to the MD for a "Road Construction Request". If approved by Council, the road would be constructed within the road allowance and adjacent to the road that is already there. However, the developer would not be eligible for a road in accordance with MD Policy PW019 – Road Construction Eligibility and Prioritization, since he already has physical access to his quarter section via Highway 58.

There are two options available to the developer:

#### Option 1

That the developer of subdivision 01MK068 on NW 31-109-18-W5M be responsible to provide access to each of the proposed lots and the balance of the quarter section in accordance with the standards of the Municipal District of Mackenzie and at the sole expense of the applicant as stated in the January 17, 2002 approval decision sent to the developer.

#### Option 2

That the landowner of NW 31-109-18-W5M complete a "Road Construction Request" for a road construction along the west side of NW 31-109-18-W5M, for the Municipal District of Mackenzie to take into consideration in their 2006 budget deliberations.

Author: 

Reviewed: 

C.A.O.:

**COSTS / SOURCE OF FUNDING:**

Option 1 – No cost  
Option 2 – cost of road construction.

**RECOMMENDED ACTION:**

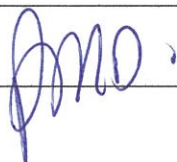
**Motion**

That the documentation regarding subdivision 01MK068 on NW 31-109-18-W5M be received as information.

Author:



Reviewed:

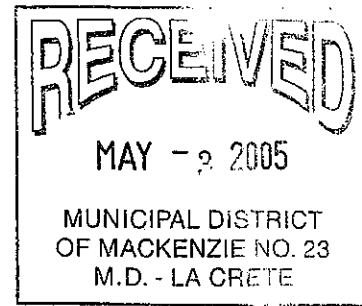


C.A.O.:



April 29, 2005

MD 23  
Box 1690  
LaCrete, Alberta  
T0H 2H0



Attn: Paul Driedger  
Town Council

Re: Subdivision Application 01MK068      NW31-109-18W5M

This letter is a request in regards to the construction of a road access to the proposed subdivisions.

We need access to this property immediately; this application has dragged on since 2001, costing us a tremendous amount of time and money. We have done what you requested of us and require you to provide access. We have been patient with the many varying delays and changes of MD personnel working on this project, but it is now time for us to be able to compensate for the time and money that we have invested, we need to have a road built so that we can sell those parcels of land!

MD informed us that it was their road, and assured us that we had access, we then built our approaches as per the request of the MD and proceeded to develop the acreages. Transportation was also under the impression that the road was MD property; they requested that we take our driveway out and make an approach off of the side road which they assumed was an MD road.

The quarter behind ours does not have access to a public road; therefore the purpose of a new road would be two fold.

One of the MD's final requirements was that we get a survey done; this is when it was revealed that the road was not on MD road allowance, we had been mis-informed by the MD and Transportation.

We request immediate action, either an agreement between the MD and the Dene' Tha allowing us access or access via a new road built at the MD's expense. We have consulted with our Lawyer who will be contacting you in regards to this matter.

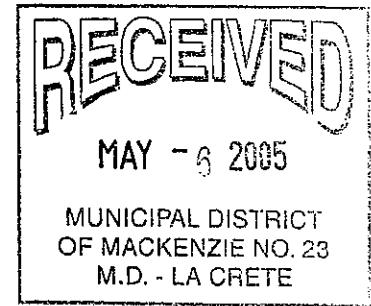
Sincerely;

A handwritten signature in black ink, appearing to read "Jake Wolfe". The signature is written in a cursive style with a long, sweeping underline.

Jake Wolfe



**Mathieu Hryniuk LLP**  
Barristers & Solicitors  
Avocats et Notaires



OUR FILE: 72,868 "F" LPH  
YOUR FILE:

GUY C. MATHIEU, B.ED., LL.B., Q.C.\*  
LARRY P. HRYNIUK, B.A., LL.B., Q.C.\*  
G. WILLIAM PAUL, LL.B.\*  
DAVE R. SHYNKAR, B.A., LL.B., Q.C.\*  
ROBIN D. ERICKSON, B. COMM., LL.B.\*  
ROBERT B. MARCEAU, B.A., LL.B.\*  
COLIN A. GAGNON, B.A., LL.B.  
BOYD E. LANGFORD (Student-at-Law)

"Without Prejudice"

May 3, 2005

Municipal District McKenzie No. 23  
P.O. Box 69,  
La Crete, Alberta,  
T0H 2H0

Attention: Paul Driedger

Dear Sir:

Re: Jake Wolfe, Box 743, High Level, Alberta, T0H 1Z0  
Subdivision Application 01MK068 NW 31-109-18 W5M

I advise that Mr. Jake Wolfe of High Level, Alberta has contacted our offices with regard to the road access on the existing road adjacent to the West boundary of the NW 31-109-18 W5M. I advise that this road has been in existence since the land was surveyed, and the road access was always granted to Mr. Wolfe and the previous owners of the said NW 31.

Mr. Wolfe, with the consent of the MD, proceeded to incur costs with regard to the development of two proposed subdivisions including the installation of culverts allowing access to each subdivided portion. After incurring these costs, he also incurred further costs with regard to the surveying of the said proposed subdivided lots.

The MD has consistently failed to proceed with the subdivision on the fact that the road to the West of NW 31 is claimed by the Dene Tha Band, and thus the MD is not willing to negotiate with Mr. Wolfe as to the subdivision or to providing of access to the subdivided parcels.

This letter is to advise that Mr. Jake Wolfe is either demanding that the matter of the road be resolved within a reasonable period of time or else have the MD pay for all his costs incurred with regard to the proposed subdivision.

I would be obliged if you would contact either myself or Mr. Wolfe, to provide your comments as to how this matter can be resolved without the necessity of incurring further cost in the matter.

P.O. Box 6210  
10012 - 101 Street  
Peace River, Alberta, T8S 1S2

BRANCH OFFICES:

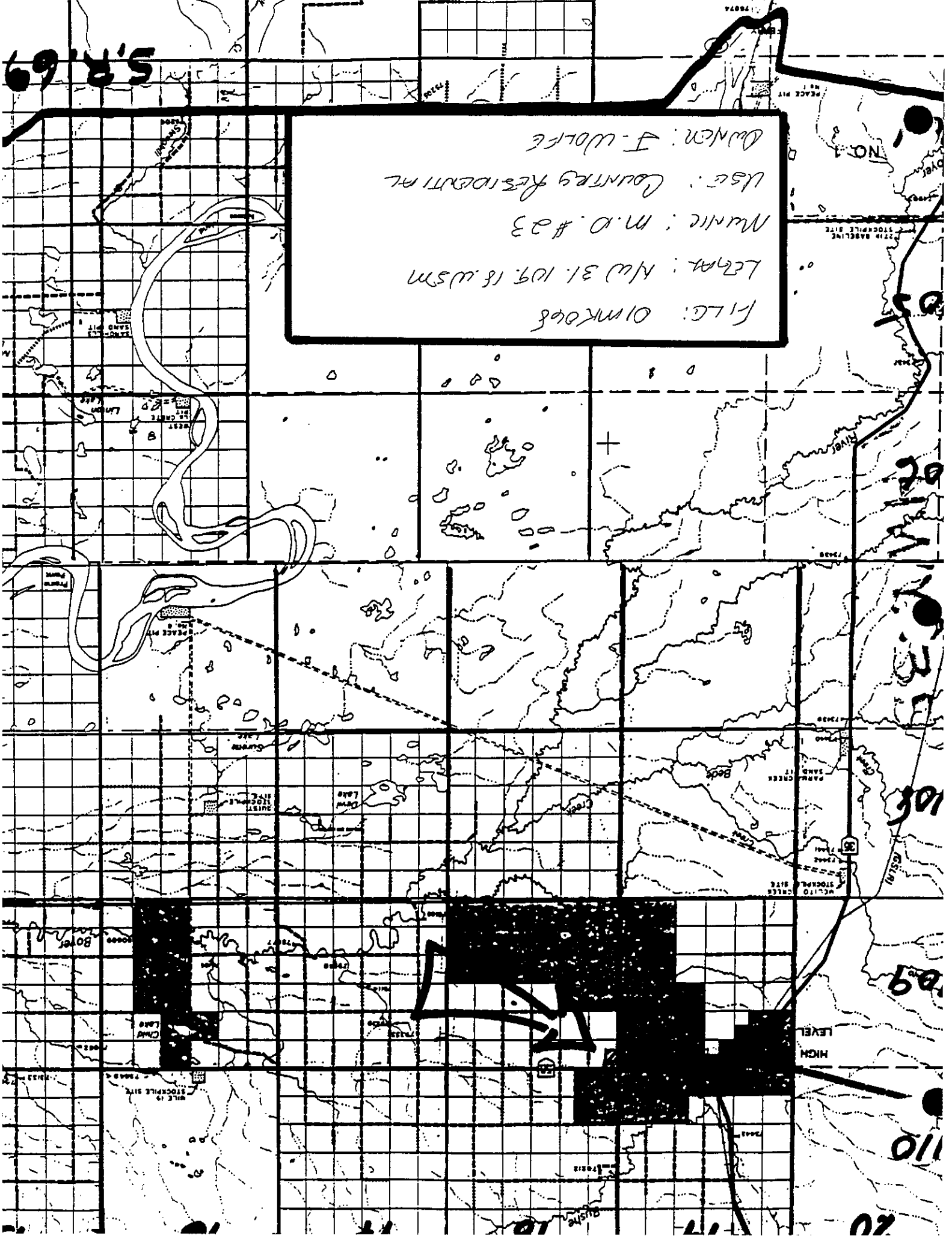
Telephone: 780-624-2565  
Facsimile: 780-624-5766  
E-mail: mhse@telusplanet.net

FALHER: 780-837-2621 GRIMSHAW: 780-332-4647 VALLEYVIEW: 780-524-5404 HIGH PRAIRIE: 780-523-3488  
HIGH LEVEL: 780-926-3373 LA CRETE: 780-928-2050 MCLENNAN: 780-324-2894 MANNING: 780-836-3686

\*DENOTES LAWYER WHOSE PROFESSIONAL CORPORATION IS A MEMBER OF THE FIRM

5.8.69

FILE: 01MK048  
 LEGAL: NW 31. 109. 18. W 5M  
 MUNIC: M.D. # 23  
 USE: COUNTRY RESIDENTIAL  
 DONOR: J. WOLFE





## Mackenzie Municipal Services Agency

---

P.O. Box 450, Berwyn AB T0H 0E0

January 17, 2002  
Our File: 01MK068

Jake Wolfe  
Box 743  
HIGH LEVEL, Alberta  
T0H 1Z0

Dear Sirs:

Re: NW 31.109.18.W5M, M.D. of Mackenzie No. 23

Your application for subdivision has been APPROVED subject to the conditions set out on the attached Decision Form.

If any of these conditions are unacceptable to you, you may file an appeal to the Municipal Government Board. This appeal must be filed within 14 days of the receipt of this letter. (The date of receipt is deemed to be 5 days from the date of this letter). The appeal must be submitted to the Municipal Government Board: 18th Floor, Commerce Place, 10155-102 Street, Edmonton, Alberta, T5J 4L4.

If you are satisfied with the above decision, you will now have to proceed to have your subdivision registered at the Land Titles Office. The approval is valid for 1 year only, therefore, prior to January 17, 2003, you should prepare and submit to this office a registrable plan for final endorsement. The enclosed information sheet explains how to obtain and prepare this final plan.

Should you have any questions, or require any assistance in completing your subdivision, please feel free to contact me at this office.

Yours truly,

Karen Diebert  
Subdivision Technician

cc: NORTH LIGHTS GAS CO OP  
TELUS - EDM.  
ATCO ELECTRIC - HIGH LEVEL  
AB. TRANSPORTATION: P.R..  
M.D. OF MACKENZIE NO. 23

**MACKENZIE MUNICIPAL SERVICES AGENCY**

**DECISION FORM**

**FILE:** 01MK068

**LEGAL:** NW 31.109.18.W5M

**MUNICIPALITY:** M.D. of Mackenzie No. 23

**DATE:** January 17, 2002

**DECISION:** APPROVED, subject to:

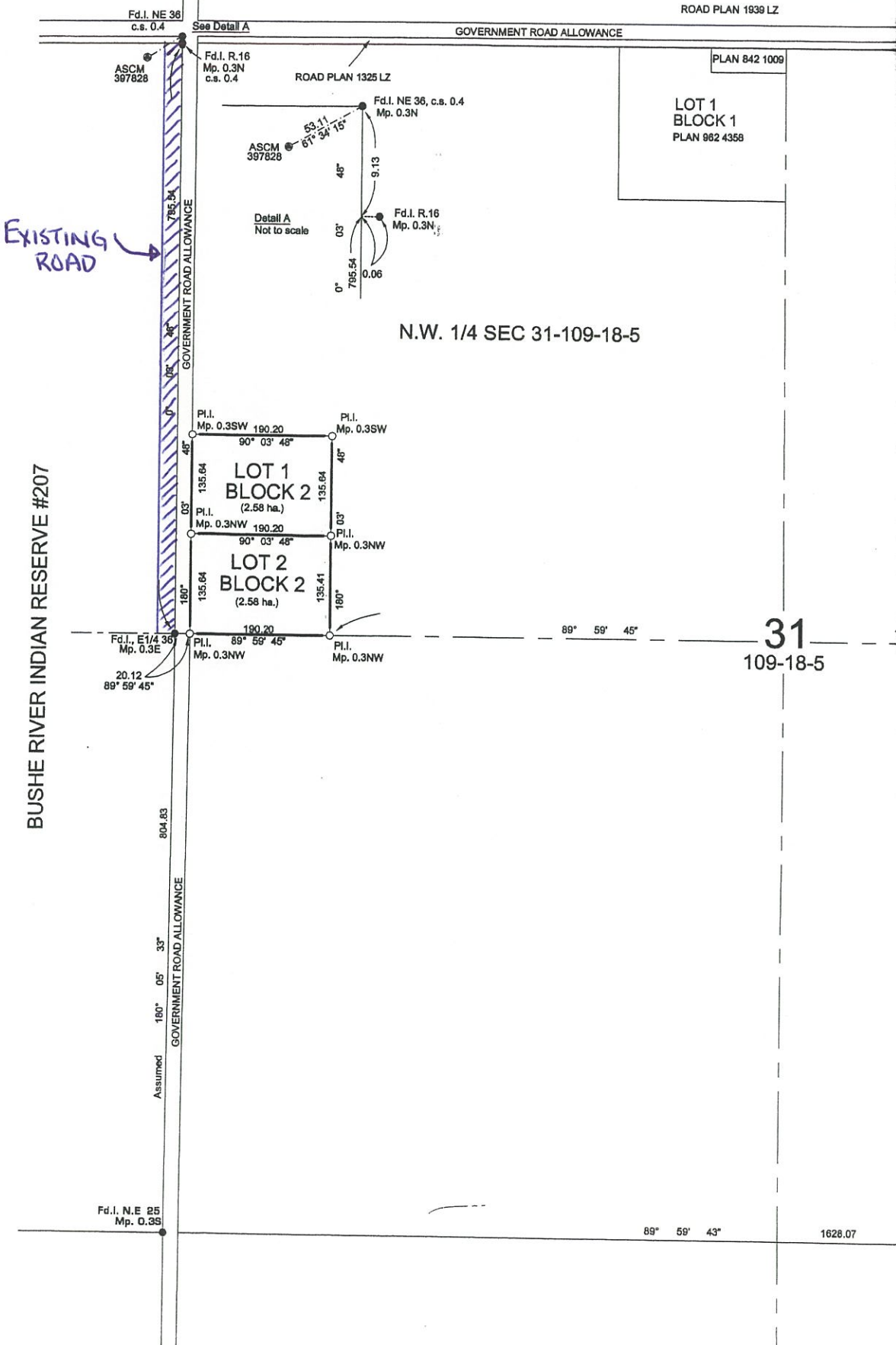
1. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
2. Applicant/developer to enter into a developer's agreement with M.D. #23, which may contain, but is not limited to:
  - (a) Provision of access to each of the proposed lots and the balance of the quarter section in accordance with the standards of the Municipal District and at the sole expense of the applicant.
  - (b) Provision of sewage disposal in accordance with the Alberta Private Sewage Treatment and Disposal Regulations.
3. Provision of municipal reserve in the form of money in lieu. Specific amount to be based on 10% of land being subdivided based and based on current market value as determined by the Municipal District and agreed on by both parties.
4. All direct highway access currently existing to the balance of the quarter must be removed at the developer's expense. Access to the balance of the quarter is to be via the local road.

NOTE: All subsequent development must conform to all applicable provincial regulations and to the municipality's land use bylaw. Please contact the appropriate authorities to determine the required building/development standards.

  
\_\_\_\_\_  
DIRECTOR

01-17-02  
\_\_\_\_\_  
DATE

BUSHE RIVER INDIAN RESERVE



EXISTING ROAD

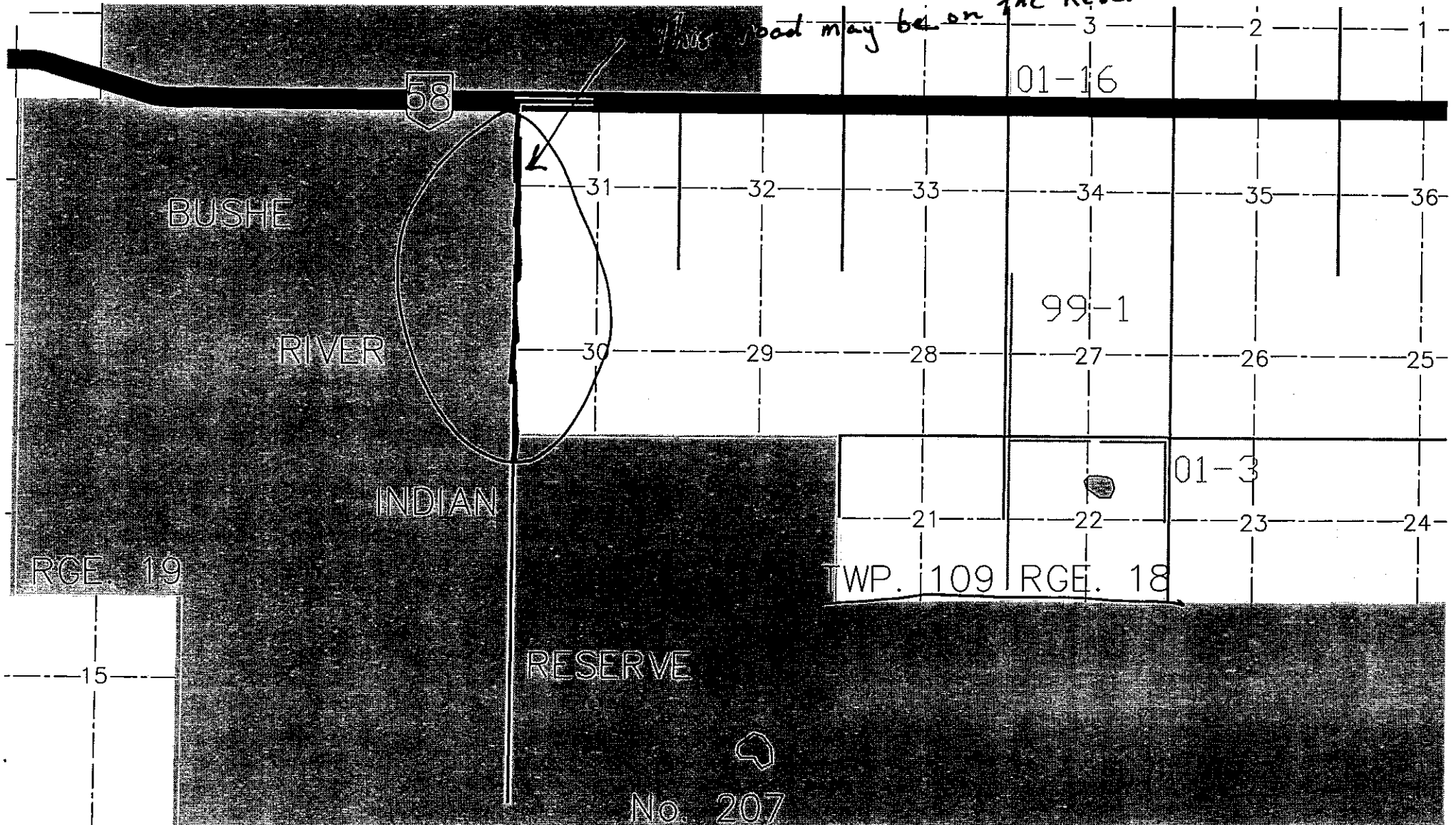
BUSHE RIVER INDIAN RESERVE #207

31  
109-18-5

89° 59' 43" 1628.07

AH Merd

This road may be on the Reserve side of the pins



## Municipal District of Mackenzie No. 23

<b>Title</b>	<b>Road Construction Eligibility and Prioritization</b>	<b>Policy No.</b>	<b>PW019</b>
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<b>Legislation Reference</b>	<b>Municipal Government Act, Section 18</b>
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### **Purpose:**

To define road construction eligibility and priorities.

This policy rescinds and replaces Policy PW002 – 95.

### **Policy Statement and Guidelines**

The Municipal District of Mackenzie No. 23 shall be solely responsible for new road construction. Landowners may build roads on municipal road allowances under the direct supervision of the M.D.

### **Definitions**

For the purpose of this policy the following definitions shall apply:

**Residence** – a residence in accordance with the Municipal Land Use Bylaw and subject to all approved permits.

### **General**

- 1.1 Construction of roads shall take place on statutory road allowances or road rights-of-way, wherein:
- a) The construction extends and forms part of the existing network of roads;
  - b) The construction meets all design, specifications and standards as determined by the Municipal District of Mackenzie;
  - c) The application has been made on a "Road Construction Request" form by the landowner(s) for Council's consideration;
  - d) The project has been approved by Council; and
  - e) The road to be constructed to privately owned land shall extend only to the nearest property line of the land owned by the applicant.



- 1.2 Construction outside of the road right-of-way shall be generally accepted when:
- a) The construction is necessary to meet the design, specifications and standards as determined by the Municipal District of Mackenzie;
  - b) The construction along the road allowance is not cost effective;
  - c) The Municipal District of Mackenzie No. 23 derives either an economic and/or social benefit from the resulting development.
- 1.3 Applications for road construction must be received by August 31 annually.

### **Eligibility**

- 2.1 Consideration shall only be given for the construction of roads to access agricultural lands provided:
- a) A minimum area of eighty (80) acres of the land on any one quarter is in production or is in seedbed condition for the production of an agricultural crop or has been fenced for livestock operations; and
  - b) That the property to be accessed is not accessible via an adjacent property that is under the ownership or direct control of the same person(s) or group. Title searches will be done as of September 30 of each year.
  - c) If the road right-of-way requires clearing, the applicant may enter into an agreement with the municipality to clear and/or brush the road right-of-way. When an agreement has been entered into for the purpose of clearing a road right-of-way, the applicant shall be paid in accordance with the municipality's *Hiring of Private Equipment* policy.
- 2.2 Consideration shall be given for the construction of roads for residential access provided:
- a) The applicant shall give the Municipal District of Mackenzie No. 23 an irrevocable letter of credit, certified cheque or other suitable financial commitment in the amount of \$10,000 per half mile.\*- This shall be submitted by September 30<sup>th</sup>. If the property owner builds a residence on the subject property within a two-year period, the irrevocable letter of credit or certified cheque shall be returned.
  - b) That the property to be accessed is not accessible via an adjacent property that is under the ownership or direct control of the same person(s) or group. Title searches will be done as of September 30 of each year.
- 2.3 Industry  
Consideration shall be given for the construction of roads for industrial access on a case-by-case basis.

**Prioritization**

3.1 Prioritization shall be by road class in the following order:

- a) Collector
- b) Local Road
- c) Low Volume Farm Access
- d) Field Access

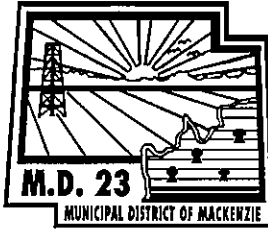
Within each classification consideration shall be given on a case-by-case basis.

3.2 Council may approve construction of a road in the current year where:

- a) Costs are expected to accelerate significantly in the following year, and
- b) The landowner is willing to finance the project in the current year and provides the estimated costs up front, and
- c) Council is willing to reimburse the landowner in the following year.

Council reserves the right to modify the priority of a project when the distribution of costs for the construction of a road is presented as a cost shared project. Subject to the discretion of M.D. Council, the upgrading of any of the road infrastructure within the municipality may be given a higher priority.

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	December 19, 2001	01-713
<b>Amended</b>	May 22, 2002	02-377
<b>Amended</b>	June 4, 2002	02-393
<b>Amended</b>	September 24, 2002	02-666
<b>Amended</b>	November 26, 2002	02-848



## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 14, 2005
Originated By:	Joulia Whittleton, Director of Corporate Services
Title:	Bylaw 487/05 - Local Improvement for curb, gutter and sidewalk 98 Avenue, La Crete
Agenda Item No:	112)

#### BACKGROUND / PROPOSAL:

The amended 2005 budget includes \$52,991.00 for curb, gutter and sidewalk on 98 Avenue from Plan 0422979, Block 24, Lots 1 through to 15 in the Hamlet of La Crete. The budget portion for the curb, gutter and sidewalk is \$52,991 (\$100%), which will, funded from the Roads Reserve and recovered through a frontage charge over 10 years.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council approved the local improvement plan and gave first reading to this Bylaw on May 10, 2005.

Administration has provided notice to all the affected parties by the project. Administration has not received a valid petition against the bylaw.

#### COSTS / SOURCE OF FUNDING:

2005 Budget

#### RECOMMENDED ACTION (by originator):

Motion 1: Requires 2/3

That second reading be given to Bylaw 487/05 being a bylaw to approve a local improvement charge for curb, gutter and sidewalks on specific properties within the municipality.

Motion 2: Requires 2/3

That third reading be given to Bylaw 487/05 being a bylaw to approve a local improvement charge for curb, gutter and sidewalks on specific properties within the municipality.

Review:

Dept.

C.A.O. 

**BYLAW NO. 487/05  
OF THE MUNICIPAL DISTRICT OF MACKENZIE NO 23**

(hereinafter referred to as “the Municipality”)

**IN THE PROVINCE OF ALBERTA**

**This bylaw authorizes the Council of the Municipality to impose a local improvement tax in respect of all lands that directly benefit from the Curb, Gutter and Sidewalk on 98 Avenue from Plan 0422979, Block 24, Lot 1 around to Plan 0422979, Block 24, Lot 15 local improvement project.**

**WHEREAS:**

The Council of the Municipality has decided to issue a by-law pursuant to Section 397 of the *Municipal Government Act* to authorize a local improvement tax levy to pay for the Curb, Gutter and Sidewalk on 98 Avenue from Plan 0422979, Block 24, Lot 1 around to Plan 0422979, Block 24, Lot 15 in the Hamlet of La Crete local improvement project.

A local improvement plan has been prepared and the required notice of the project given to the benefiting owners in accordance with the attached Schedule A and Schedule B and no sufficient objection to Curb, Gutter and Sidewalk on 98 Avenue from Plan 0422979, Block 24, Lot 1 around to Plan 0422979, Block 24, Lot 15 in the Hamlet of La Crete local improvement project has been filed with the Municipality’s Chief Administrative Officer.

The Council has decided to set a uniform tax rate based on the number of units of frontage assessed against the benefiting owners.

Plans and specifications have been prepared. The total cost of the project is estimated to be \$ 52,991 and the local improvement plan estimates that the following contributions will be applied to the project:

Benefiting Owners	\$52,991.00
Total Cost	\$52,991.00

The local improvement tax will be collected for Ten (10) years and the total amount levied annually against the benefiting owners is \$6,718.03.

All required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

Bylaw 487/05

Local Improvement Bylaw

Curb, Gutter and Sidewalk Curb, Gutter and Sidewalk on 98 Avenue from Plan 0422979, Block 24, Lot 1 around to Plan 0422979, Block 24, Lot 15 in the Hamlet of La Crete

Page 2 of 4

**NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY ASSEMBLED, ENACTS AS FOLLOWS:**

1. That for the purpose of completing the Curb, Gutter and Sidewalk on 98 Avenue from Plan 0422979, Block 24, Lot 1 around to Plan 0422979, Block 24, Lot 15 in the Hamlet of La Crete local improvement project the sum of Fifty Two Thousand Nine Hundred Ninety One Dollars (\$52,991.00) be collected by way of an annual, uniform local improvement tax rate assessed against the benefiting owners as provided in Schedule A attached.
2. The net amount levied under the by-law shall be applied only to the local improvement project specified by this by-law.
3. This by-law comes into force on the date it is passed.

First Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant

Bylaw 487/05

Local Improvement Bylaw

Curb, Gutter and Sidewalk Curb, Gutter and Sidewalk on 98 Avenue from Plan 0422979, Block 24, Lot 1 around to Plan 0422979, Block 24, Lot 15 in the Hamlet of La Crete

Page 3 of 4

**Schedule A to Bylaw No. 487/05**

Annual Levy For Curb, Gutter and Sidewalk on 98 Avenue from Plan 0422979, Block 24, Lot 1 around to Plan 0422979, Block 24, Lot 15 in the Hamlet of La Crete  
Local Improvement Project

1. Properties to be assessed:

- Lot 1, Block 24, Plan 0422979
- Lot 2, Block 24, Plan 0422979
- Lot 3, Block 24, Plan 0422979
- Lot 4, Block 24, Plan 0422979
- Lot 5, Block 24, Plan 0422979
- Lot 6, Block 24, Plan 0422979
- Lot 7, Block 24, Plan 0422979
- Lot 6, Block 24, Plan 0422979
- Lot 7, Block 24, Plan 0422979
- Lot 8, Block 24, Plan 0422979
- Lot 9, Block 24, Plan 0422979
- Lot 10, Block 24, Plan 0422979
- Lot 11, Block 24, Plan 0422979
- Lot 12, Block 24, Plan 0422979
- Lot 13, Block 24, Plan 0422979
- Lot 14, Block 24, Plan 0422979
- Lot 15, Block 24, Plan 0422979

2. Total Frontage	408.94 Meters
3. Total Levy	\$ 52,991.00
4. Total Levy per Meter	\$ 129.58
5. Annual Unit Rate per Meter Payable for a Period of Ten (10) years at 4.564 %	\$ 16.43
6. Total Yearly Assessment against all properties to be assessed	\$ 6,718.03

Bylaw 487/05

Local Improvement Bylaw

Curb, Gutter and Sidewalk Curb, Gutter and Sidewalk on 98 Avenue from Plan 0422979,

Block 24, Lot 1 around to Plan 0422979, Block 24, Lot 15 in the Hamlet of La Crete

Page 4 of 4

**Schedule B to Bylaw No. 487/05**

Annual Levy For Curb, Gutter and Sidewalk on 98 Avenue from Plan 0422979, Block 24, Lot1 around to Plan 0422979, Block 24, Lot 15 in the Hamlet of La Crete  
Local Improvement Project

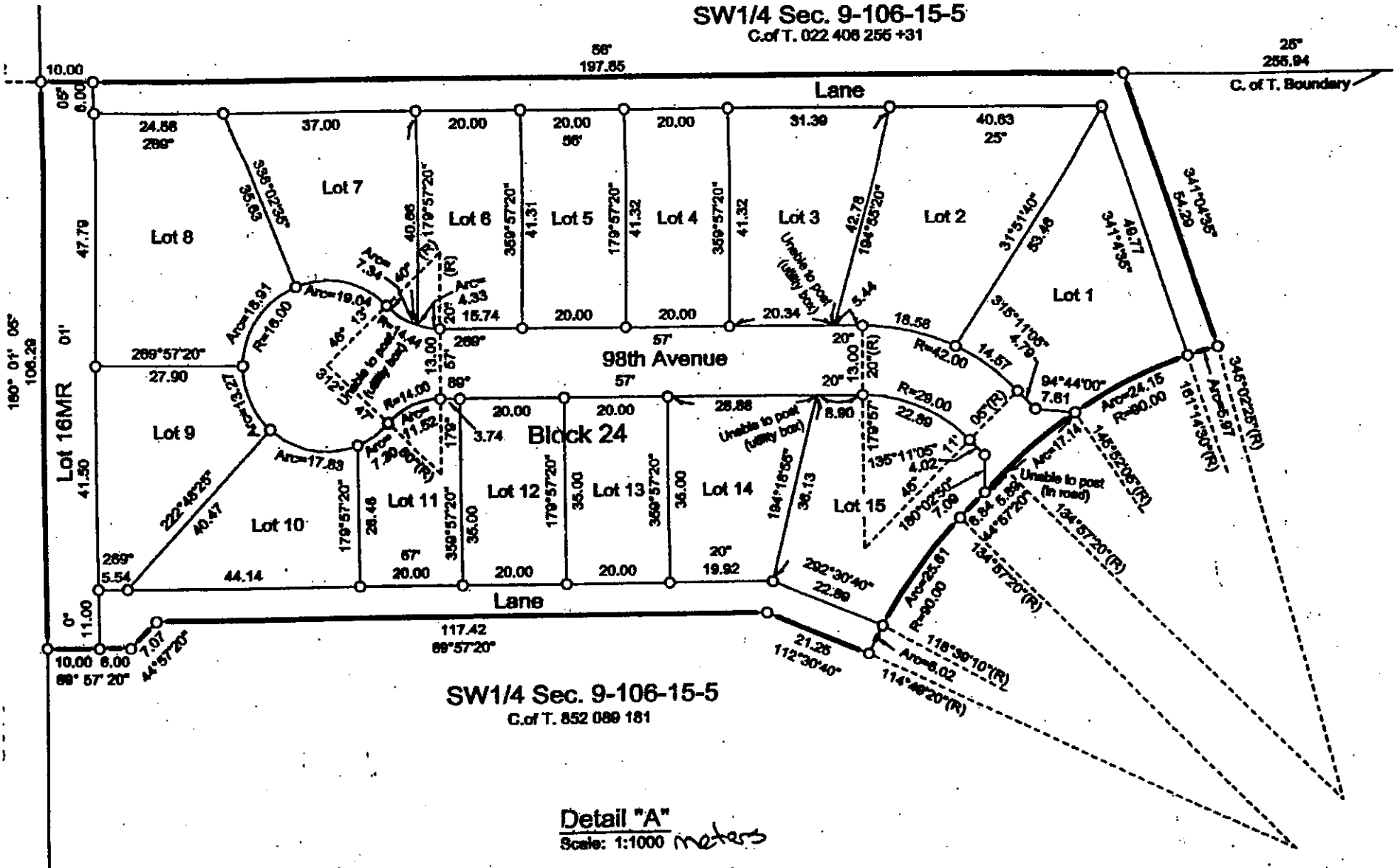
1. Properties to be assessed:

No. of Parcels	Annual Rate of Assessment Per Meter	Amount of Annual Assessment
15	\$16.43	\$6,718.03

2. Total number of parcels 15
3. Total annual assessments \$6,718.03
4. Term of annual assessments 10 years
5. Total assessment against all parcels \$52,991.00

SW1/4 Sec. 9-106-15-5

C.of T. 022 408 255 +31



SW1/4 Sec. 9-106-15-5

C.of T. 852 089 181

Detail "A"

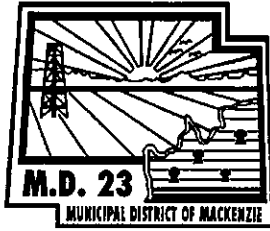
Scale: 1:1000 meters

*Peter Lehr Subdivision*

ALBERTA LAND SURVEYOR:

LAND TITLES





## M.D. of Mackenzie No. 23

### Request for Decision

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>June 14, 2005</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Community Organization Funding Policy FIN013</b>
<b>Agenda Item No:</b>	<b>11b)</b>

#### **BACKGROUND / PROPOSAL:**

Council has established the Community Organizational Funding policy in November 1998.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Finance committee has met June 1, 2004. The finance committee has decided that tighter reporting and control over MD's grant funds given out to other organizations is required.

As a result, administration recommends implementing the following changes to the Community Organizational Funding policy FIN013:

- To change the due date for grant application submission to September 30th annually in order to reflect what is in MD's grant application form, and to correspond with dates outlined in the Budget Development policy FIN022;
- An applicant organization will be required to supply a purchasing policy or procedure with their application;
- To remove a portion of paragraph 4 that refers to site inspections and the following years' financial statements. The site inspections procedure will be addressed through operational agreements for the organizations operating MD owned properties. Financial reporting will be addressed in paragraph 5.
- An applicant organization will be required to provide a written report to Council outlining a scope of work completed or in progress, the overall success of the project or program, and an accounting statement, upon completion of the project or at the organization's fiscal year end, whichever comes first.

An additional advantage of this type of reporting is to promote and improve communications between the successful group and the Council, subsequent to the release of grant funding.

A proposed standardized format for project/program completion/progress report is attached for your review and information. The form will be mailed to each successful applicant together with the grant cheque.

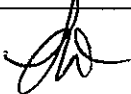

**COSTS / SOURCE OF FUNDING:**

To be determined during budget discussion and preparation.

**RECOMMENDED ACTION:**

Motion 1:

That the Community Organizational Funding policy FIN013 be approved as amended.

Author:		Reviewed:	C.A.O.: 
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## Municipal District of Mackenzie No. 23

Title	COMMUNITY ORGANIZATION FUNDING	Policy No:	FIN013
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Legislation Reference	Municipal Government Act, Section 248
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### Purpose

To provide guidelines for interim and/or seek funding of community services.

### Policy Statement and Guidelines

Council of the Municipal District of Mackenzie No. 23 recognize that certain services should be supported by the community both in principal and also financially (cash or in-kind services) or the services may cease to exist.

### Guidelines

The following common guidelines will apply:

1. Deadline for applications and/or the following years' budget projection is **September 30** annually. Late applications will not be accepted.
2. Groups must be non profit societies officially incorporated for a minimum of one year under provincial or federal statute. In special circumstances, the Municipal District may sponsor an unincorporated group as determined by Council.

Groups must be able to demonstrate the following: membership commitment; management capacity; planning capabilities; self-generated matching resources; good level of financial stability; commitment to the groups' self-reliance.

3. Information to be submitted with the completed application:
  - a) Last years' financial statements, audited if available;
  - b) Operating budget for the year of financial request;
  - c) Current year to date financial information
  - d) **Societies act registration number;**
  - e) **Insurance coverage documentation;**
  - f) **Detail of matching resources, including volunteer hours, any provincial/federal grants, and fundraising information;**
  - g) **Purchasing policy/procedure;**
  - h) **Honorariums and expenses paid to Executive or Board members.**

4. Funds issued on a grant basis will be accounted for through the budget process. ~~—and followed up through site inspections and the following years' financial statements.~~

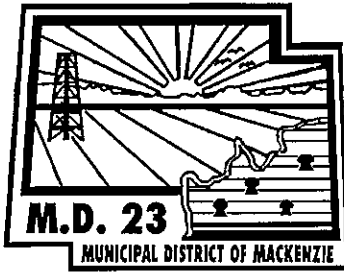
5. **Whereas an organization receives grant funding from the Municipal District, the organization will submit to Council a written report outlining a scope of work completed or in progress, the overall success of the project or program, and an accounting report, upon completion of the project or program, or upon completion of the following years' financial statements, whichever comes first.**

6. The Municipal District retains the right to deny funds.

	Date	Resolution Number
Approved	Nov 10/98	98-341
Amended		
Amended		

"J. Maine" (Signed)  
Chief Administrative Officer

"B. Bateman" (Signed)  
Chief Elected Official



## Municipal District of Mackenzie No.23

P.O. Box 640, Fort Vermilion, AB, T0H 1Z0

Phone: (780) 927-3718 Fax: (780) 927-4266 Toll-free: (877) 927-0677

Email: fvo@md23.ab.ca

### Grants to Non-Profit Organization Program - Completion/Progress Report

#### Section 1- APPLICANT INFORMATION

Legal Name of Applicant

#### Section 2 - PROJECT/PROGRAM INFORMATION

Project/Program Title

#### Section 3 - PROJECT/PROGRAM BENEFITS

Primary Project/Program benefits expectations during application time

Primary Project/Program benefits actually achieved

Explanations of variances (expectations vs. actual results)

#### Section 4 - TIMELINES AND RATIONALE

Expected Start Date

Expected Completion Date

Actual Start Date

Actual Completion Date

Explanations of Variances from Above

#### Section 5 - PROJECT COSTS

Budgeted Project Cost

Final Project Costs

Explanations of Variances from Above

Please attach a detailed accounting report outlining types of expenses and invoices paid. Copies of invoices need not to be attached.

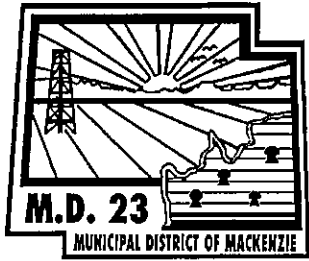
In the space below, please describe the work that was done and any significant financial changes from the original approved application, and any important unforeseen events that were experienced during the project/program. We also welcome any comments that you may have regarding the MD grant program

Note: If extra space is required, please attach additional paper.

**AUTHORIZATION:** This is to certify that the information contained on this report represents a true and correct statement of completion/progress status of this project/program. In all aspects, this project/program was carried out in compliance with the policies, bylaws and procedures of the grant recipient. This is to acknowledge that the Municipality reserves the right to request a detailed review of any financial and non-financial documentation related to this project/program at any time.

Signature of Authorized Representative	Date
Telephone Number	E-mail Address
Signature of Authorized Representative	Date
Telephone Number	E-mail Address

Please note that two authorized signatures are required.



## MUNICIPAL DISTRICT OF MACKENZIE NO. 23

P.O. Box 640, Fort Vermilion, AB T0H 1N0  
Phone: (780) 927-3718 Toll-free: 1-877-927-0677 Fax: (780) 927-4266  
Website: www.md23.ab.ca Email: fvo@md23.ab.ca

### 2006 Grant Application

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#### APPLICANT INFORMATION:

Legal name of organization \_\_\_\_\_

Society  Non-profit company or corporation  Other

Permanent address \_\_\_\_\_

Street address

P.O. Box

Postal Code: \_\_\_\_\_

\_\_\_\_\_  
Incorporation/Society number

\_\_\_\_\_  
Date of Incorporation

\_\_\_\_\_  
Length of time in operation

#### ORGANIZATION CONTACTS:

Contact for this application Mr./Mrs./Ms. \_\_\_\_\_

Title \_\_\_\_\_

Telephone (work) (\_\_\_\_\_) \_\_\_\_\_ (home) (\_\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

List of executives: please attach a list of your current executive and/or board of directors, complete with names, positions/ titles, addresses and phone numbers (home and work).

#### FACILITY:

Name of facility \_\_\_\_\_

Street address or legal description \_\_\_\_\_

Registered holder of land title \_\_\_\_\_

Facility operator/leaseholder \_\_\_\_\_

Do you have insurance coverage? Yes  No

#### PROJECT INFORMATION:

G:\Joulia\FORMS\Grant Application form.doc

Nature of project \_\_\_\_\_  
Project description/details: please attach a detailed description of the work to be carried out, the need for this project, who will use it, and why you believe it should be funded.

\_\_\_\_\_  
Grant amount requested      Total project cost      Project start date      Project completion date  
(Rounded to the nearest dollar) Please attach a breakdown of cost estimates for your project.

**ORGANIZATION PROFILE:**

\_\_\_\_\_  
Number of paid staff      Number of paid full-time      Number of paid part-time

\_\_\_\_\_  
Number of volunteers      Number of clients served last year      Geographic region served

Are executive or board members paid:      Yes         No  

**PAST GRANTS:**

In the past year, has your organization received a grant from the Municipal District of Mackenzie?

Yes         No         If yes:

\_\_\_\_\_  
Date      Amount      Project Description

**DEADLINE:** Deadline for applications is **September 30, 2004**. Late applications will not be accepted.

**ADDITIONAL ITEMS:**

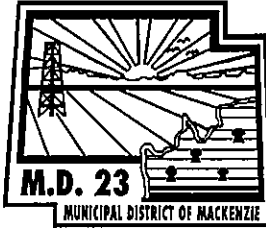
Please attach the following information (**mandatory for all applications**):

- a) Last years' financial statements, audited if available;
- b) Operating budget for the year of financial request;
- c) Current year to date financial information
- d) Societies act registration number;
- e) Insurance coverage documentation;
- f) Detail of matching resources, including volunteer hours and any provincial/federal grants, fundraising;
- g) **Purchasing policy/procedure;**
- h) Honorariums and expenses paid to Executive or Board members.

**FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT:**

The personal information collected in the application cover sheets is for the administration of the Municipal District of Mackenzie's grant process. The information you provide is to assist the administration with processing your organization's application and may only be disclosed as provided for in the Freedom of Information and Protection of Privacy Act. If you have any questions after reading this section, please contact the municipality's FOIPP coordinator at (780) 927-3718.





## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 14, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Regional Governance Forum – June 24
Agenda Item No:	11c)

#### BACKGROUND / PROPOSAL:

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Mackenzie Regional Governance Forum is scheduled for June 24 at 10:00 a.m. in the Stardust Banquet Room. Please find attached the minutes from the previous meeting and the agenda. Fort Vermilion School Board will be hosting this meeting.

#### COSTS / SOURCE OF FUNDING:

#### RECOMMENDED ACTION:

That Council be authorized to attend the Mackenzie Regional Governance Forum on June 24, 2005 in High Level.

Author:

Reviewed:

C.A.O.:

**Mackenzie Regional Governance Forum  
June 24, 2005 - 10:00 a.m.  
Stardust Banquet Room  
Agenda**

- 1. Call to Order**
- 2. Introduction of Members**
- 3. Approval of Agenda**
- 4. Approval of Previous Minutes**
- 5. Member Reports:**
  - 5.1 Fort Vermilion Board of Trade**
  - 5.2 Child and Family Services Region #8**
  - 5.3 Municipal District of Mackenzie**
  - 5.4 Town of High Level**
  - 5.5 Town of Rainbow Lake**
  - 5.6 North Peace Tribal Council**
  - 5.7 Paddle Prairie Metis Settlement**
  - 5.8 Fort Vermilion School Division**
  - 5.9 Northern Lights Regional Health Authority**
  - 5.10 High Level Chamber of Commerce**
  - 5.11 Rainbow Lake Chamber of Commerce**
  - 5.12 La Crete Chamber of Commerce**
  - 5.13 Frank Oberle, MLA**
- 6. New Business**
  - 6.1**
- 7. Guest Speakers**
  - 9.1**
- 8. Date of next Meeting**
- 9. Host and Chair of Next Meeting**
- 10. Adjournment**

**MACKENZIE REGIONAL GOVERNANCE FORUM**  
**November 5, 2004**  
**Rainbow Lake Recreational Complex**  
**Minutes**

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In Attendance:	Stuart Watson	MD of Mackenzie
	Ellis Forest	Town of High Level
	Susan Callihoo	Town of High Level
	Lisa Mitchell	Fort Vermilion School Division
	Valetta Lawrence	Northern Lights Health Region
	Patricia Pelton	Northern Lights Health Region
	Ron Arnason	Northern Lights Health Region
	Corrine Card	CFSA Region 8
	Lil Sokoloski	CFSA Region 8
	Carole-Anne Patenaude	CFSA Region 8
	Tony Schuller	Rainbow Lake Chamber
	Ivan Berkholtz	Town of Rainbow Lake
	Grant Dixon	Town of Rainbow Lake
	Kelly Drover	Town of Rainbow Lake
	John Watt	Town of Rainbow Lake
	Boyd Langford	Town of Rainbow Lake
	Sylvia Kennedy	High Level Chamber
		Northern Lights Health Region
	Mike Mihaly	Town of High Level
	John W. Driedger	MD of Mackenzie
	Gary Friedel	MLA
	Wally Schroeder	Fort Vermilion School Division
	Freddie Bromling	Fort Vermilion School Division
	Russell Horswell	Fort Vermilion School Division
	Jeff Parry	Fort Vermilion School Division
	Dale Lederer	Fort Vermilion School Division
	Walter Sarapuk	MD of Mackenzie
	Bill Neufeld	MD of Mackenzie
	Bill Landiuk	MD of Mackenzie
	Dianne Hunter	Town of High Level
	Lisa Wardley	MD of Mackenzie
	Greg Newman	MD of Mackenzie
	Ed Froese	MD of Mackenzie
	Willy Neudorf	MD of Mackenzie
	Jim Thompson	MD of Mackenzie
	Peter Braun	MD of Mackenzie
	Barb Spurgeon	MD of Mackenzie

**Guests:** Allen Geary Northern Alberta Development Council  
Gary Friedel  
Frank Oberle P C Candidate  
Garry Checknita Alta. Alliance Candidate

**Press:** Susan McNeil

**Call to Order:** Mayor Watt called the November 5, 2004 regional Governance Forum to order at 10:10 a.m.

**Introduction:** Mayor Watt asked the guests to introduce themselves first and allowed the candidates a few minutes to address the Forum. Mayor Watt then asked the members to introduce themselves and state which organization they represented.

**Approval of Agenda:**

**Agenda**

**003/04**

***Moved by Ellis Forest***

***The agenda be approved as distributed.***

***Carried***

**Approval of**

**Previous Minutes June 2, 2004 Minutes**

**004/04**

***Moved by Sylvia Kennedy***

***That the minutes of the June 2, 2004 be adopted as presented.***

***Carried***

**Review of Action List**

The Action List was reviewed. Carole-Anne Patenaude updated the Forum on the PDD Board.

**Member Reports: Town of Rainbow Lake**

Mayor Watt gave an update on the Tri-Council meeting held the night before. He reported the arena was being upgrade, however when they started the work, it was discovered they needed to build a new one. He advised the new water

treatment plant was in the design process. They completed their road construction projects and received three blooms from Communities in Bloom. A volunteer appreciation night was held complete with fireworks and was greatly enjoyed. Staffing has stabilized now that Grant Dixon is on board, however they are still in the process of being trained. The Town of Rainbow Lake has just hired a Recreational Director.

### **Town of High Level**

Mayor Mihaly reported all incumbents returned to Council with Crystal McAteer as the new Councillor replacing the vacant position. He reported a successful trip to the Northwest Territories. He stated the town has grown by 200 since the previous population count. The Town hosted the NCDC Conference which was well attended. Town Council will be attending a retreat November 15<sup>th</sup> and 16<sup>th</sup> in Edmonton for strategic planning.

### **Municipal District of Mackenzie**

Reeve Neufeld reported six new Councillors were elected in wards 1, 3, 5, 7, 9 and 10. IN addition, Harvey Prockiw, CAO left the MD in September and Bill Landiuk will be the acting CAO until recruitment is completed The Council has already met twice on the 2005 budget and reviewed the community grant applications. The water treatment plant in La Crete in progressing well and is expected to be up and running by May 2005. Zama is also requiring a new water treatment plant and it is expected to start in 2005.

### **Child & Family Services Region 8**

Board Member Corrine Card introduced Carole-Anne Patenaude who reported they have met with both the Fort Vermilion School Division and Northern Lights Health Region and are developing partnerships. She also reported on the two new pieces of legislation that affects CFSA's. There is currently a vacancy on the Board and there will be new appointments in spring as the two-year term for Board members will be completed. The 2005-2008 business planning is underway and expected to be completed shortly. CFSA has increased services within this region. There is a

new program – Kin Care which assists family who take in relatives.

### **Fort Vermilion School Division**

Chairman Schroeder reported the school board had two new members – Lisa Mitchell and Dale Lederer. He advised that the new school in Buffalo Head Prairie should be completed by spring 2005. The Department of Learning has been heralding the Learning Suites and FVSD has been submitted for consideration for the Award of Excellence. The Rainbow Lake gymnasium needs to be replaced and they are lobbying for this funding, and are looking at taking a different approach to the problem. The new funding framework has not translated into increased funding for this Division.

3500 students were registered in fall across the region and 25 new teachers were recruited. There is approximately a 12% turnover in staffing each year.

### **Northern Lights Health Region**

Vice-Chair Ron Arnason introduced Patricia Pelton, CEO who reported the Northwest Health Centre is complete and the Grand Opening was held September 29. She reported 6 general practitioners have indicated interest in practicing in this region. She advised the region is working on the transfer of ambulance from municipalities to the health region, but doesn't know if that will actually take place as the province allotted \$55,000,000 which is not enough. NLHR is in the process of developing their three business plan and will be opening an additional 17 beds in Fort MacMurray. They have applied for funding for the local primary care initiatives and have been approved for Fort MacMurray, but it has been deferred for this part of the region. NLHR had a surprise visit from the Auditor General who did an audit in La Crete and the feedback was very favorable.

Patricia Pelton indicated the large shadow population on both sides of the region means we are under funded as the funding formula doesn't take this into account.

Mayor Watt recessed the meeting at 11:20 a.m.

Mayor Watt reconvened the meeting at 11:35 a.m.

Gary Friedel advised the Forum that Gary Mar had promised to look at the issue of shadow population. He reported different departments use different formulas for funding, so it is important to know what impact shadow population has on services. He suggested that letters be written to the Premier and members of Cabinet.

005/04

***Moved by Mayor Mihaly***

***That each Forum members write letters to the Premier and Cabinet regarding shadow populations and the impact it has on service provision.***

***Carried***

#### **High Level Chamber of Commerce**

Sylvia Kennedy reported on the Fall Trade Show which was the largest they have had. The Chamber is working on the gateway to the south and the Town of High Level now is using the slogan on their letterhead. The Chamber will be hosting an all candidates forum in High Level November 9, 2004.

#### **Rainbow Lake Chamber of Commerce**

Tony Schulter reported on the business directory that is being updated by MEDC. He also highlighted the map and bulletin board that would soon be up in Rainbow. The other issue the Chamber is working on is lobbying for the widening of Highway 58 west and the extension east to the BC border.

Fort Vermilion Board of Trade

Lil Sokoloski reported they received 4 blooms this year from Communities in Bloom and they erected new signage at two entrances.

Mayor Watt recessed the meeting at 11:58 a.m.

Mayor Watt reconvened the meeting at 12:45 p.m.

**New Business**      **Ambulance Transition**

Valetta Lawrence gave a brief update on the ambulance transition process. She stated some regions are further along than others; however it looks like there may not be enough funding from the province to proceed as planned. There are still many issues to be addressed such as capital assets and what to do with volunteer ambulances.

**Terms of Reference**

Mayor Watt advised the Tri-Council had discussed the frequency of the Mackenzie Regional Governance Forum. The municipalities preferred to see it go to a once a year meeting. He polled the other members and by consensus it was agreed meetings would be held annually.

**006/04**                      ***Moved by Greg Newman***

***That the Terms of Reference be amended to include the PDD Board in the membership and reduce the meeting to once annually.***

***Carried***

**Date of Next Meeting:**                      June 10, 2005  
Location - TBA

**Host and Chair for Next Meeting**      Fort Vermilion School Division

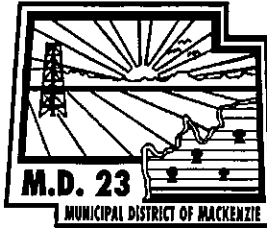
**Adjournment:**

**007/04**                      ***Moved by Ed Froese***

***That the Mackenzie Regional Governance Forum be adjourned (1:35 p.m.)***

***Carried***





## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>June 14, 2005</b>
<b>Presented By:</b>	<b>Sam Haddadin, Director of Operational Services</b>
<b>Title:</b>	<b>Sale of Gravel from Tompkins Pit</b>
<b>Agenda Item No:</b>	

#### **BACKGROUND / PROPOSAL:**

In the past the Municipal District has sold gravel from its reserves to residents for private use under the terms set out in policy PW014 - Sale of M.D. Gravel for Personal Use. The purpose for selling MD gravel to certain resident's is to give them the opportunity to purchase gravel at a price similar to those closer to private gravel sources. The purpose is not to compete with private industry. Currently the Tompkins area is the only location within the MD where there is not a private gravel source within 50 km. Policy PW-014 states the following:

#### Clause 3

"Gravel may be sold from the Tompkins Pit during 2004 for personal and farm use to locations west of and including Range Road 17-0, south of the Peace River, for the same price the private sector charges to supply and haul to RR 17-0."

According to the policy, the price of gravel for sale from the Tompkins gravel pit must be determined during budget deliberations. This was missed during the 2005 budget deliberations.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

The total cost to supply and haul gravel from the Tompkins pit is \$21.18m<sup>3</sup>, which includes:

- Crushing and Engineering Costs
- Reclamation and Lab Testing Costs
- Stockpiling Costs
- Royalties
- Hauling by a Contractor

For 2005 gravel sales to RR 17-0, the private sector charges \$22.24 per cubic meter. A comparison of the MD cost versus the private sector is as follows:

Private Sector Cost	\$22.24/m <sup>3</sup>
MD Cost	\$21.18/m <sup>3</sup>
Difference (Administration Costs)	\$1.06/m <sup>3</sup>

Our policy states that the sale price shall be at least the cost of producing and hauling the gravel but the policy also states that gravel out of the Tompkins pit be sold for the same price the private sector charges to supply and haul to RR 17-0.

Administration recommends revising the policy to include the sale of gravel from the Tompkins pit for 2005 (see attached revised policy). The cost of the gravel would be \$22.24 per cubic meter which is what the private sector is charging.

**COSTS / SOURCE OF FUNDING:**

N/A


**RECOMMENDED ACTION:**

Motion 1

That Policy PW014 – Sale of MD Gravel for Personal Use be adopted as presented.

Motion 2

That gravel from the Tompkins gravel pit be sold for \$22.24 per cubic meter.

Author: M. Krahn	Reviewed: S. Haddadin	C.A.O. 
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## Municipal District of Mackenzie No. 23

<b>Title</b>	<b>Sale of M.D. Gravel for Personal Use</b>	<b>Policy No.</b>	<b>PW014</b>
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**Purpose**

To specify the terms of reference for personal or farm use of gravel from Municipal District of Mackenzie controlled gravel pits, while fulfilling the responsibility of the MD to endeavor not to compete with private industry.

**Definition**

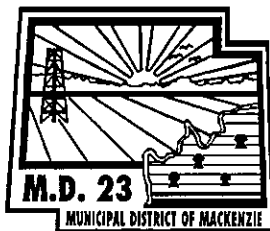
Private Source - any privately operated pit, stockpile site or yard that contains gravel available for purchase.

**Policy Statement and Guidelines**

1. Gravel may be purchased by residents of the Municipal District of Mackenzie and will be sold only when the gravel is to be for personal or farm use only.
2. Gravel may be sold from the Tompkins pit during 2005 for personal and farm use to locations west of and including Range Road 17-0, south of the Peace River for the same price the private sector charges to supply and haul to RR17-0.
3. The maximum amount of gravel that can be purchased per year is 100 cubic meters per person, yard-site, dwelling, destination, lot or location.
4. The gravel may normally be purchased when the MD is conducting gravelling operations from a specific gravel pit. The gravelling contractor from the Tompkins pit will haul all gravel sold privately.
5. The cost of the gravel will be determined during budget deliberations for the fiscal year. This price shall be at least the cost of producing and hauling the gravel.
6. The person purchasing the gravel must make arrangements for the purchase through the La Crete Office. Invoices may be issued for those unable to conveniently travel to the La Crete Office to pre-pay their gravel purchase.
7. Any persons who have an outstanding debt more than 60 days in arrears must pay for the gravel before it is loaded onto a truck.

Deleted: 2004

	Date	Resolution Number
<b>Approved</b>	<b>April 18, 2001</b>	<b>01-214</b>
<b>Amended</b>	<b>August 12, 2003</b>	<b>03-442</b>
<b>Amended</b>	<b>December 9, 2003</b>	<b>03-621</b>



## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 14, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Tri-Council Meeting
Agenda Item No:	11d)

#### BACKGROUND / PROPOSAL:

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

A letter was received from the Town of High Level advising of a Tri-Council meeting being held June 23, 2005. There are no identified agenda items; and a request for an agenda has not been forthcoming at time of writing this RFD. At the last Council meeting, a discussion was had whether or not there was a need to hold a Tri-Council meeting at this time.

The Mackenzie Regional Governance Forum is scheduled for the following day, June 24 at 10:00 a.m.

#### COSTS / SOURCE OF FUNDING:

#### RECOMMENDED ACTION:

##### Option 1

That Council be authorized to attend the Tri-Council meeting on June 23 in High level.

##### Option 2

That the Town of High Level be notified that Council will not attend the Tri-Council meeting scheduled for June 23, 2005.

Author:

Reviewed:

C.A.O.:



June 7, 2005

Town of High Level  
9813-102 Street  
High Level, AB T0H 1Z0  
Telephone: (780) 926-2201  
Facsimile: (780) 926-2899  
[town@highlevel.ca](mailto:town@highlevel.ca)  
[www.highlevel.ca](http://www.highlevel.ca)

Reeve and Council  
M.D. of Mackenzie #23  
Box 640  
Fort Vermilion, AB T0H 1N0

*By email attachment*

RE: Tri-Council Meeting to precede the Mackenzie Regional Governance Forum of June 24, 2005

Dear Sirs:

The Mayor and Council of the Town of High Level wish to cordially invite The Reeve and Council of the Municipal District of Mackenzie #23 to the upcoming Tri-Council Meeting in High Level, on the evening of June 23<sup>rd</sup>, 2005.

The Tri-Council Meeting will precede the Mackenzie Regional Governance Forum hosted by Fort Vermillion School Division on June 24<sup>th</sup> 2005 in High Level.

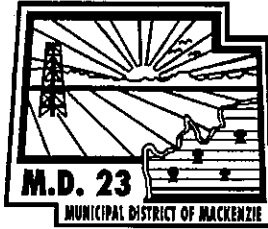
The Town of High Level will host the meeting at the Banquet Room of the Stardust Motor Inn, to commence at 6:00 p.m. with dinner and a no-host bar.

We would greatly appreciate your R.S.V.P. stating number of attendees, on or before noon of June 20<sup>th</sup> 2005, to Karen 780-926-2202 ext 225 or [kholditch@highlevel.ca](mailto:kholditch@highlevel.ca). Also, please forward any items to Karen for inclusion on the agenda. We look forward to hosting both Councils.

Yours truly,

Mike Mihaly, Mayor

kah/



## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	June 14, 2005
<b>Presented By:</b>	Barb Spurgeon, Executive Assistant
<b>Title:</b>	Alberta Centennial Celebrations – La Crete Planning Committee
<b>Agenda Item No:</b>	11e)

#### BACKGROUND / PROPOSAL:

In 2003, Council received \$27,000 that could be used to support communities in celebrating the Alberta Centennial. At that time, funds could be used for parks, celebrations, etc. Council made the decision that the funds received would be used to enhance the parks within the communities.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

La Crete Planning Committee for the Alberta Centennial Celebration is requesting some funding for their celebrations. Please attached letter. In discussion with them, they are looking for approximately 3000.00 or more. Both Fort Vermilion and Zama have also asked about the provincial funding and were told the money was allotted to parks.

There are 2 options:

- Fund them in the amount of \$3000.00; or
- Advise that the funding has already been allotted to parks in each community

#### COSTS / SOURCE OF FUNDING:

#### RECOMMENDED ACTION:

That a letter be sent to the La Crete Planning Committee advising that the provincial funding was allocated towards parks within the MD.

Author:

Reviewed:

C.A.O.:



# Alberta Centennial

## La Crete Planning Committee

Box 368

La Crete, AB T0H 2H0

May 10, 2005

Ray Coad, CAO  
Municipal District of Mackenzie No. 23  
Box 640  
Fort Vermilion, AB T0H 1N0

Dear Mr. Code:

**RE: Alberta Centennial**

---

I am writing on behalf of the 2005 Centennial Celebrations Planning Committee. The events we have planned are set to take place June 24 – 26 and are the combined efforts of local groups and organizations. We are excited at the opportunity to celebrate and recognize the successes of our community and want this event to build a strong Alberta pride.

The celebrations will take place at Woodlands RV Park with the following schedule:

June 25 – Pancake Breakfast, Hot air balloon rides, Carnival, 4-H Show & Sale,  
George Fox Concert

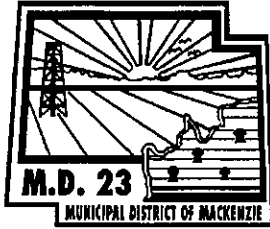
June 26 – Speech from Frank Oberle and unveiling of Time Capsule

A Time Capsule will be situated in front of the Community Hall which will be located at the Mennonite Heritage Village. The capsule will contain items that will tell the story of our lives today to be opened again 100 years from now.

Since the MD is a large part of the development of our community we would like to request that you consider donating funds for this event. In commemorating Centennial Celebrations we will leave a lasting tribute to the community of La Crete.

Sincerely,

Centennial Celebrations Planning Committee



## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 14, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Meeting Dates – July 2005
Agenda Item No:	11E)

#### BACKGROUND / PROPOSAL:

The July meeting date was scheduled for July 27, 2005

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Reeve Neufeld has requested a change to the meeting date in July. He has requested that it be changed to Tuesday, July 26. I sent out an e-mail to all councilors requesting feedback. Councillor Braun has indicated that July 26 is not a good date for him but the other Councillors who responded have said July 26 was okay.

#### COSTS / SOURCE OF FUNDING:

#### RECOMMENDED ACTION:

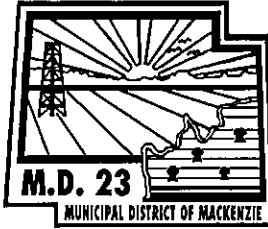
That the July meeting date be changed from July 27 to July 26, 2005.

Author:

Reviewed:

C.A.O.:





## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 14, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Regional Airport Study
Agenda Item No:	119

#### **BACKGROUND / PROPOSAL:**

The regional airport study has been completed and now a committee must be established to review the recommendations. A preliminary meeting was held June 6, 2005 with Reeve Neufeld and Councillor Wardley attending.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Councillor Wardley was appointed as the Task Force Chair.

#### **COSTS / SOURCE OF FUNDING:**

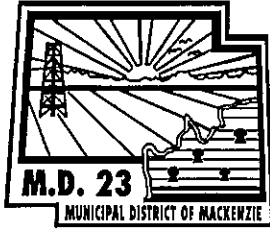
#### **RECOMMENDED ACTION:**

That Reeve Neufeld and Councillor Wardley be appointed to the regional airport study task force.

Author:

Reviewed:

C.A.O.:



## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	June 14, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Meeting with Dene Tha
Agenda Item No:	11h)

#### BACKGROUND / PROPOSAL:

Council has requested a meeting with the Dene Tha to discuss the Assumption Road Bypass

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Ken Rich has advised that a meeting could be held June 17 at 10:00 a.m. in Oliviers at the Stardust.

#### COSTS / SOURCE OF FUNDING:

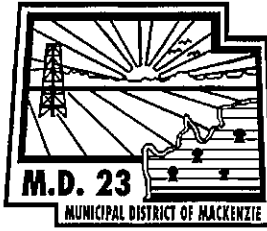
#### RECOMMENDED ACTION:

That Council be authorized to meet with the Dene Tha June 17 at 10:00 a.m. in High Level.

Author:

Reviewed:

C.A.O.:



## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	June 14, 2005
<b>Presented By:</b>	Joulia Whittleton, Director of Corporate Services
<b>Title:</b>	Delegation – Alliance Assessment Inc.
<b>Agenda Item No:</b>	

#### **BACKGROUND / PROPOSAL:**

We have a contract with Alliance Assessment Inc. for preparation of MD's annual assessment.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Randy Affolder of Alliance Assessment will be presenting Council with 2005 assessment information.

#### **COSTS / SOURCE OF FUNDING:**

#### **RECOMMENDED ACTION:**

For information.

Author:

A handwritten signature in black ink, appearing to be 'JA', is written over the 'Author:' label.

Reviewed:

C.A.O.: